

## Volenski, Dina

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**From:** Snyder, Ashley <ansnyder@buttecounty.net>  
**Sent:** Wednesday, December 05, 2018 6:16 PM  
**To:** McCracken, Shari;'mark.orme@chicoca.gov';Gill, Lauren;'tlando@cityoforoville.org';Ring, Brian;'erik.gustafson@chicoca.gov';Mattox, Marc;Jessee, Meegan;Alpert, Bruce;Greeson, Kathleen;Hatcher, Casey;Gosselin, Paul;Boston, Shelby;Henderson, Abigale;Raevsky, Cathy;Hinkle, Michele;Brown, Star;Loughman, Anna;Miller, Andrew;Calarco, Pete;Ott, Radley;Fossum, Tom;Grams, Cathi;Nuzum, Danielle;Hahn, Paul;'ron.quigley@caloes.ca.gov';'kevin.hannes@fema.dhs.gov';'jhight@bcoe.org';'prafirejb@comcast.net';'tony.lindsey@chicoca.gov'  
**Subject:** UDROC Operations Center Activation Plan - Period 3 - 12/6/128 - 12/19/18  
**Attachments:** Ops Period 120618-121918.pdf

All –

Attached is the Unified Disaster Recovery Operations Center Activation Plan for the third operational period from December 6, 2018 at 08:00 to December 19, 2018, at 08:00. Please keep in mind that many of the phone numbers listed in the directory are personal cell phone numbers, as such, please distribute only as appropriate.

If you find and corrections, changes, or omissions, please let me know and we will revise the document as needed.

Sincerely,

Ashley Snyder  
Assistant Clerk of the Board

**CAMP FIRE – DR-4407  
UNIFIED DISASTER RECOVERY  
OPERATIONS CENTER  
ACTIVATION PLAN**

FOR OPERATIONAL PERIOD

FROM: DATE 12/06/2018 TO 12/19/2018  
TIME 0800 TO 0800



# PLAN OVERVIEW

As the Camp Fire response has progressed, leadership of the County of Butte, Town of Paradise, City of Chico, City of Oroville, and City of Gridley recognize the value of a coordinated/unified approach to recovery and support of ongoing recovery operations. Notably, the value of this coordinated/unified approach is to reduce duplication, assist in resource allocation, and minimize resource drain on the County, Town, and Cities as they address the myriad of recovery needs. This, in turn, maximizes potential cost recovery and reduces the financial burden on the County, Town, and Cities, ultimately ensuring mutual and individual jurisdictional interests are met.

## FRAMEWORK

Using FEMA's National Disaster Recovery Framework (NDRF) as a platform for how communities build, sustain, and organize recovery activities, this plan is designed to do more than restore the community's physical structures. Through coordinating resources and partnerships, it aims to address the needs of community members and businesses who have experienced emotional, financial and physical devastation resulting from this nationally declared disaster.

While the NDRF includes five pillars critical to any disaster response (natural and cultural resources; infrastructure systems; housing; health and social services; and economic recovery), this Unified Disaster Recovery Operation Center (UDROC) model has been modified into three core branches of varying durations to better fit the County's, Town's and Cities' needs.

The Organizational Chart in this document provides a visual representation and order for the following branch and division definitions:

**Steering Committee:** This executive oversight function provides top level direction to the Directors and Support Function areas in the UDROC.

**Directors:** Staffed at the highest managerial level of each jurisdiction, the Directors oversee and guide the Branch Coordinators. The Directors report up to the Steering Committee, and coordinate as needed with support functions including; FEMA/CalOES, Finance / Cost Recovery, the JIC, Law Enforcement, Legal, Legislative, Liaison, Logistics, and GIS.

**FEMA and CalOES:** Provides Federal and State resources as needed to support local agency efforts on the UDROC.

**Finance/Cost Recovery:** Responsible for cost and revenue tracking and accountability by jurisdiction; guide and monitor the fiscal solvency of the jurisdiction of responsibility; ensure maximum cost recovery from State and federal resources; provide ongoing logistics and procurement support for UDROC.

**GIS:** Provide mapping and geographic data for all participating agencies.

**Joint Information Center (JIC):** Provides timely and accurate information to the public in a cross-jurisdictional and unified manner.

**Law Enforcement:** Participate as needed for the committee needs. Oversees and manages the re-entry and repopulation process. Lead by Law Enforcement with assistance from CalFIRE, the Health Department, Legal, water district, utilities, the JIC, and other directly relevant function areas regarding the re-entry and ultimately repopulation of affected areas. **Re-entry** is defined as allowing residents temporary access to their property, for example to examine their property, search for valuables, etc., but does not allow for overnight or extended stays. **Repopulation** is the opening of affected areas for residents and businesses to re-inhabit their property whether in an

existing green-tagged building, or in temporary units once the site is deemed safe, or for debris removal/rebuild purposes.

**Legal:** Responsible for providing legal support in drafting regulations, policies, and answering legal questions. Anticipated participants include County Counsel, and Town and City Attorneys.

**Legislative:** Pursues legislation related to response and recovery needs. Example: legislation for temporary backfill from State of lost property tax, sales tax, and other revenue sources.

**Liaison:** Provides continuity and communication assistance among Divisions and Branches as needed.

**Logistics:** Responsible for ensuring all procurement, contracting, and facilities needs are addressed for all participating agencies and tracking of applicable paperwork.

**Health & Human Services Coordinator:** The focus of this recovery support branch includes the assessment and recovery of community health, social services, and health care facilities. The support of social services programs for at-risk and vulnerable children, individuals, and families affected by the disaster fall under this category. This person must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level.

**Animal Care & Shelter:** Refers to the short-term, temporary emergency housing and care needs established during and as a direct result of the fire event for small and large animals.

**Behavioral Health:** Focus on the mental health needs of shelters, evacuees, and survivors.

**Disaster Recovery Center:** Coordination of services for survivors needing information about disaster assistance programs, as well as replacement of essential documents lost in the fire.

**Family Support Center / Mass Casualty:** Assistance center for providing services to those who lost loved ones.

**Human Care & Shelter:** Refers to the short-term, temporary emergency housing and care needs established during and as a direct result of the fire event.

**Medical:** Focus includes the assessment and recovery of community health, and health care facilities; informs other relevant divisions as needed.

**Schools:** Plans for and coordinates all issues related to school facilities and students displaced and/or affected by the incident.

**Volunteers/Donation Management:** Coordination of volunteers needs and acquisition, as well as both physical and monetary donations.

**Environment & Land Use Coordinator:** This position must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level. The Environment and Land Use Division includes the natural, built, and economic environment.

**Build & Rebuild:** Creates the process to assist residents with property issues related to destroyed and damaged properties from permitting to occupancy.

**Debris:** Oversees, direction, and advocacy related to the debris removal process and potential for a bevy of subset issues (e.g. over-scraping, soil testing).

**Economic Development:** AKA Business Recovery, this division addresses the urgency of restoring revenue generating activity, and swiftly addressing the needs of impacted organizations and businesses. In tandem, the branch should be aware of, if not involved in activities that affect workforce retention.

**Infrastructure (Public):** Supports natural and built resource needs such as water systems, storm water, streets and right of way, signals, signs, communication facilities, municipal facilities, etc.

**Interim Housing:** Focuses on the post-shelter, interim housing needs through the recovery progression. This committee works directly with FEMA and CalOES for federal and state resources and assistance.

**Timber & Biomass (Public):** Addresses short term impacts of dead and dying trees, and develop a timber and biomass mitigation plan, and long-term needs assessment.

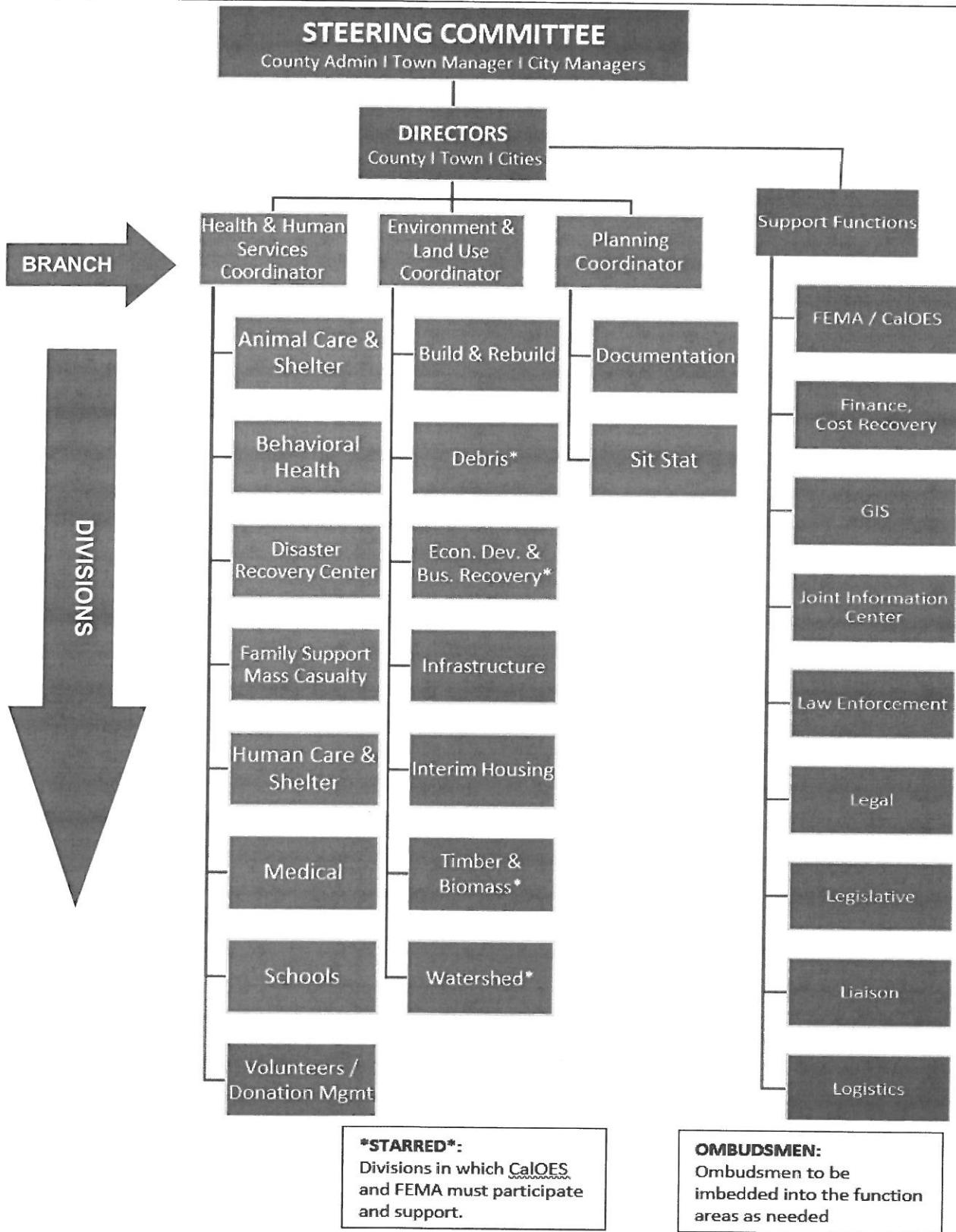
**Watershed:** The purpose of the Watershed Division is to assist the pertinent jurisdiction in taking timely action to protect life and property from critical watershed risks caused by the Camp Fire, the rain event(s), and the potential for debris flows and other risks.

**Planning Coordinator:** Leads planning team, facilitates meeting, acts as Planning conduit to the Recovery Directors, advises branch and unit leads on potential needs.

**Documentation:** Collects all agency specific documents, creates sign in roster, archives all documents, creates and populates action plan content, prints and distributes plan.

**Situation Status Report:** Maintains all real-time dynamic data, determines data needs, generates specific data reports, assists in document generation.

## MAPS / DRAWINGS: Organizational Chart



## **STEERING COMMITTEE**

The Steering Committee sets the priorities for the Branches and Divisions in support of the Directors. The priorities for this period include the following:

- Animal Care & Shelter
- Business Recovery
- Debris Removal
- Disaster Recovery Center
- JIC / Community Meetings
- Water
- Infrastructure

## **UDROC OBJECTIVES**

### **DIRECTOR OBJECTIVES**

- 1) Ensure that all goals and objectives from branches and support divisions are being met.
- 2) Provide requested information to the Steering Committee, and elected members of the Board of Supervisors and City and Town Councils, as needed.
- 3) Monitor current UDROC structure and make suggested changes if necessary to ensure recovery operations are proceeding organizationally as necessary.
- 4) Work with the Steering Committee to develop priorities and timelines for debris removal.
- 5) Provide overall guidance to Branch Coordinators and Division leads within the UDROC structure.

### **SUPPORT FUNCTIONS**

The broad category of "Support" focuses on the guidance needs of the Branches and Divisions in support of the Directors. Support functions include:

- FEMA / CalOES
- Finance / Cost Recovery
- GIS
- JIC
- Law Enforcement
- Legal
- Legislative
- Liaison
- Logistics

### **FINANCE / COST RECOVERY OBJECTIVES**

- 1) Prepare and provide tools and guidance to agencies for cost recovery.
- 2) Prepare and provide tools and guidance to other branches for cost recovery.
- 3) Refine initial projections regarding the effects on tax revenues by jurisdiction.
- 4) Reach out to other agencies to provide coordination and support.
- 5) Facilitate cost recovery.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **GIS**

- 1) Provide Support to Divisions and Branches as necessary.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **JOINT INFORMATION CENTER OBJECTIVES**

- 1) Continue operating a Joint Information Center (JIC) with representatives from local, State, and federal agencies, as well as community-based partners.
- 2) Maintain JIC hours of 0800 to 1900 daily (7 days a week).
- 3) Hire extra-help Community Relations Coordinators to assist with public information functions in the JIC.
- 4) Continue the use of mutual aid for public information functions in the JIC.
- 5) Support public information for evacuations, shelters, animal care and shelter, and changing weather conditions and other applicable situations.
- 6) Support public information for DROC branches and divisions.
- 7) Promote the Consolidated Debris Removal Program to all property owners with properties damaged or destroyed by the Camp Fire to encourage participation. This includes direct property owner outreach (numerous large community meetings, resource fairs, and small community-based workshops), media relations, and social media campaigns.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, SBA, EPA, DTSC, Red Cross

## **LAW ENFORCEMENT OBJECTIVES**

- 1) Support repopulation efforts.
- 2) Support re-entry efforts by ensuring as safe an environment as possible.
- 3) Provide patrol and law enforcement in burned areas.

**Participating Agencies:** Butte County, Paradise Police Department, California Highway Patrol, Town of Paradise, City of Chico, City of Oroville, National Guard

## **LEGAL OBJECTIVES**

- 1) Prepare urgency ordinances in conjunction with Branches and Divisions for approval by the Board of Supervisors to establish requirements for the removal of fire-damaged debris from private property following the Camp Fire and other related matters.
- 2) Prepare urgency ordinance for approval by the Board of Supervisors to temporarily modify or suspend various zoning regulations to allow for the transition of residents made homeless or displaced by the Camp Fire into interim and long-term shelter, in addition to the relocation of childcare and educational facilities damaged by the Camp Fire.
- 3) Assist the Debris Removal Division in preparation of Right of Entry documentation and other applicable documentation.
- 4) Support various departments as legal questions arise as a result of the Camp Fire and subsequent recovery process.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley

## **LEGISLATIVE OBJECTIVES**

- 1) Research legislative opportunities associated with reimbursement for EOC and recovery activities, backfilling local revenue sources, forgiveness of State contract costs, and possible changes to building codes and regulations to streamline rebuilding.
- 2) Work with Directors and the Steering Committee to refine and prioritize legislative requests.
- 3) Set up regular meetings/communication with legislative delegation or staff to facilitate better communication on required needs and requests.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, State and federal representatives and staff

## **LIAISON OBJECTIVES**

- 1) Respond to inquiries from divisions, cooperators, elected officials and others, and direct issues to the UDROC division(s) as appropriate
- 2) Participate in the reentry (repopulation) process and assure coordination with UDROC.
- 3) Facilitate the integration of the Paradise EOC/DROC into the Butte EOC/UDROC.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **LOGISTICAL OBJECTIVES**

- 1) Support any and all procurement, contracting, and facilities needs associated with the consolidation of human shelters.
- 2) Support any and all procurement needs associated with the consolidation of animal shelters.
- 3) Support procurement needs for the JIC and the UDROC.
- 4) Support other Branches and Divisions as directed.
- 5) Provide demobilization of equipment to human and animal shelters as needed.

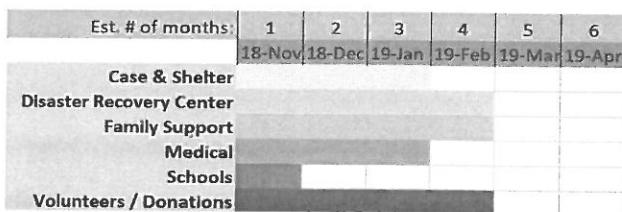
**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **HEALTH & HUMAN SERVICES BRANCH**

The broad category of Health & Human Services focuses on functional areas and resources directly related to and affecting the immediate needs of residents (human and animal). Division areas include:

- Animal Care & Shelter
- Behavioral Health
- Disaster Recovery Center
- Family Support/Mass casualty
- Human Care & Shelter
- Medical
- Schools
- Volunteers and Donation Management

### **Estimated Timeline:**



### **ANIMAL CARE & SHELTER OBJECTIVES**

- 1) Provide shelter and basic daily care for animals removed from the affected area and in our care.
- 2) Protect the health and safety of the public and responders.
- 3) Secure a centralized donation facility.
- 4) Conduct food and water support for shelter in place animals.
- 5) Reunify or relocate affected animals.
- 6) Keep the community informed of Animal Division efforts and updates.
- 7) Recruit and maintain an adequate amount of personnel and equipment to support the incident response.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

### **BEHAVIORAL HEALTH OBJECTIVES**

- 1) Provide staffing (County Operated and Volunteer) for ongoing behavioral health support to the Disaster Recovery Center for survivors 7 days a week during operating hours.
- 2) Provide ongoing emergency crisis response (5150 assessment) and Medication Assisted Treatment (for substance use withdrawal) to Red Cross Shelters upon request for assistance with survivors in BH distress.
- 3) Continue to search and locate current open clients (youth and adult) of BH who have been displaced and provide needed mental health health/SUD supports and services.
- 4) Coordinate with Butte County Office of Education for BH needs of students identified as needing intensive services.

**Participating Agencies:** Butte County, Butte County Office of Education

## **DISASTER RECOVERY CENTER OBJECTIVES**

- 1) Provide critical federal, state, county, Town and non-profit assistance to survivors so they can begin the recovery process from the Camp Fire.
- 2) Provide a safe and accessible one-stop location where survivors can have direct access to government agencies for document replacement, services and/or assistance.
- 3) Maintain flexibility in the organization of the Disaster Recovery Center to adjust to changing needs and resources of the survivors and providers.
- 4) Maintain the staffing of the Disaster Recovery Center to process visitors in a timely and orderly fashion.

**Participating Agencies:** Reference the Butte County Unified Disaster Recovery Operations Participating Agencies list on page 21.

## **FAMILY SUPPORT / MASS CASUALTY OBJECTIVES**

- 1) Provide a resource and information center for family members who have lost loved ones in the Camp Fire.
- 2) Reassess needs of the center population on an on-going basis. For example; need for different/enhanced services, modifying hours of operation, and supplies.

**Participating Agencies:** American Red Cross, Butte County Department of Employment & Social Services, Public Guardian/Public Administrator, Butte County Office of Education, Butte County Sheriff-Coroner's Office, California Funeral Directors Association, California Office of Emergency Services, California Department of Social Services-Disaster Services, Cal Northern School of Law, Church of the Brethren, FEMA

## **HUMAN CARE & SHELTER OBJECTIVES**

- 1) Support shelter functions and ensure survivors have physical and facility needs met.
- 2) Assist in providing transportation of East Avenue Church as needed to move survivors to Silver Dollar Fairgrounds
- 3) Prepare resource requests as deemed necessary to support shelter functions.
- 4) Prepare daily reports for UDROC Sit/Stat data collection.
- 5) Request mutual aid to support shelter functions if deemed necessary.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **MEDICAL OBJECTIVES**

- 1) Assess immediate medical needs / coordination of disaster medical resources:
  - a. Continue to provide low level medical support to shelters (Data point #1 – number of medical encounters)
  - b. Continue to provide low level medical supplies to shelters
  - c. Support the ongoing ability to provide medical support and supplies by consolidating shelters.

- 2) Monitor and prevent infectious disease:
  - a. Monitoring for infectious disease:
    - i. Provide isolation case definitions for respiratory and GI illness
    - ii. Collect and report on isolation data (Data point #2 – number of persons in GI and respiratory isolation)
  - b. Support isolation facilities at each shelter site.
  - c. Aggressively offer influenza vaccine to evacuees and volunteers.
- 3) Assist in coordinating outpatient community medical capacity:
  - a. Work with State agencies and local organizations to expedite re-opening of outpatient facilities.
  - b. Work with state agencies, local organizations and local medical providers to maximize capacity in alternate facilities.
- 4) Monitor inpatient medical capacity:
  - a. Monitor daily hospital status (Data Point #3 – hospital status (Open versus Advisory versus Closed; and Data Point #4 - number of open beds. Both items should be available through EM Resource) Data point #5 is the number of Emergency Room visits.
- 5) Assist in resource requests through the MHOAC program.
- 6) Contribute to discharge planning efforts provided by other agencies (DESS, FEMA) when medical assessment is needed.
- 7) Messaging to the public as needed to support the above objectives.
- 8) Health Surveillance and epidemiological analyses of community health status.

**Participating Agencies:** Butte County, California Department of Public Health, CalOES, local medical providers

## SCHOOLS OBJECTIVES

In support of the over-arching goal of providing students with "the second first day of school":

- 1) Enroll and support children and students.
- 2) Provide mental health supports for children and students.
- 3) Provide mental health support for staff.
- 4) Provide logistics support for school operation on temporary sites.
- 5) Ensure clear and effective communication and controlled media messaging.
- 6) Provide for donations management and transparency measures.
- 7) Provide for long-term school rebuild strategic planning.

**Participating Agencies:** BCOE, Butte County School Districts, other school districts as appropriate.

## **VOLUNTEERS / DONATION MANAGEMENT OBJECTIVES**

- 1) Expand capacity to match volunteers with volunteer opportunities and donation offers with recipients.
- 2) Continue administration of donation management software to capture in-kind donation offers.
- 3) Continue administration of volunteer management system to present volunteer opportunities to the public.
- 4) Explore 2-1-1 capability to support volunteer and donation operations.
- 5) Continue to track volunteer hours and donated equipment and materials to document potential offset of federal cost share.
- 6) Work with PIO to continue volunteer and donation messaging through all media outlets.
- 7) Evaluate ongoing staffing needs and identify additional resources to fill these needs.
- 8) Strategically deploy AmeriCorps and general volunteer resources based on unmet needs.
- 9) Continue to support (i.e., personnel, materials, facility) Chico Warehouse and Hope Center Warehouse in Oroville.
- 10) Continue support (i.e., personnel, equipment) for sites collecting and distributing in-kind donations.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, Adventist Health, Americorps St. Louis, California Volunteers

## ENVIRONMENT & LAND USE BRANCH

The broad category of Environment & Land Use focuses on natural, built, and economic resource needs (e.g. watershed, civic infrastructure, housing). Internal committee areas include:

- Build & Rebuild
- Debris
- Economic Development & Business Recovery
- Interim Housing
- Infrastructure
- Timber & Biomass
- Watershed

### Estimated Timeline:

Est. # of months:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
Build & Rebuild	18-Nov	18-Dec	19-Jan	19-Feb	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul
Business Recovery																			Ongoing as needed		
Debris Removal																			Ongoing as needed		
Infrastructure																			Longer as needed		
Interim Housing																			Ongoing as needed		
Timber/Biomass																				Ongoing as needed	
Watershed																					Ongoing as needed

### BUILD & REBUILD OBJECTIVES

- 1) Identify the appropriate people from each jurisdiction as needed to populate this function branch and forecast future needs.
- 2) Coordinate with the Debris Division on requirements for application for programs (e.g. opt out program).
- 3) Identify needs for ordinances, resolutions and policies regarding the rebuild process.
  - a. Complete Draft Urgency Ordinance; prepare for the Dec 11 Board Meeting.
  - b. Draft categories for temporary land use issues and coordinate with Housing Division.
  - c. Complete Draft Urgency Ordinance; prepare for upcoming Town of Paradise Council Meeting.
- 4) Create a centralized webpage with rebuild information by jurisdiction.
- 5) Draft handouts, flow charts, and other documentation for the public and agencies on the permit process.
- 6) Draft situation status categories for division.
- 7) Identify data needs and outputs/reports.
  - a. Refine Damage Assessment numbers and coordinate by jurisdiction.
  - b. Prepare estimates by unincorporated community.
  - c. Import applicable data into TRAKiT.
- 8) Develop preliminary projections on the rebuild permit volume over time.

**Participating Agencies:** Butte County, Town of Paradise, Building Divisions, Environmental Health, Planning, Public Works, Fire, Utilities

## **DEBRIS OBJECTIVES**

- 1) Identify the appropriate people from each jurisdiction as needed to populate this division's function.
- 2) Roll out Phase 1 - Household Hazardous Waste (HHW) removal.
- 3) Continue liaison efforts with mutual aid staff and US EPA, Department of Toxic Substances Control (DTSC).
- 4) Partner with US EPA at DRC/LAC in conjunction with JIC.
- 5) Rollout Phase 2 - Right of Entry (ROE) Center:
  - a. On board staff for ROE center operations
  - b. Identify mutual aid leadership to assist with ROE start up
  - c. Identify logistics and staff organization for center
  - d. Provide staff training and ramp up process
  - e. Begin to receive/process ROEs
  - f. Outline process for situation status capture
- 6) Town Halls:
  - a. Coordinate with JIC
  - b. Calendar and staff
  - c. Outline interphases of communication
- 7) Data coordination:
  - a. Continue efforts with GIS system in place with EPA/DTSC
  - b. Develop agenda and action plan for data capture
  - c. Collaborate with other divisions/departments
- 8) Debris/Site Clean:
  - a. Identify In Command (IC) role for CalOES Debris Removal Operations Center
  - b. Set up point(s) of contact for ROE Center with In Command
  - c. Fine tune process flow of communication across ROE/other divisions

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **ECONOMIC DEVELOPMENT/BUSINESS RECOVERY OBJECTIVES**

- 1) Hire a Business Recovery Ombudsman to match businesses with available resources.
- 2) Hire a Business Recovery Division Coordinator.
- 3) Promote community events and workshops hosted by local, State, and federal business recovery partners.
- 4) Plan a business listening session and resource fair.
- 5) Identify businesses in the fire perimeter that are undamaged and may reopen.
- 6) Identify a comprehensive list of businesses impacted by the fire.
- 7) Plan a process for assessing needs of businesses impacted by the fire.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, EDA, Go-Biz, Homeland Security and FEMA Economic Recovery Units

## **INTERIM HOUSING OBJECTIVES**

- 1) Serve as the single point of contact for referrals of housing solutions and/or available land.
- 2) Identify interim housing options.
- 3) Refer possible sites to FEMA for review and assessment.
- 4) Prepare and attend applicable meetings.
- 5) Secure a co-location site with FEMA and CalOES.
- 6) Work with JIC to add a housing component to buttecountyrecovers.org.
- 7) Review and submit additional FEMA proposed sites to the Steering Committee for approval.
- 8) Add a representative from HUD and the California Department of Housing and Community Development to the Housing Recovery Division.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, FEMA, CalOES, HUD

## **INFRASTRUCTURE OBJECTIVES**

- 1) Identify the appropriate people from each jurisdiction as needed to fill / populate this function branch; establish contacts with group members.
- 2) Determine recovery needs for Town of Paradise.
- 3) Coordinate with Recovery Funding Agencies.
- 4) Create better coordination and protocols with utility companies.
- 5) Obtain Federal approval for Categories C-G.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, Paradise Irrigation District, Del Oro Water Co., Utilities (PG&E, AT&T, others)

## **TIMBER & BIOMASS OBJECTIVES**

- 1) Determine legal & regulatory authority for removal in the public right of way or threatening the public right of way and utilization of timber and vegetative waste.
- 2) Determine funding sources at federal, state, local and private level to assist in the removal of timber and vegetative waste.
- 3) Determine sourcing for timber and bio mass utilization.
- 4) Develop a common evaluation process for evaluating and marking trees.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **WATERSHED OBJECTIVES**

- 1) Mitigate for ash and sediment.
- 2) Perform post-rain event planning.
- 3) Perform 1-2-year sediment analysis regarding reservoir and other alluvial channels filling.
- 4) Identify jurisdictional authorities with DWR for downstream issues.
- 5) Begin identifying long term implications for water quality and coordinate with outside agencies.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, CalOES, DWR, FEMA

## **PLANNING COORDINATOR OBJECTIVES**

The interim Planning Section consists of a team of local experts to assist in the build out of the UDROC and lay a foundation for successful recovery for the County, Cities and Town. The Planning team will consist of:

- Planning Coordinator
- Documentation Unit
- Situation Status

## **PLANNING OBJECTIVES:**

- 1) Assist and support in the stand-up of the core DROC Branch and Committee level function areas and initial long and short-term objective setting.
- 2) Working with branches and support division, prepare operational plan for period beginning December 19, 2018, and concluding January 7, 2019.
- 3) Ensure daily Sit-Stat reports are prepared.
- 4) Begin to look at long-term documentation needs.
- 5) Establish long term staffing requirements for the branch.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## UDROC STAFFING

### STEERING COMMITTEE

Shari McCracken	<a href="mailto:smccracken@buttecounty.net">smccracken@buttecounty.net</a>	530.990.5029
Mark Orme	<a href="mailto:mark.orme@chicoca.gov">mark.orme@chicoca.gov</a>	
Lauren Gill	<a href="mailto:lgill@townofparadise.com">lgill@townofparadise.com</a>	530.228.9200
Tom Lando	<a href="mailto:tlando@cityoforoville.org">tlando@cityoforoville.org</a>	

### DIRECTORS

Brian Ring	<a href="mailto:bring@buttecounty.net">bring@buttecounty.net</a>	530.570.7688
Erik Gustafson	<a href="mailto:erik.gustafson@chicoca.gov">erik.gustafson@chicoca.gov</a>	
Marc Mattox	<a href="mailto:mmattox@townofparadise.com">mmattox@townofparadise.com</a>	

### SUPPORT FUNCTIONS

#### FEMA/CALOES

Ron Quigley	<a href="mailto:ron.quigley@caloes.ca.gov">ron.quigley@caloes.ca.gov</a>
Kevin Hannes	<a href="mailto:kevin.hannes@fema.dhs.gov">kevin.hannes@fema.dhs.gov</a>

#### FINANCE/COST RECOVERY

Meegan Jesse**	<a href="mailto:mjessee@buttecounty.net">mjessee@buttecounty.net</a>	530.588.4304
Kevin Taggart	<a href="mailto:ktaggart@buttecounty.net">ktaggart@buttecounty.net</a>	
Gina Will	<a href="mailto:gwill@townofparadise.com">gwill@townofparadise.com</a>	
Scott Dowell	<a href="mailto:scott.dowell@chicoca.gov">scott.dowell@chicoca.gov</a>	
Debbie Heath	<a href="mailto:dheath@buttecounty.net">dheath@buttecounty.net</a>	530.552.4070
Ruth Wright	<a href="mailto:rwright@cityoforoville.org">rwright@cityoforoville.org</a>	530.538.2413
Cindy Dunsmoor	<a href="mailto:cdunsmoor@buttecounty.net">cdunsmoor@buttecounty.net</a>	530.552.3333
Graciela Gutierrez	<a href="mailto:gutierrez@buttecounty.net">gutierrez@buttecounty.net</a>	530.552.3599

#### GIS

Jim Aranguren	<a href="mailto:jaranguren@buttecounty.net">jaranguren@buttecounty.net</a>	530.552.3291
---------------	--	--------------

#### JOINT INFORMATION CENTER

Casey Hatcher**	<a href="mailto:chatcher@buttecounty.net">chatcher@buttecounty.net</a>	530.518.3508
Callie Lutz	<a href="mailto:clutz@buttecounty.net">clutz@buttecounty.net</a>	
Lisa Almagure	<a href="mailto:lalmaugure@buttecounty.net">lalmaugure@buttecounty.net</a>	
Mary Ann Aldrich	<a href="mailto:maryannaldrich@buttecount.net">maryannaldrich@buttecount.net</a>	
Matt Gates	<a href="mailto:mgates@townofparadise.com">mgates@townofparadise.com</a>	
Ursula Smith	<a href="mailto:usmith@townofparadise.com">usmith@townofparadise.com</a>	

#### LAW ENFORCEMENT

TBD

#### LEGAL

Vincent Ewing	<a href="mailto:vincent.ewing@chicoca.gov">vincent.ewing@chicoca.gov</a>	
Bruce Alpert	<a href="mailto:balpert@buttecounty.net">balpert@buttecounty.net</a>	530.552.4070
Dwight Moore	<a href="mailto:dmoore@townofparadise.com">dmoore@townofparadise.com</a>	530.872.6291 X118
Kathleen Greeson	<a href="mailto:kgreson@buttecounty.net">kgreson@buttecounty.net</a>	530.552.4070;

#### LEGISLATIVE

Meegan Jesse**	<a href="mailto:mjessee@buttecounty.net">mjessee@buttecounty.net</a>	530.552.3312
Kevin Taggart	<a href="mailto:ktaggart@buttecounty.net">ktaggart@buttecounty.net</a>	

#### LIAISON

Paul Gosselin	<a href="mailto:pgosselin@buttecounty.net">pgosselin@buttecounty.net</a>
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#### LOGISTICS

Debbie Heath	<a href="mailto:dheath@buttecounty.net">dheath@buttecounty.net</a>
--------------	--

**HEALTH & HUMAN SERVICES BRANCH****BRANCH COORDINATOR**Shelby Boston [sboston@buttecounty.net](mailto:sboston@buttecounty.net)**Animal Care & Shelter**Cathy Raevsky [craevsky@buttecounty.net](mailto:craevsky@buttecounty.net) 530.552.3820**Behavioral Health**Dorian Kittrell [dkittrell@buttecounty.net](mailto:dkittrell@buttecounty.net) 530.891.2850**Disaster Recovery Center**Anna Loughman [aloughman@buttecounty.net](mailto:aloughman@buttecounty.net)**Family Support / Mass Casualty**Michele Hinkle [mhinkle@buttecounty.net](mailto:mhinkle@buttecounty.net) 530.538.7042**Human Care & Shelter**Abigale Henderso\* [ahenderso@buttecounty.net](mailto:ahenderso@buttecounty.net) 530.538.7574**Medical**Andy Miller [amiller@buttecounty.net](mailto:amiller@buttecounty.net) 530.552.3826**Schools**Jerry Hight [jhight@bcoe.org](mailto:jhight@bcoe.org)**Volunteers / Donation Management**DROC Donations [DROCDonations@buttecounty.net](mailto:DROCDonations@buttecounty.net)Emily Upton\*\* [eupton@buttecounty.net](mailto:eupton@buttecounty.net)Star Brown\*\* [starbrown@buttecounty.net](mailto:starbrown@buttecounty.net)

Charlene Sargent

Kasey Reynolds

Randy Ross

Grant Hunsicker

Brian Ring

Patti Morelli

Sharron Leaon

Erik Gustafson

Kasey Reynolds

Mike McLaughlin

Amy Bergstrand

Linda Dahlmeier

Luke Beckman

[rjross@buttecounty.net](mailto:rjross@buttecounty.net) 530.552.2910[ghunsicker@buttecounty.net](mailto:ghunsicker@buttecounty.net)[bring@buttecounty.net](mailto:bring@buttecounty.net) 530.570.7688[pmorelli@buttecounty.net](mailto:pmorelli@buttecounty.net)[sharron.leaon@cv.ca.gov](mailto:sharron.leaon@cv.ca.gov)[erik.gustafson@chicoca.gov](mailto:erik.gustafson@chicoca.gov)[mikemclaughlin@csdfire.com](mailto:mikemclaughlin@csdfire.com)[abergstrand@cityoforoville.com](mailto:abergstrand@cityoforoville.com)[luke.beckman@rdcross.org](mailto:luke.beckman@rdcross.org)**Partners:**Dana Ellis [dana.ellis@caloes.com](mailto:dana.ellis@caloes.com)Sharron Leaon [Sharron.leon@cv.ca.gov](mailto:Sharron.leon@cv.ca.gov)

## ENVIRONMENT & LAND USE BRANCH

### BRANCH COORDINATOR

Pete Calarco [pcalarco@buttecounty.net](mailto:pcalarco@buttecounty.net)

### Build & Rebuild

Curtis Johnson**	<a href="mailto:cjohnson@buttecounty.net">cjohnson@buttecounty.net</a>	530.552.3644
Tony Lindsey	<a href="mailto:tony.lindsey@chicoca.gov">tony.lindsey@chicoca.gov</a>	
Amy Bergstrand	<a href="mailto:abergstrand@cityoforoville.org">abergstrand@cityoforoville.org</a>	
Rick Trent	<a href="mailto:rtrent@townofparadise.com">rtrent@townofparadise.com</a>	
Anne Vierra	<a href="mailto:avierra@townofparadise.com">avierra@townofparadise.com</a>	
Bob Larson	<a href="mailto:blarson@townofparadise.com">blarson@townofparadise.com</a>	

### Debris Removal

Danielle Nuzum**	<a href="mailto:dnuzum@buttecounty.net">dnuzum@buttecounty.net</a>	530.552.3963
Tom Parker	<a href="mailto:tparker@buttecounty.net">tparker@buttecounty.net</a>	
Skyler Lipski	<a href="mailto:skyler.lipski@chicoca.gov">skyler.lipski@chicoca.gov</a>	
Charlie Shoemaker	<a href="mailto:cshoemaker@townofparadise.com">cshoemaker@townofparadise.com</a>	
Susan Hartman	<a href="mailto:shartman@townofparadise.com">shartman@townofparadise.com</a>	

### Partners:

Elis Arats	<a href="mailto:elis.arats@caloes.com">elis.arats@caloes.com</a>
Sean Smith	<a href="mailto:sean.smith@caloes.com">sean.smith@caloes.com</a>

### Economic Development/Business Recovery

Casey Hatcher**	<a href="mailto:chatcher@buttecounty.net">chatcher@buttecounty.net</a>	530.518.3508
Chris Constantin	<a href="mailto:chris.constantin@chicoca.gov">chris.constantin@chicoca.gov</a>	
Lauren Gill	<a href="mailto:lgill@townofparadise.com">lgill@townofparadise.com</a>	530.228.9200

### Infrastructure

Tom Fossum**	<a href="mailto:tfossum@buttecounty.net">tfossum@buttecounty.net</a>
Marc Mattox	<a href="mailto:mmattox@townofparadise.com">mmattox@townofparadise.com</a>
Brendan Ottoboni	<a href="mailto:brendan.ottoboni@chicoca.gov">brendan.ottoboni@chicoca.gov</a>
Kevin Peppas	<a href="mailto:kpeppas@townofparadise.com">kpeppas@townofparadise.com</a>

### Interim Housing

Cathi Grams**	<a href="mailto:cgrams@buttecounty.net">cgrams@buttecounty.net</a>
Amy Bergstrand	<a href="mailto:abergstrand@cityoforoville.org">abergstrand@cityoforoville.org</a>
Brendan Ottoboni	<a href="mailto:brendan.ottoboni@chicoca.gov">brendan.ottoboni@chicoca.gov</a>
Marc Mattox	<a href="mailto:mmattox@townofparadise.com">mmattox@townofparadise.com</a>
Paul Eckert	<a href="mailto:eckert@gridley.ca.us">eckert@gridley.ca.us</a>
Susan Hartman	<a href="mailto:shartman@townofparadise.com">shartman@townofparadise.com</a>

### Timber & Biomass

Jim Broshears**	
Keegan Goff	<a href="mailto:kgoff@buttecounty.net">kgoff@buttecounty.net</a>
Chris Rainey	<a href="mailto:crainey@townofparadise.com">crainey@townofparadise.com</a>

### Watershed

Radley Ott**	<a href="mailto:rott@buttecounty.net">rott@buttecounty.net</a>
Marc Mattox	<a href="mailto:mmattox@townofparadise.com">mmattox@townofparadise.com</a>
Matt Thompson	<a href="mailto:matt.thompson@chicoca.gov">matt.thompson@chicoca.gov</a>
Jen Hogan	<a href="mailto:jen.hogan@caloes.com">jen.hogan@caloes.com</a>
Kevin Peppas	<a href="mailto:kpeppas@townofparadise.com">kpeppas@townofparadise.com</a>

**PLANNING****PLANNING COORDINATOR**

Paul Hahn [phahn@buttecounty.net](mailto:phahn@buttecounty.net)

**Documentation**

Ashley Snyder [asnyder@buttecounty.net](mailto:asnyder@buttecounty.net)

**Situation Status**

Ashley Snyder [asnyder@buttecounty.net](mailto:asnyder@buttecounty.net)

## Butte County Unified Disaster Recovery Center Participating Agencies

### Federal Agencies

- FEMA
- Housing and Urban Development\*
- IRS
- SBA
- Social Security
- State Department (Passport Agency)
- US Postal Service
- USDA

### Town of Paradise

### County Agencies

- Assessor's Office
- Behavioral Health
- Butte County Office of Education
- Child Support Services
- Clerk Recorder
- Development Services
- Employment and Social Services
- Environmental Health
- Library
- Sheriff's Office (DNA)
- Tax Collector
- Veterans Service Office

### State Agencies

- CALOES
- CalPERS
- CalVet
- CDSS Disaster Relief
- CDTFA California Department of Tax and Fee Administration
- Contractor's Board
- DMV
- EDD
- FTB
- Housing & Community Development
- Insurance
- Public Health

### Non-Government Organizations

- Adventist Health Feather River Hospital
- AFWD – Alliance for Workforce Development
- American Institute of Architects
- American Red Cross
- Anthem Blue Cross
- BC Office of Education
- Billy Graham Rapid Response Team
- Butte 2-1-1
- California Fire Foundation
- Comfort Dogs
- Disability Action Center
- Far Northern Regional Center
- Legal Services of Northern California
- North Valley Property Owners Assn.
- NVCSS Northern Valley Catholic Social Services
- Paradise Adopt-A-Family
- Roads Home
- Salvation Army
- Samaritans Purse Disaster Relief
- Society of St. Vincent de Paul
- Southern Baptist Convention Disaster Relief – California
- Team Rubicon Disaster Response
- Tzu Chi Foundation
- United Methodist Committee on Relief
- United Policy Holders
- United Way
- Valley Oak Children Services
- Valley Contractors Exchange
- Veteran Resource Centers of America
- Work for Warriors
- World Central Kitchen
- XFinity Wifi

\*Requested - Pending

## **Volenski, Dina**

---

**From:** Snyder, Ashley <ansnyder@buttecounty.net>  
**Sent:** Thursday, December 06, 2018 5:05 PM  
**To:** McCracken, Shari;'mark.orme@chicoca.gov';Gill, Lauren;'tlando@cityoforoville.org';Ring, Brian;'erik.gustafson@chicoca.gov';Mattox, Marc;Jessee, Meegan;Alpert, Bruce;Greeson, Kathleen;Hatcher, Casey;Gosselin, Paul;Boston, Shelby;Henderson, Abigale;Raevsky, Cathy;Hinkle, Michele;Brown, Star;Loughman, Anna;Miller, Andrew;Calarco, Pete;Ott, Radley;Fossum, Tom;Grams, Cathi;Nuzum, Danielle;Hahn, Paul;'ron.quigley@caloes.ca.gov';'kevin.hannes@fema.dhs.gov';'jhight@bcoe.org';'prafirejb@comcast.net';'tony.lindsey@chicoca.gov';'suuva.tai@caloes.ca.gov'  
**Subject:** 12/6/18 Camp Fire Sit-Stat & Revised Ops Plan  
**Attachments:** Camp Fire Sit Stat 2018-12-6.pdf; Revised - Ops Period 120618-121918.pdf

All –

Attached are the December 6, 2018 Sit-Stat, as well as a revised Ops Plan. The revisions include changes to phone numbers and the addition of a small omission from the Steering Committee's objectives.

Let me know if you have any further Sit-Stat needs!

Sincerely,

Ashley N. Snyder  
Assistant Clerk of the Board

Butte County Administration  
25 County Center Drive, Suite 200, Oroville, CA 95965  
T: 530.552.3300 | F: 530.538.7120

[Twitter](#) | [Facebook](#) | [YouTube](#) | [Pinterest](#)

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# UNIFIED DISASTER RECOVERY OPERATIONS CENTER

## CAMP FIRE

### SITUATION STATUS REPORT

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**CAMP FIRE – DR-4407**

**Operational Period 3:** 12/6/2018 to 12/19/2018

**Updated:** Dec 6, 2018, at 5:00 pm

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## **Emergency Operations Centers (EOC)**

- Butte County (205 Mira Loma STE 30, Oroville) – as of 11/26/18 0900 transitioned to UDROC
- PG&E has its EOC in San Francisco and multiple local operations centers to respond to the Camp Fire

## **Incident Status Report:**

Sources: [CAL FIRE Incident Report Update November 25, 2018](#)  
[Butte County Sheriff Camp Fire Update December 5, 2018](#)

- Total Acres Burned: 153,336
- Containment: 100%
- Total Fire Personnel: 1,065
- Structures destroyed: 13,972 residences, 528 commercial, and 4,293 other buildings
- Fatalities: 85
- Unaccounted individuals: 10
- Individuals evacuated: 32,700

## **Weather Report:**

Source [National Weather Service](#)

**Point Forecast:** 3 Miles NE Concow CA; 39.75°N 121.5°W (Elev. 2635 ft)

**Last Update:** 3:11 am PST December 4, 2018

**Forecast Valid:** 2:17 pm PST Dec 6, 2018, to 6pm PST Dec 12, 2018.

- Currently, the County will experience dry weather from today (Dec. 6) through Sunday (Dec. 9). The storm system set to begin Sunday (Dec. 9) has weakened over the last few days, and should only bring light precipitation. The next storm system is slated to arrive by the end of next week, with changes for rain on Sunday (Dec. 16) and Monday (Dec. 17).

## **Detailed Forecast**

<b>Today</b>	Sunny, with a high near 50. North northeast wind 5 to 9 mph.
<b>Tonight</b>	Mostly clear, with a low around 40. Northeast wind around 10 mph.
<b>Friday</b>	Sunny, with a high near 49. Northeast wind 5 to 9 mph becoming light and variable in the afternoon.
<b>Friday Night</b>	Mostly clear, with a low around 40. East wind 3 to 5 mph.
<b>Saturday</b>	Sunny, with a high near 52. East northeast wind around 6 mph becoming south southeast in the morning.
<b>Saturday Night</b>	Partly cloudy, with a low around 41.
<b>Sunday</b>	A 20 percent chance of showers. Partly sunny, with a high near 49.
<b>Sunday Night</b>	A chance of showers. Cloudy, with a low around 43.
<b>Monday</b>	Showers likely. Mostly cloudy, with a high near 48.
<b>Monday Night</b>	A chance of showers. Mostly cloudy, with a low around 38.
<b>Tuesday</b>	A slight chance of showers. Mostly sunny, with a high near 50.
<b>Tuesday Night</b>	A chance of showers. Mostly cloudy, with a low around 39.
<b>Wednesday</b>	A slight chance of showers. Partly sunny, with a high near 51.

## Roadway Updates

### **Road Closures**

- Skyway, from Crossroad Road up to Pentz and Lower Skyway intersection
- Honey Run Road, just above Centerville Road
- Powellton Road, from Doe Mill Road to Upper Skyway (This is a Winter Closure)
- Humboldt Road, from Green Gate to the Plumas County Line
- Bardee's Bar Road, from Poe Powerhouse Road to the River
- Camp Creek Road, between Pulga Road and Dixie Road
- Oro Quincy Hwy, Mountain House to Four Mile Ridge Road
- French Creek Road, from Oro Quincy Hwy to Oro Quincy Hwy

### **Snow Chain Requirements**

- Skyway, from 3 miles above Stirling City to Butte Meadows

### **Roadway Repair**

- Public Works anticipates controlled traffic for the next 12 days from Pentz Road to the South Pines area along Skyway in order to replace damaged guardrail destroyed by the Camp Fire. Drivers should expect delays and use caution.
- One-way traffic control is scheduled for the following areas and dates:
  - December 6 to December 8 - Dog Town Road, north to the South Pines.
  - December 8 to December 12 – Magalia Dam to Coutolenc Road
  - December 12 to December 18 – Pentz Road to Coutolenc Road

## Evacuation Orders / Warnings

### **Evacuation Orders Remain for the Following Zones:**

- Zones 1, 2, 4-7, 9-13
- Morgan Ridge, Zone B

### **Evacuation Warnings are in Effect for the Following Zones:**

- |                 |                        |
|-----------------|------------------------|
| • Concow Zone A | • Lower Neal Road      |
| • Concow Zone B | • Lower Honey Run Road |
| • Concow Zone C | • Upper Honey Run Road |
| • Concow Zone D | • Butte Creek          |
| • Yankee Hill   | • Hamlin Canyon        |

### **Requests for Law Enforcement Escort into Areas Under Evacuation Orders**

*Sources: [Butte County Sheriff Law Enforcement Escort Information Press Release](#);*  
*[www.buttecounty.net/sheriffcoroner](#); [www.buttecountycovers.org](#); and*  
*<https://goo.gl/forms/U0Gnhywb33ERqesj2>*

- The Butte County Sheriff's Office, Paradise Police Department, California Highway Patrol and Army National Guard have established a unified call center and online system to handle requests for escorts into the evacuated areas of Paradise, Magalia, and Concow.
- Requests will be taken in the order they are received. For forms and further information can be found at [www.buttecounty.net/sheriffcoroner](#).

## Press Conferences / Community Meetings

- Press conferences held by the Butte County Sheriff's Office will no longer be held every Monday / Wednesday. Instead, press conferences will be held on an as needed basis. If you feel your division or branch needs to be involved, contact Casey Hatcher at the JIC.

## Utilities

Sources: PG&E

Paradise Irrigation District

### **Electric Impacts:**

- PG&E reports there are currently 2,900 customers without electricity in the Paradise and Magalia area.
- PG&E expects to restore electric service by the end of December for all electric customers, weather permitting. Electricity restorations do not require a visit to the site from a PG&E representative

### **Gas Impacts:**

- PG&E reports that currently 12,000 customers are without gas in the Paradise and Magalia area. PG&E expects to restore gas service by the end of January, weather permitting. In order to access the gas meter, conduct safety checks and relight pilot lights, gas restorations require a visit to the site from a PG&E representative.

### **Water Impacts:**

- Residents do not need to call Paradise Irrigation District to end their service. All accounts have been placed on a standby status.
- Residents returning to their home should expect to have little or no running water. PID has pressurized water down Clark and Skyway, however it will still be weeks before pressurized water is delivered to homes that are still standing.
- Boil Water Notices are still in effect for Paradise Irrigation District customers. Reference [buttecountyrecovery.org](http://buttecountyrecovery.org) for details.

## Environmental and Land Use

### **Watershed**

- Butte County Public Works continues to cleanup Centerville from the destruction from the floods that occurred after the fire. Centerville Road is now drivable.
- Public Works coordinating with DWR on long-term channel maintenance.
- The Water Quality Control Board will begin to take over long-term water monitoring.
- Public Works maintaining Upper Skyway from Stirling City to Butte Meadows.
- As of 12/3 there were:
  - 10 Work Crews (CCC Teams)
  - 3 Scout Crews doing site characterization and identifying work locations
  - 2 Data Collection Crews, capturing the BMP's put down
  - 1 Runner Crew, making sure teams have what they need / assisting with communication

BMP	Action	Linear Ft / # Bags 11/26/2018	Linear Feet / # Bags to Date*
Wattle	Emplacement	1,650	<b>65,400</b>
Silt Fence	Emplacement	0	<b>3,003</b>
Short Sock	Emplacement	296	<b>696</b>
Long Sock	Emplacement	1,200	<b>4,200</b>
Sand Bags	Emplacement	4,430	<b>16,930</b>

\* since Tuesday 11/20/18, 2 stand down days, variable numbers of teams, total of 12 working days.

## Build & Rebuild

- The County is working to gather statistics on how many structures are still standing in the area affected by the Camp Fire.

## Business & Economic Recovery

- A Business Recovery Hotline has been established for those businesses affected by the Camp Fire (530.872.1111)

## **Debris**

- While Household Hazardous Waste Debris Removal is under way, the EPA and DTSC are only beginning operations in areas where evacuation orders have been lifted.
- A Right of Entry Center will open on Monday, December 10. They will be open Monday to Saturday, from 8am to 5pm, closed on Sundays and holidays.
- Upcoming Debris Removal & Right of Entry Specific Meetings:
  - December 11 in Concow
  - December 13 in Oroville
  - The JIC and PIO staff are working on a Community Meeting to be held in Chico.
- Check the [Debris Removal Webpage](#) for more information.

## **Schools**

- BCOE is continuing their interactive assemblies, connecting the elementary and middle school students with Chico State students to engage in activities to bring the community together.
- BCOE has discontinued staffing at the DRC.

## **Volunteers / Donations**

- Emily Upton will begin transitioning into the Lead Donations Coordinator.
- Links for donations and volunteers can be found on [www.ButteCountyRecovers.org](http://www.ButteCountyRecovers.org)
- 2-1-1 will now be an additional information resource for the Volunteers / Donations
- AmeriCorps St. Louis members are on site to help gather volunteers.

## **Family Support Center**

- The Family Support Center has amended their hours of operation: 9am to 4pm, Monday through Saturday.

# FAMILY SUPPORT CENTER- DAILY LOG

DATE	FAMILIES SERVED	ARC	SERVICES RECEIVED											NEED				
			BC PG/PA	BCOE	BCSO	CCFB	CDI	CDPH	COES	CDSS	CAL NO	CSS-GRANT	CDS	FEMA	SSA	TZU CHI	VA	Walk-in
12/1/2018	0																	
12/2/2018	5	3					1	3	2				1		3	1	2	1
12/3/2018	6	6	1		1	1	3	2		2	1		2	1	4	2	1	1
12/4/2018	4	4						2							2	2		
12/5/2018	3	3						1	3				1		2	2		1
12/6/2018	3	3						3	3	1			2		3	2	2	2

## **Medical**

- Staff is currently supporting the medical needs during the consolidation of the various shelters within the County.
- Staff is also working with local medical group to try to open up their clinics on the ridge.

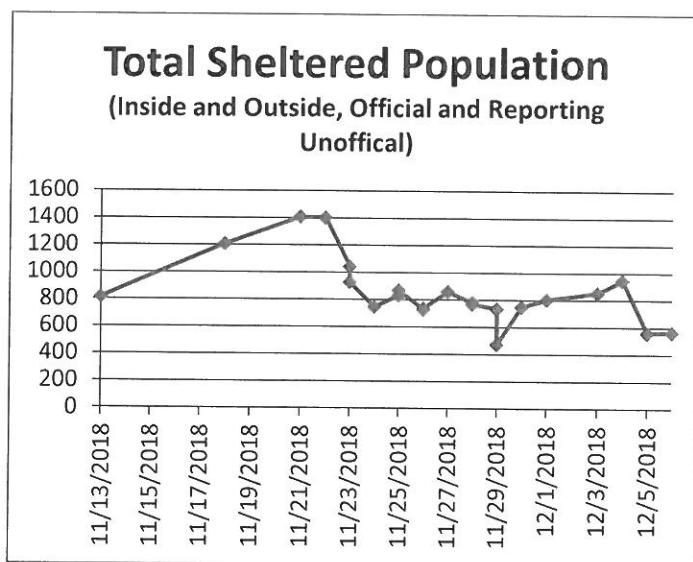
### Human Care & Shelter (As of Dec. 6, 2018, @ 16:00)

- The County is working to consolidate the current shelter locations to the Silver Dollar Fairgrounds.
- There is security and law enforcement presence at the Silver Dollar Fairgrounds to ensure the health and safety of those displaced by the Camp Fire.

Shelter Census 12.06.18 @ 16:00	Capacity	Current Inside	Current Outside	Total Population
<b>RED CROSS SHELTERS</b>				
Gridley Fairgrounds (Farm Hall - B1 Medical)	500	0		0
Gridley Fairgrounds (Expo Hall - B2)	250	0	50	50
Silver Dollar (Education Hall)	360	196		196
Silver Dollar (Commercial Bldg)	260	137	154	291
<b>Total</b>	<b>750</b>	<b>333</b>	<b>204</b>	<b>537</b>
<b>UNOFFICIAL SHELTERS</b>				
East Avenue (Chico)	200	30		30
<b>Total</b>	<b>200</b>	<b>30</b>		<b>30</b>

### Total Sheltered Population Statistics

Date	Total Sheltered Population (Inside and Outside, Official and Reporting Unofficial)
11/13/18	817
11/18/18	1208
11/21/18	1408
11/22/18	1402
11/23/18	929
11/24/18	749
11/25/18	871
11/26/18	737
11/27/18	862
11/28/18	769
11/29/18	734
11/29/18	474
11/30/18	751
12/1/18	806
12/3/18	852
12/4/18	946
12/5/2018	560
12/6/2108	567



### Animal Care & Shelter (as of 12/6/18)

- The Oroville City Council has approved a permit to consolidate the various animal shelters into one shelter in Oroville. The tentative plan is to begin transitioning animals this weekend / beginning next week. The Butte County Fairgrounds in Gridley will still house large animals for the time being.

Chico Airport Shelter			
Lockheed Location		AeroUnit	
Cats	76	Ducks	30
Guinea Pigs	3	Dogs	22
Birds	2	Chickens	47
Rabbits	3		
Hermit Crabs	2		
Fish	7		
<b>Total</b>	<b>93</b>	<b>Total</b>	<b>99</b>
Stray Cats			
Stray Dogs			
<b>Total Stray on 3 Sites</b>	<b>0</b>		
<b>Total Count on 3 Sites</b>	<b>192</b>		

Gridley Fair Grounds		Del Oro Shelter	
Goats	45	Dogs	71
Sheep	73	Cats	239
Chickens	316	Reptile	0
Pigs	12	Ducks	1
		Chickens	34
Equine	21	Exotic Birds	3
		Rabbits	7
Geese	10	Guinea Pigs	2
Llama	2	<b>Total</b>	<b>357</b>
Rabbits	15	Stray Cats	
Cows	3	Stray Dogs	
		<b>Total Stray</b>	<b>0</b>
Turkey	5		
Ducks	58		
Richvale-HSUS			
		Dogs	110
		Cats	106
<b>Total</b>	<b>560</b>	Birds (cages)	28
		Rabbits	1
<b>Total Stray</b>		<b>Total</b>	<b>245</b>
		<b>Total in All Shelters</b>	<b>1354</b>

### **Disaster Recovery Center**

- The DRC will be modifying their hours of operation. Beginning December 9, the DRC will operate from 9am to 6pm, Monday through Saturday. The DRC will be closed Sundays, Christmas Day, and New Year's Day.

### **State Agency Staff Count**

<b>November 2018 Fires- Chico DRC #1</b>					
STATE AGENCY NAME	12/2/2018	12/3/2018	12/4/2018	12/5/2018	
<b>TOTAL CALOES REPS</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>4</b>	
CA Dept. of Insurance	2	2	2	2	
CA Contractors State License Board	1	1	1	1	
CA Dept. of Motor Vehicle	10	10	10	11	
CA Dept. of Public Health	2	3	3	3	
CA Dept. of Tax and Fee (aka Board of Equalization)	2	2	2	2	
CA Employment Development Department	6	7	7	6	
CA Franchise Tax Board	2	2	2	2	
CA Dept. of Social Services	1	2	2	1	
CA Dept. of Housing and Community Development	1	1	1	1	
CA Dept. of Veteran Affairs	1	1	1	1	
CA Dept. of Human Resources	0	0	0	0	
CA Public Employees' Retirement System	1	2	2	2	
<b>TOTAL OTHER STATE AGENCY REPS</b>	<b>29</b>	<b>33</b>	<b>33</b>	<b>32</b>	<b>0</b>

### **Survivor Station Tally**

<b>November 2018 CA Fires: Chico DRC #1</b>					
AGENCY NAME	12/3/2018	12/4/2018	12/5/2018	12/6/2018	Total DRC
DRC Reception Count (Households)	1283	1212	1179		25749
<b>County</b>					
Behavioral Health	62	41	61		1490
Child Support Services	7	n/a	9		147
County Assessor	144	150	124		3757
Office of Education	3	x	x		1141
Environmental Health	335	336	202		4227
Employment and Social Services	46	43	54		1095
CalFresh	23	15	25		433
Tax Collector	51	73	40		1632
Butte County Library	50	31	19		1210
County Clerk/ Recorder	135	137	184		4924
Paradise Irrigation	x	x	x		149
Town of Paradise	133	102	88		1965
Veteran Services	x	x	x		98
Developmental Services	44	22	24		1233
Camp Fire Information Center	x	32	46		78
Cal Northern Law / Butte County Bar		8	x		8
<b>Total</b>	<b>1033</b>	<b>990</b>	<b>876</b>	<b>0</b>	<b>23587</b>

<b>State Agencies</b>					
Caoes					<b>0</b>
CDI	61	33	34		<b>885</b>
FTB	40	25	73		<b>1137</b>
CDTFA	8	12	8		<b>250</b>
CalPers	32	31	45		<b>827</b>
CDPH	151	98	64		<b>2569</b>
CalHR	x	x	x		<b>33</b>
CalVet	32	16	18		<b>665</b>
CSLB	34	27	29		<b>886</b>
EDD	203	204	136		<b>3702</b>
CDSS	73	55	40		<b>2012</b>
HCD	50	30	35		<b>856</b>
DMV	204	344	158		<b>6173</b>
<b>Total</b>	<b>888</b>	<b>875</b>	<b>640</b>	<b>0</b>	<b>19995</b>
<b>Federal</b>					
FEMA	500	442	461		<b>12955</b>
SBA	x				<b>576</b>
USDA	46	23	32		<b>1319</b>
IRS	125	92	80		<b>1574</b>
USPS	143	127	114		<b>2948</b>
Mexican Consulate	x	x	x		<b>75</b>
Department of Labor	3	12	x		<b>15</b>
HUD	29	22	27		<b>107</b>
SF Passport Agency	x	x	x		<b>120</b>
Social Security Administration	178	163	132		<b>4371</b>
<b>Total</b>	<b>1024</b>	<b>881</b>	<b>846</b>	<b>0</b>	<b>24060</b>
<b>Private Non Profit</b>					
American Red Cross	251	200	150		<b>6713</b>
Northern Valley Catholic Social Services	27	40	17		<b>1217</b>
Alliance for Worforce Development Inc	20	9	19		<b>372</b>
St. Vincent DePaul	118	81	95		<b>3067</b>
California So Baptist Disaster Srvc	52	45	45		<b>1839</b>
Disability Action Center	23	16	12		<b>457</b>
UMCOR	38	x	x		<b>1582</b>
Tzu Chi	240	359	320		<b>9132</b>
United Policyholders	38	35	32		<b>1105</b>
Legal Services of Northern CA	35	50	21		<b>864</b>
Valley Contractors Exchange	17	x	x		<b>82</b>
Adopt a Family	26	57	x		<b>1924</b>
North Valley Prop	41	30	37		<b>740</b>
Salvation Army	x	x	x		<b>1906</b>
Valley Oak Childrens Services	x	x	x		<b>56</b>
World Central Kitchen	x	x	x		<b>7477</b>
Children Disaster Services	6	17	18		<b>759</b>
Team Rubicon	x	x	x		<b>941</b>
United Way	73	120	150		<b>4827</b>
Samaritans Purse (count includesd Billy Graham)	80	55	5		<b>1667</b>
Veterans Health Admin	51	37	n/a		<b>415</b>
Veterans Resource Center	34	30	29		<b>756</b>
Butte 211	x	x	x		<b>1539</b>
Work for Warriors	24	22	19		<b>795</b>
Cal Fire Foundation	x	x	x		<b>8254</b>
Far Northern Regional Center	x	x	x		<b>341</b>
<b>Total</b>	<b>1194</b>	<b>1203</b>	<b>969</b>	<b>0</b>	<b>58827</b>

<b>Other Services (Utilities, Political, etc)</b>					
Comcast	90	x	30		<b>624</b>
Anthem Blue Cross	275	89	n/a		<b>2161</b>
Adventist Health Feather River	83	69	59		<b>1047</b>
CA Health & Wellness	120	70	80		<b>1203</b>
					<b>0</b>
<b>Total</b>	<b>568</b>	<b>228</b>	<b>169</b>	<b>0</b>	<b>5035</b>
<b>Daily Services Provided</b>	<b>4707</b>	<b>4177</b>	<b>3500</b>	<b>0</b>	<b>131504</b>

**CAMP FIRE – DR-4407  
UNIFIED DISASTER RECOVERY  
OPERATIONS CENTER  
ACTIVATION PLAN**

FOR OPERATIONAL PERIOD

FROM: DATE 12/06/2018 TO 12/19/2018  
TIME 0800 TO 0800



# PLAN OVERVIEW

As the Camp Fire response has progressed, leadership of the County of Butte, Town of Paradise, City of Chico, City of Oroville, and City of Gridley recognize the value of a coordinated/unified approach to recovery and support of ongoing recovery operations. Notably, the value of this coordinated/unified approach is to reduce duplication, assist in resource allocation, and minimize resource drain on the County, Town, and Cities as they address the myriad of recovery needs. This, in turn, maximizes potential cost recovery and reduces the financial burden on the County, Town, and Cities, ultimately ensuring mutual and individual jurisdictional interests are met.

## FRAMEWORK

Using FEMA's National Disaster Recovery Framework (NDRF) as a platform for how communities build, sustain, and organize recovery activities, this plan is designed to do more than restore the community's physical structures. Through coordinating resources and partnerships, it aims to address the needs of community members and businesses who have experienced emotional, financial and physical devastation resulting from this nationally declared disaster.

While the NDRF includes five pillars critical to any disaster response (natural and cultural resources; infrastructure systems; housing; health and social services; and economic recovery), this Unified Disaster Recovery Operation Center (UDROC) model has been modified into three core branches of varying durations to better fit the County's, Town's and Cities' needs.

The Organizational Chart in this document provides a visual representation and order for the following branch and division definitions:

**Steering Committee:** This executive oversight function provides top level direction to the Directors and Support Function areas in the UDROC.

**Directors:** Staffed at the highest managerial level of each jurisdiction, the Directors oversee and guide the Branch Coordinators. The Directors report up to the Steering Committee, and coordinate as needed with support functions including; FEMA/CalOES, Finance / Cost Recovery, the JIC, Law Enforcement, Legal, Legislative, Liaison, Logistics, and GIS.

**FEMA and CalOES:** Provides Federal and State resources as needed to support local agency efforts on the UDROC.

**Finance/Cost Recovery:** Responsible for cost and revenue tracking and accountability by jurisdiction; guide and monitor the fiscal solvency of the jurisdiction of responsibility; ensure maximum cost recovery from State and federal resources; provide ongoing logistics and procurement support for UDROC.

**GIS:** Provide mapping and geographic data for all participating agencies.

**Joint Information Center (JIC):** Provides timely and accurate information to the public in a cross-jurisdictional and unified manner.

**Law Enforcement:** Participate as needed for the committee needs. Oversees and manages the re-entry and repopulation process. Lead by Law Enforcement with assistance from CalFIRE, the Health Department, Legal, water district, utilities, the JIC, and other directly relevant function areas regarding the re-entry and ultimately repopulation of affected areas. **Re-entry** is defined as allowing residents temporary access to their property, for example to examine their property, search for valuables, etc., but does not allow for overnight or extended stays. **Repopulation** is the opening of affected areas for residents and businesses to re-inhabit their property whether in an existing green-tagged building, or in temporary units once the site is deemed safe, or for debris removal/rebuild purposes.

**Legal:** Responsible for providing legal support in drafting regulations, policies, and answering legal questions. Anticipated participants include County Counsel, and Town and City Attorneys.

**Legislative:** Pursues legislation related to response and recovery needs. Example: legislation for temporary backfill from State of lost property tax, sales tax, and other revenue sources.

**Liaison:** Provides continuity and communication assistance among Divisions and Branches as needed.

**Logistics:** Responsible for ensuring all procurement, contracting, and facilities needs are addressed for all participating agencies and tracking of applicable paperwork.

**Health & Human Services Coordinator:** The focus of this recovery support branch includes the assessment and recovery of community health, social services, and health care facilities. The support of social services programs for at-risk and vulnerable children, individuals, and families affected by the disaster fall under this category. This person must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level.

**Animal Care & Shelter:** Refers to the short-term, temporary emergency housing and care needs established during and as a direct result of the fire event for small and large animals.

**Behavioral Health:** Focus on the mental health needs of shelters, evacuees, and survivors.

**Disaster Recovery Center:** Coordination of services for survivors needing information about disaster assistance programs, as well as replacement of essential documents lost in the fire.

**Family Support Center / Mass Casualty:** Assistance center for providing services to those who lost loved ones.

**Human Care & Shelter:** Refers to the short-term, temporary emergency housing and care needs established during and as a direct result of the fire event.

**Medical:** Focus includes the assessment and recovery of community health, and health care facilities; informs other relevant divisions as needed.

**Schools:** Plans for and coordinates all issues related to school facilities and students displaced and/or affected by the incident.

**Volunteers/Donation Management:** Coordination of volunteers needs and acquisition, as well as both physical and monetary donations.

**Environment & Land Use Coordinator:** This position must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level. The Environment and Land Use Division includes the natural, built, and economic environment.

**Build & Rebuild:** Creates the process to assist residents with property issues related to destroyed and damaged properties from permitting to occupancy.

**Debris:** Oversite, direction, and advocacy related to the debris removal process and potential for a bevy of subset issues (e.g. over-scraping, soil testing).

**Economic Development:** AKA Business Recovery, this division addresses the urgency of restoring revenue generating activity, and swiftly addressing the needs of impacted organizations and businesses. In tandem, the branch should be aware of, if not involved in activities that affect workforce retention.

**Infrastructure (Public):** Supports natural and built resource needs such as water systems, storm water, streets and right of way, signals, signs, communication facilities, municipal facilities, etc.

**Interim Housing:** Focuses on the post-shelter, interim housing needs through the recovery progression. This committee works directly with FEMA and CalOES for federal and state resources and assistance.

**Timber & Biomass (Public):** Addresses short term impacts of dead and dying trees, and develop a timber and biomass mitigation plan, and long-term needs assessment.

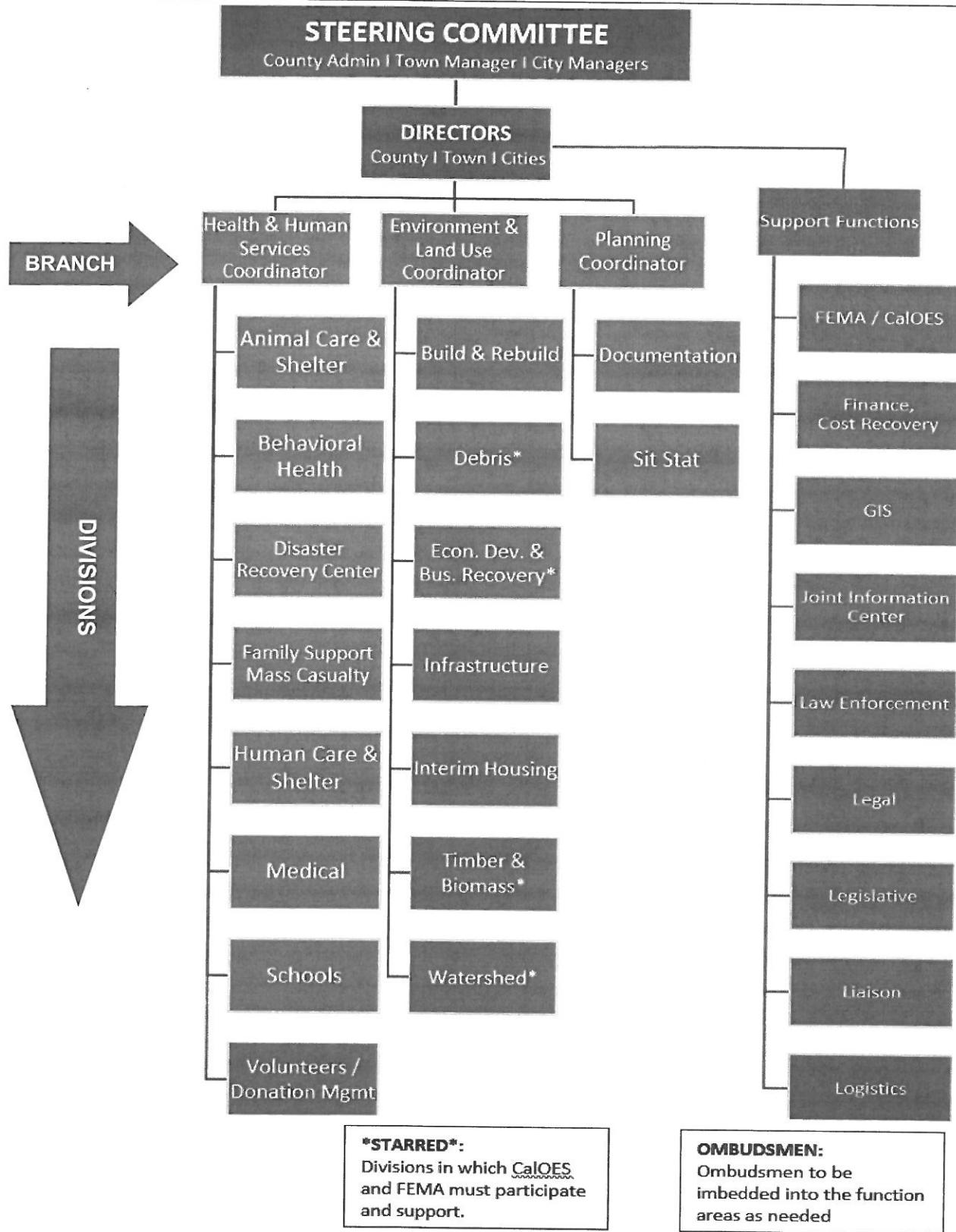
**Watershed:** The purpose of the Watershed Division is to assist the pertinent jurisdiction in taking timely action to protect life and property from critical watershed risks caused by the Camp Fire, the rain event(s), and the potential for debris flows and other risks.

**Planning Coordinator:** Leads planning team, facilitates meeting, acts as Planning conduit to the Recovery Directors, advises branch and unit leads on potential needs.

**Documentation:** Collects all agency specific documents, creates sign in roster, archives all documents, creates and populates action plan content, prints and distributes plan.

**Situation Status Report:** Maintains all real-time dynamic data, determines data needs, generates specific data reports, assists in document generation.

## MAPS / DRAWINGS: Organizational Chart



## **STEERING COMMITTEE**

The Steering Committee sets the priorities for the Branches and Divisions in support of the Directors. The priorities for this period include the following:

- Animal Care & Shelter
- Business Recovery
- Debris Removal
- Disaster Recovery Center
- JIC / Community Meetings
- Water
- Infrastructure
- Interim Housing

## **UDROC OBJECTIVES**

### **DIRECTOR OBJECTIVES**

- 1) Ensure that all goals and objectives from branches and support divisions are being met.
- 2) Provide requested information to the Steering Committee, and elected members of the Board of Supervisors and City and Town Councils, as needed.
- 3) Monitor current UDROC structure and make suggested changes if necessary to ensure recovery operations are proceeding organizationally as necessary.
- 4) Work with the Steering Committee to develop priorities and timelines for debris removal.
- 5) Provide overall guidance to Branch Coordinators and Division leads within the UDROC structure.

### **SUPPORT FUNCTIONS**

The broad category of “Support” focuses on the guidance needs of the Branches and Divisions in support of the Directors. Support functions include:

- FEMA / CalOES
- Finance / Cost Recovery
- GIS
- JIC
- Law Enforcement
- Legal
- Legislative
- Liaison
- Logistics

### **FINANCE / COST RECOVERY OBJECTIVES**

- 1) Prepare and provide tools and guidance to agencies for cost recovery.
- 2) Prepare and provide tools and guidance to other branches for cost recovery.
- 3) Refine initial projections regarding the effects on tax revenues by jurisdiction.
- 4) Reach out to other agencies to provide coordination and support.
- 5) Facilitate cost recovery.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **GIS**

- 1) Provide Support to Divisions and Branches as necessary.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **JOINT INFORMATION CENTER OBJECTIVES**

- 1) Continue operating a Joint Information Center (JIC) with representatives from local, State, and federal agencies, as well as community-based partners.
- 2) Maintain JIC hours of 0800 to 1900 daily (7 days a week).
- 3) Hire extra-help Community Relations Coordinators to assist with public information functions in the JIC.
- 4) Continue the use of mutual aid for public information functions in the JIC.
- 5) Support public information for evacuations, shelters, animal care and shelter, and changing weather conditions and other applicable situations.
- 6) Support public information for DROC branches and divisions.
- 7) Promote the Consolidated Debris Removal Program to all property owners with properties damaged or destroyed by the Camp Fire to encourage participation. This includes direct property owner outreach (numerous large community meetings, resource fairs, and small community-based workshops), media relations, and social media campaigns.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, SBA, EPA, DTSC, Red Cross

## **LAW ENFORCEMENT OBJECTIVES**

- 1) Support repopulation efforts.
- 2) Support re-entry efforts by ensuring as safe an environment as possible.
- 3) Provide patrol and law enforcement in burned areas.

**Participating Agencies:** Butte County, Paradise Police Department, California Highway Patrol, Town of Paradise, City of Chico, City of Oroville, National Guard

## **LEGAL OBJECTIVES**

- 1) Prepare urgency ordinances in conjunction with Branches and Divisions for approval by the Board of Supervisors to establish requirements for the removal of fire-damaged debris from private property following the Camp Fire and other related matters.
- 2) Prepare urgency ordinance for approval by the Board of Supervisors to temporarily modify or suspend various zoning regulations to allow for the transition of residents made homeless or displaced by the Camp Fire into interim and long-term shelter, in addition to the relocation of childcare and educational facilities damaged by the Camp Fire.
- 3) Assist the Debris Removal Division in preparation of Right of Entry documentation and other applicable documentation.
- 4) Support various departments as legal questions arise as a result of the Camp Fire and subsequent recovery process.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley

## **LEGISLATIVE OBJECTIVES**

- 1) Research legislative opportunities associated with reimbursement for EOC and recovery activities, backfilling local revenue sources, forgiveness of State contract costs, and possible changes to building codes and regulations to streamline rebuilding.
- 2) Work with Directors and the Steering Committee to refine and prioritize legislative requests.
- 3) Set up regular meetings/communication with legislative delegation or staff to facilitate better communication on required needs and requests.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, State and federal representatives and staff

## **LIAISON OBJECTIVES**

- 1) Respond to inquiries from divisions, cooperators, elected officials and others, and direct issues to the UDROC division(s) as appropriate
- 2) Participate in the reentry (repopulation) process and assure coordination with UDROC.
- 3) Facilitate the integration of the Paradise EOC/DROC into the Butte EOC/UDROC.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **LOGISTICAL OBJECTIVES**

- 1) Support any and all procurement, contracting, and facilities needs associated with the consolidation of human shelters.
- 2) Support any and all procurement needs associated with the consolidation of animal shelters.
- 3) Support procurement needs for the JIC and the UDROC.
- 4) Support other Branches and Divisions as directed.
- 5) Provide demobilization of equipment to human and animal shelters as needed.

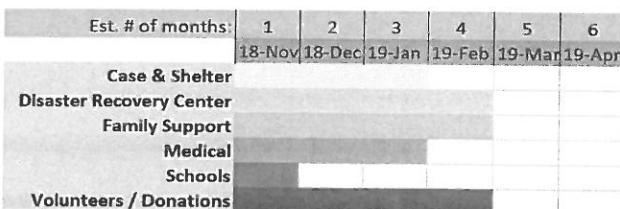
**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## HEALTH & HUMAN SERVICES BRANCH

The broad category of Health & Human Services focuses on functional areas and resources directly related to and affecting the immediate needs of residents (human and animal). Division areas include:

- Animal Care & Shelter
- Behavioral Health
- Disaster Recovery Center
- Family Support/Mass casualty
- Human Care & Shelter
- Medical
- Schools
- Volunteers and Donation Management

### Estimated Timeline:



### ANIMAL CARE & SHELTER OBJECTIVES

- 1) Provide shelter and basic daily care for animals removed from the affected area and in our care.
- 2) Protect the health and safety of the public and responders.
- 3) Secure a centralized donation facility.
- 4) Conduct food and water support for shelter in place animals.
- 5) Reunify or relocate affected animals.
- 6) Keep the community informed of Animal Division efforts and updates.
- 7) Recruit and maintain an adequate amount of personnel and equipment to support the incident response.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

### BEHAVIORAL HEALTH OBJECTIVES

- 1) Provide staffing (County Operated and Volunteer) for ongoing behavioral health support to the Disaster Recovery Center for survivors 7 days a week during operating hours.
- 2) Provide ongoing emergency crisis response (5150 assessment) and Medication Assisted Treatment (for substance use withdrawal) to Red Cross Shelters upon request for assistance with survivors in BH distress.
- 3) Continue to search and locate current open clients (youth and adult) of BH who have been displaced and provide needed mental health health/SUD supports and services.
- 4) Coordinate with Butte County Office of Education for BH needs of students identified as needing intensive services.

**Participating Agencies:** Butte County, Butte County Office of Education

## **DISASTER RECOVERY CENTER OBJECTIVES**

- 1) Provide critical federal, state, county, Town and non-profit assistance to survivors so they can begin the recovery process from the Camp Fire.
- 2) Provide a safe and accessible one-stop location where survivors can have direct access to government agencies for document replacement, services and/or assistance.
- 3) Maintain flexibility in the organization of the Disaster Recovery Center to adjust to changing needs and resources of the survivors and providers.
- 4) Maintain the staffing of the Disaster Recovery Center to process visitors in a timely and orderly fashion.

**Participating Agencies:** Reference the Butte County Unified Disaster Recovery Operations Participating Agencies list on page 21.

## **FAMILY SUPPORT / MASS CASUALTY OBJECTIVES**

- 1) Provide a resource and information center for family members who have lost loved ones in the Camp Fire.
- 2) Reassess needs of the center population on an on-going basis. For example; need for different/enhanced services, modifying hours of operation, and supplies.

**Participating Agencies:** American Red Cross, Butte County Department of Employment & Social Services, Public Guardian/Public Administrator, Butte County Office of Education, Butte County Sheriff-Coroner's Office, California Funeral Directors Association, California Office of Emergency Services, California Department of Social Services-Disaster Services, Cal Northern School of Law, Church of the Brethren, FEMA

## **HUMAN CARE & SHELTER OBJECTIVES**

- 1) Support shelter functions and ensure survivors have physical and facility needs met.
- 2) Assist in providing transportation of East Avenue Church as needed to move survivors to Silver Dollar Fairgrounds
- 3) Prepare resource requests as deemed necessary to support shelter functions.
- 4) Prepare daily reports for UDROC Sit/Stat data collection.
- 5) Request mutual aid to support shelter functions if deemed necessary.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **MEDICAL OBJECTIVES**

- 1) Assess immediate medical needs / coordination of disaster medical resources:
  - a. Continue to provide low level medical support to shelters (Data point #1 – number of medical encounters)
  - b. Continue to provide low level medical supplies to shelters
  - c. Support the ongoing ability to provide medical support and supplies by consolidating shelters.

- 2) Monitor and prevent infectious disease:
  - a. Monitoring for infectious disease:
    - i. Provide isolation case definitions for respiratory and GI illness
    - ii. Collect and report on isolation data (Data point #2 – number of persons in GI and respiratory isolation)
  - b. Support isolation facilities at each shelter site.
  - c. Aggressively offer influenza vaccine to evacuees and volunteers.
- 3) Assist in coordinating outpatient community medical capacity:
  - a. Work with State agencies and local organizations to expedite re-opening of outpatient facilities.
  - b. Work with state agencies, local organizations and local medical providers to maximize capacity in alternate facilities.
- 4) Monitor inpatient medical capacity:
  - a. Monitor daily hospital status (Data Point #3 – hospital status (Open versus Advisory versus Closed; and Data Point #4 - number of open beds. Both items should be available through EM Resource) Data point #5 is the number of Emergency Room visits.
- 5) Assist in resource requests through the MHOAC program.
- 6) Contribute to discharge planning efforts provided by other agencies (DESS, FEMA) when medical assessment is needed.
- 7) Messaging to the public as needed to support the above objectives.
- 8) Health Surveillance and epidemiological analyses of community health status.

**Participating Agencies:** Butte County, California Department of Public Health, CalOES, local medical providers

## SCHOOLS OBJECTIVES

In support of the over-arching goal of providing students with "the second first day of school":

- 1) Enroll and support children and students.
- 2) Provide mental health supports for children and students.
- 3) Provide mental health support for staff.
- 4) Provide logistics support for school operation on temporary sites.
- 5) Ensure clear and effective communication and controlled media messaging.
- 6) Provide for donations management and transparency measures.
- 7) Provide for long-term school rebuild strategic planning.

**Participating Agencies:** BCOE, Butte County School Districts, other school districts as appropriate.

## **VOLUNTEERS / DONATION MANAGEMENT OBJECTIVES**

- 1) Expand capacity to match volunteers with volunteer opportunities and donation offers with recipients.
- 2) Continue administration of donation management software to capture in-kind donation offers.
- 3) Continue administration of volunteer management system to present volunteer opportunities to the public.
- 4) Explore 2-1-1 capability to support volunteer and donation operations.
- 5) Continue to track volunteer hours and donated equipment and materials to document potential offset of federal cost share.
- 6) Work with PIO to continue volunteer and donation messaging through all media outlets.
- 7) Evaluate ongoing staffing needs and identify additional resources to fill these needs.
- 8) Strategically deploy AmeriCorps and general volunteer resources based on unmet needs.
- 9) Continue to support (i.e., personnel, materials, facility) Chico Warehouse and Hope Center Warehouse in Oroville.
- 10) Continue support (i.e., personnel, equipment) for sites collecting and distributing in-kind donations.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, Adventist Health, Americorps St. Louis, California Volunteers

## ENVIRONMENT & LAND USE BRANCH

The broad category of Environment & Land Use focuses on natural, built, and economic resource needs (e.g. watershed, civic infrastructure, housing). Internal committee areas include:

- Build & Rebuild
- Debris
- Economic Development & Business Recovery
- Interim Housing
- Infrastructure
- Timber & Biomass
- Watershed

### Estimated Timeline:

Est. # of months:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
18-Nov	18-Dec	19-Jan	19-Feb	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul	
Build & Rebuild																				Ongoing as needed	
Business Recovery																				Ongoing as needed	
Debris Removal																				Longer as needed	
Infrastructure																				Ongoing as needed	
Interim Housing																				Ongoing as needed	
Timber/Biomass																				Ongoing as needed	
Watershed																					

### BUILD & REBUILD OBJECTIVES

- 1) Identify the appropriate people from each jurisdiction as needed to populate this function branch and forecast future needs.
- 2) Coordinate with the Debris Division on requirements for application for programs (e.g. opt out program).
- 3) Identify needs for ordinances, resolutions and policies regarding the rebuild process.
  - a. Complete Draft Urgency Ordinance; prepare for the Dec 11 Board Meeting.
  - b. Draft categories for temporary land use issues and coordinate with Housing Division.
  - c. Complete Draft Urgency Ordinance; prepare for upcoming Town of Paradise Council Meeting.
- 4) Create a centralized webpage with rebuild information by jurisdiction.
- 5) Draft handouts, flow charts, and other documentation for the public and agencies on the permit process.
- 6) Draft situation status categories for division.
- 7) Identify data needs and outputs/reports.
  - a. Refine Damage Assessment numbers and coordinate by jurisdiction.
  - b. Prepare estimates by unincorporated community.
  - c. Import applicable data into TRAKiT.
- 8) Develop preliminary projections on the rebuild permit volume over time.

**Participating Agencies:** Butte County, Town of Paradise, Building Divisions, Environmental Health, Planning, Public Works, Fire, Utilities

## **DEBRIS OBJECTIVES**

- 1) Identify the appropriate people from each jurisdiction as needed to populate this division's function.
- 2) Roll out Phase 1 - Household Hazardous Waste (HHW) removal.
- 3) Continue liaison efforts with mutual aid staff and US EPA, Department of Toxic Substances Control (DTSC).
- 4) Partner with US EPA at DRC/LAC in conjunction with JIC.
- 5) Rollout Phase 2 - Right of Entry (ROE) Center:
  - a. On board staff for ROE center operations
  - b. Identify mutual aid leadership to assist with ROE start up
  - c. Identify logistics and staff organization for center
  - d. Provide staff training and ramp up process
  - e. Begin to receive/process ROEs
  - f. Outline process for situation status capture
- 6) Town Halls:
  - a. Coordinate with JIC
  - b. Calendar and staff
  - c. Outline interphases of communication
- 7) Data coordination:
  - a. Continue efforts with GIS system in place with EPA/DTSC
  - b. Develop agenda and action plan for data capture
  - c. Collaborate with other divisions/departments
- 8) Debris/Site Clean:
  - a. Identify In Command (IC) role for CalOES Debris Removal Operations Center
  - b. Set up point(s) of contact for ROE Center with In Command
  - c. Fine tune process flow of communication across ROE/other divisions

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **ECONOMIC DEVELOPMENT/BUSINESS RECOVERY OBJECTIVES**

- 1) Hire a Business Recovery Ombudsman to match businesses with available resources.
- 2) Hire a Business Recovery Division Coordinator.
- 3) Promote community events and workshops hosted by local, State, and federal business recovery partners.
- 4) Plan a business listening session and resource fair.
- 5) Identify businesses in the fire perimeter that are undamaged and may reopen.
- 6) Identify a comprehensive list of businesses impacted by the fire.
- 7) Plan a process for assessing needs of businesses impacted by the fire.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, EDA, Go-Biz, Homeland Security and FEMA Economic Recovery Units

## **INTERIM HOUSING OBJECTIVES**

- 1) Serve as the single point of contact for referrals of housing solutions and/or available land.
- 2) Identify interim housing options.
- 3) Refer possible sites to FEMA for review and assessment.
- 4) Prepare and attend applicable meetings.
- 5) Secure a co-location site with FEMA and CalOES.
- 6) Work with JIC to add a housing component to buttecountyrecovers.org.
- 7) Review and submit additional FEMA proposed sites to the Steering Committee for approval.
- 8) Add a representative from HUD and the California Department of Housing and Community Development to the Housing Recovery Division.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, FEMA, CalOES, HUD

## **INFRASTRUCTURE OBJECTIVES**

- 1) Identify the appropriate people from each jurisdiction as needed to fill / populate this function branch; establish contacts with group members.
- 2) Determine recovery needs for Town of Paradise.
- 3) Coordinate with Recovery Funding Agencies.
- 4) Create better coordination and protocols with utility companies.
- 5) Obtain Federal approval for Categories C-G.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, Paradise Irrigation District, Del Oro Water Co., Utilities (PG&E, AT&T, others)

## **TIMBER & BIOMASS OBJECTIVES**

- 1) Determine legal & regulatory authority for removal in the public right of way or threatening the public right of way and utilization of timber and vegetative waste.
- 2) Determine funding sources at federal, state, local and private level to assist in the removal of timber and vegetative waste.
- 3) Determine sourcing for timber and bio mass utilization.
- 4) Develop a common evaluation process for evaluating and marking trees.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **WATERSHED OBJECTIVES**

- 1) Mitigate for ash and sediment.
- 2) Perform post-rain event planning.
- 3) Perform 1-2-year sediment analysis regarding reservoir and other alluvial channels filling.
- 4) Identify jurisdictional authorities with DWR for downstream issues.
- 5) Begin identifying long term implications for water quality and coordinate with outside agencies.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, CalOES, DWR, FEMA

## **PLANNING COORDINATOR OBJECTIVES**

The interim Planning Section consists of a team of local experts to assist in the build out of the UDROC and lay a foundation for successful recovery for the County, Cities and Town. The Planning team will consist of:

- Planning Coordinator
- Documentation Unit
- Situation Status

## **PLANNING OBJECTIVES:**

- 1) Assist and support in the stand-up of the core DROC Branch and Committee level function areas and initial long and short-term objective setting.
- 2) Working with branches and support division, prepare operational plan for period beginning December 19, 2018, and concluding January 7, 2019.
- 3) Ensure daily Sit-Stat reports are prepared.
- 4) Begin to look at long-term documentation needs.
- 5) Establish long term staffing requirements for the branch.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## UDROC STAFFING

### STEERING COMMITTEE

Shari McCracken	<a href="mailto:smccracken@buttecounty.net">smccracken@buttecounty.net</a>	530.990.5029
Mark Orme	<a href="mailto:mark.orme@chicoca.gov">mark.orme@chicoca.gov</a>	
Lauren Gill	<a href="mailto:lgill@townofparadise.com">lgill@townofparadise.com</a>	530.228.9200
Tom Lando	<a href="mailto:tlando@cityoforoville.org">tlando@cityoforoville.org</a>	

### DIRECTORS

Brian Ring	<a href="mailto:bring@buttecounty.net">bring@buttecounty.net</a>	530.570.7688
Erik Gustafson	<a href="mailto:erik.gustafson@chicoca.gov">erik.gustafson@chicoca.gov</a>	
Marc Mattox	<a href="mailto:mmattox@townofparadise.com">mmattox@townofparadise.com</a>	

### SUPPORT FUNCTIONS

#### FEMA/CALOES

Ron Quigley	<a href="mailto:ron.quigley@caloes.ca.gov">ron.quigley@caloes.ca.gov</a>
Kevin Hannes	<a href="mailto:kevin.hannes@fema.dhs.gov">kevin.hannes@fema.dhs.gov</a>

#### FINANCE/COST RECOVERY

Meegan Jesse**	<a href="mailto:mjessee@buttecounty.net">mjessee@buttecounty.net</a>	530.588.4304
Kevin Taggart	<a href="mailto:ktaggart@buttecounty.net">ktaggart@buttecounty.net</a>	
Gina Will	<a href="mailto:gwill@townofparadise.com">gwill@townofparadise.com</a>	
Scott Dowell	<a href="mailto:scott.dowell@chicoca.gov">scott.dowell@chicoca.gov</a>	
Debbie Heath	<a href="mailto:dheath@buttecounty.net">dheath@buttecounty.net</a>	530.552.4070
Ruth Wright	<a href="mailto:rwright@cityoforoville.org">rwright@cityoforoville.org</a>	530.538.2413
Cindy Dunsmoor	<a href="mailto:cdunsmoor@buttecounty.net">cdunsmoor@buttecounty.net</a>	530.552.3333
Graciela Gutierrez	<a href="mailto:gutierrez@buttecounty.net">gutierrez@buttecounty.net</a>	530.552.3599

#### GIS

Jim Aranguren	<a href="mailto:jaranguren@buttecounty.net">jaranguren@buttecounty.net</a>	530.552.3291
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#### JOINT INFORMATION CENTER

Casey Hatcher**	<a href="mailto:chatcher@buttecounty.net">chatcher@buttecounty.net</a>	530.518.3508
Callie Lutz	<a href="mailto:clutz@buttecounty.net">clutz@buttecounty.net</a>	
Lisa Almagure	<a href="mailto:lalmaqure@buttecounty.net">lalmaqure@buttecounty.net</a>	
Mary Ann Aldrich	<a href="mailto:maryannaldrich@buttecount.net">maryannaldrich@buttecount.net</a>	
Matt Gates	<a href="mailto:mgates@townofparadise.com">mgates@townofparadise.com</a>	
Ursula Smith	<a href="mailto:usmith@townofparadise.com">usmith@townofparadise.com</a>	

#### LAW ENFORCEMENT

TBD

#### LEGAL

Vincent Ewing	<a href="mailto:vincent.ewing@chicoca.gov">vincent.ewing@chicoca.gov</a>	
Bruce Alpert	<a href="mailto:balpert@buttecounty.net">balpert@buttecounty.net</a>	530.552.4070
Dwight Moore	<a href="mailto:dmoore@townofparadise.com">dmoore@townofparadise.com</a>	530.872.6291 X118
Kathleen Greeson	<a href="mailto:kgreson@buttecounty.net">kgreson@buttecounty.net</a>	530.552.4070;

#### LEGISLATIVE

Meegan Jesse**	<a href="mailto:mjessee@buttecounty.net">mjessee@buttecounty.net</a>	530.552.3312
Kevin Taggart	<a href="mailto:ktaggart@buttecounty.net">ktaggart@buttecounty.net</a>	

#### LIAISON

Paul Gosselin	<a href="mailto:pgosselin@buttecounty.net">pgosselin@buttecounty.net</a>
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#### LOGISTICS

Debbie Heath	<a href="mailto:dheath@buttecounty.net">dheath@buttecounty.net</a>
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**HEALTH & HUMAN SERVICES BRANCH****BRANCH COORDINATOR**Shelby Boston [sboston@buttecounty.net](mailto:sboston@buttecounty.net)**Animal Care & Shelter**Cathy Raevsky [craevsky@buttecounty.net](mailto:craevsky@buttecounty.net) 530.552.3820**Behavioral Health**Dorian Kittrell [dkittrell@buttecounty.net](mailto:dkittrell@buttecounty.net) 530.891.2850**Disaster Recovery Center**Anna Loughman [aloughman@buttecounty.net](mailto:aloughman@buttecounty.net)**Family Support / Mass Casualty**Michele Hinkle [mhinkle@buttecounty.net](mailto:mhinkle@buttecounty.net) 530.538.7042**Human Care & Shelter**Abigale Henderso\* [ahenderson@buttecounty.net](mailto:ahenderson@buttecounty.net) 530.538.7574**Medical**Andy Miller [amiller@buttecounty.net](mailto:amiller@buttecounty.net) 530.552.3826**Schools**Jerry Hight [jhight@bcoe.org](mailto:jhight@bcoe.org)**Volunteers / Donation Management**DROC Donations [DROCDonations@buttecounty.net](mailto:DROCDonations@buttecounty.net)Emily Upton\*\* [eupton@buttecounty.net](mailto:eupton@buttecounty.net)Star Brown\*\* [starbrown@buttecounty.net](mailto:starbrown@buttecounty.net)

Charlene Sargent

Kasey Reynolds

Randy Ross

Grant Hunsicker

Brian Ring

Patti Morelli

Sharron Leaon

Erik Gustafson

Kasey Reynolds

Mike McLaughlin

Amy Bergstrand

Linda Dahlmeier

Luke Beckman

[rjross@buttecounty.net](mailto:rjross@buttecounty.net) 530.552.2910[ghunsicker@buttecounty.net](mailto:ghunsicker@buttecounty.net)[bring@buttecounty.net](mailto:bring@buttecounty.net) 530.570.7688[pmorelli@buttecounty.net](mailto:pmorelli@buttecounty.net)[sharron.leaon@cv.ca.gov](mailto:sharron.leaon@cv.ca.gov)[erik.gustafson@chicoca.gov](mailto:erik.gustafson@chicoca.gov)[mikemclaughlin@csdfire.com](mailto:mikemclaughlin@csdfire.com)[aberstrand@cityoforoville.com](mailto:aberstrand@cityoforoville.com)[luke.beckman@rdcross.org](mailto:luke.beckman@rdcross.org)**Partners:**Dana Ellis [dana.ellis@caloes.com](mailto:dana.ellis@caloes.com)Sharron Leaon [Sharron.leon@cv.ca.gov](mailto:Sharron.leon@cv.ca.gov)

## ENVIRONMENT & LAND USE BRANCH

### BRANCH COORDINATOR

Pete Calarco [pcalarco@buttecounty.net](mailto:pcalarco@buttecounty.net)

### Build & Rebuild

Curtis Johnson**	<a href="mailto:cjohnson@buttecounty.net">cjohnson@buttecounty.net</a>	530.552.3644
Tony Lindsey	<a href="mailto:tony.lindsey@chicoca.gov">tony.lindsey@chicoca.gov</a>	
Amy Bergstrand	<a href="mailto:abergstrand@cityoforoville.org">abergstrand@cityoforoville.org</a>	
Rick Trent	<a href="mailto:rtrent@townofparadise.com">rtrent@townofparadise.com</a>	
Anne Vierra	<a href="mailto:avierra@townofparadise.com">avierra@townofparadise.com</a>	
Bob Larson	<a href="mailto:blarson@townofparadise.com">blarson@townofparadise.com</a>	

### Debris Removal

Danielle Nuzum**	<a href="mailto:dnuzum@buttecounty.net">dnuzum@buttecounty.net</a>	530.552.3963
Tom Parker	<a href="mailto:tparker@buttecounty.net">tparker@buttecounty.net</a>	
Skyler Lipski	<a href="mailto:skyler.lipski@chicoca.gov">skyler.lipski@chicoca.gov</a>	
Charlie Shoemaker	<a href="mailto:cshoemaker@townofparadise.com">cshoemaker@townofparadise.com</a>	
Susan Hartman	<a href="mailto:shartman@townofparadise.com">shartman@townofparadise.com</a>	

### Partners:

Elis Arats	<a href="mailto:elis.arats@caloes.com">elis.arats@caloes.com</a>
Sean Smith	<a href="mailto:sean.smith@caloes.com">sean.smith@caloes.com</a>

### Economic Development/Business Recovery

Casey Hatcher**	<a href="mailto:chatcher@buttecounty.net">chatcher@buttecounty.net</a>	530.518.3508
Chris Constantin	<a href="mailto:chris.constantin@chicoca.gov">chris.constantin@chicoca.gov</a>	
Lauren Gill	<a href="mailto:lgill@townofparadise.com">lgill@townofparadise.com</a>	530.228.9200

### Infrastructure

Tom Fossum**	<a href="mailto:tfossum@buttecounty.net">tfossum@buttecounty.net</a>
Marc Mattox	<a href="mailto:mmattox@townofparadise.com">mmattox@townofparadise.com</a>
Brendan Ottoboni	<a href="mailto:brendan.ottoboni@chicoca.gov">brendan.ottoboni@chicoca.gov</a>
Kevin Peppas	<a href="mailto:kpeppas@townofparadise.com">kpeppas@townofparadise.com</a>

### Interim Housing

Cathi Grams**	<a href="mailto:cgrams@buttecounty.net">cgrams@buttecounty.net</a>
Amy Bergstrand	<a href="mailto:abergstrand@cityoforoville.org">abergstrand@cityoforoville.org</a>
Brendan Ottoboni	<a href="mailto:brendan.ottoboni@chicoca.gov">brendan.ottoboni@chicoca.gov</a>
Marc Mattox	<a href="mailto:mmattox@townofparadise.com">mmattox@townofparadise.com</a>
Paul Eckert	<a href="mailto:eckert@gridley.ca.us">eckert@gridley.ca.us</a>
Susan Hartman	<a href="mailto:shartman@townofparadise.com">shartman@townofparadise.com</a>

### Timber & Biomass

Jim Broshears**	
Keegan Goff	<a href="mailto:kqoff@buttecounty.net">kqoff@buttecounty.net</a>
Chris Rainey	<a href="mailto:crainey@townofparadise.com">crainey@townofparadise.com</a>

### Watershed

Radley Ott**	<a href="mailto:rott@buttecounty.net">rott@buttecounty.net</a>
Marc Mattox	<a href="mailto:mmattox@townofparadise.com">mmattox@townofparadise.com</a>
Matt Thompson	<a href="mailto:matt.thompson@chicoca.gov">matt.thompson@chicoca.gov</a>
Jen Hogan	<a href="mailto:jen.hogan@caloes.com">jen.hogan@caloes.com</a>
Kevin Peppas	<a href="mailto:kpeppas@townofparadise.com">kpeppas@townofparadise.com</a>

**PLANNING****PLANNING COORDINATOR**

Paul Hahn [phahn@buttecounty.net](mailto:phahn@buttecounty.net)

**Documentation**

Ashley Snyder [asnyder@buttecounty.net](mailto:asnyder@buttecounty.net)

**Situation Status**

Ashley Snyder [asnyder@buttecounty.net](mailto:asnyder@buttecounty.net)

## **Butte County Unified Disaster Recovery Center Participating Agencies**

### **Federal Agencies**

- FEMA
- Housing and Urban Development\*
- IRS
- SBA
- Social Security
- State Department (Passport Agency)
- US Postal Service
- USDA

### **Town of Paradise**

#### **County Agencies**

- Assessor's Office
- Behavioral Health
- Butte County Office of Education
- Child Support Services
- Clerk Recorder
- Development Services
- Employment and Social Services
- Environmental Health
- Library
- Sheriff's Office (DNA)
- Tax Collector
- Veterans Service Office

#### **State Agencies**

- CalOES
- CalPERS
- CalVet
- CDSS Disaster Relief
- CDTFA California Department of Tax and Fee Administration
- Contractor's Board
- DMV
- EDD
- FTB
- Housing & Community Development
- Insurance
- Public Health

### **Non-Government Organizations**

- Adventist Health Feather River Hospital
- AFWD – Alliance for Workforce Development
- American Institute of Architects
- American Red Cross
- Anthem Blue Cross
- BC Office of Education
- Billy Graham Rapid Response Team
- Butte 2-1-1
- California Fire Foundation
- Comfort Dogs
- Disability Action Center
- Far Northern Regional Center
- Legal Services of Northern California
- North Valley Property Owners Assn.
- NVCSS Northern Valley Catholic Social Services
- Paradise Adopt-A-Family
- Roads Home
- Salvation Army
- Samaritans Purse Disaster Relief
- Society of St. Vincent de Paul
- Southern Baptist Convention Disaster Relief – California
- Team Rubicon Disaster Response
- Tzu Chi Foundation
- United Methodist Committee on Relief
- United Policy Holders
- United Way
- Valley Oak Children Services
- Valley Contractors Exchange
- Veteran Resource Centers of America
- Work for Warriors
- World Central Kitchen
- XFinity Wifi

\*Requested - Pending

## **Volenski, Dina**

---

**From:** Ring, Brian <bring@buttecounty.net>  
**Sent:** Thursday, December 06, 2018 5:25 PM  
**To:** McCracken, Shari;Gill, Lauren;'Mark Orme';'Paul Eckert';'Tom Lando'  
**Cc:** Mattox, Marc;'Erik Gustafson';Ring, Brian  
**Subject:** FW: 12/6/18 Camp Fire Sit-Stat & Revised Ops Plan  
**Attachments:** Camp Fire Sit Stat 2018-12-6.pdf; Revised - Ops Period 120618-121918.pdf

Team – FYI.

In addition – some quick notes from this morning's briefings:

- BCOE would like Pine Ridge in Magalia made a priority if possible for phase II debris removal
- We will be consolidated to one shelter – Silver Dollar – by the close of business tomorrow. We have the SDFG through 1/31...with gives us a lofty target take to find alternative transitional housing (approximately 600 individuals).
- Still have 1,300 animals in shelters...and 600-700 that are being cared for that sheltered in place.
- Press conferences – will be scheduled as needed at this point.
- Community meetings – priority is on debris removal...while “general” community meetings is also on the radar in the JIC.
- 211 is up and running for questions (primarily for those who don't have access to the info on our website).
- A separate number for debris removal will go live on Monday.
- ROE processing center in Oroville will open Monday. Working hard to also add staff to the DRC in Chico, to assist with processing ROE's.
- You can now enroll to volunteer and make donations on line, via a link from our butterecovers.org website.
- Business Recovery hotline will be up soon.

More to come....

Brian Ring  
Assistant Chief Administrative Officer  
Administration  
25 County Center Drive, Oroville, CA 95965  
T: 530.552.3311 | M: 530.570.7688 | F: 530.538.7120

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**From:** Snyder, Ashley  
**Sent:** Thursday, December 6, 2018 5:05 PM  
**To:** McCracken, Shari <SMcCracken@buttecounty.net>; 'mark.orme@chicoca.gov' <mark.orme@chicoca.gov>; 'lgill@townofparadise.com' <lgill@townofparadise.com>; 'tlando@cityoforoville.org' <tlando@cityoforoville.org>; Ring, Brian <bring@buttecounty.net>; 'erik.gustafson@chicoca.gov' <erik.gustafson@chicoca.gov>; 'mmattox@townofparadise.com' <mmattox@townofparadise.com>; Jessee, Meegan <Mjessee@buttecounty.net>; Alpert, Bruce <BAlpert@buttecounty.net>; Greeson, Kathleen <KGreeson@buttecounty.net>; Hatcher, Casey <CHatcher@buttecounty.net>; Gosselin, Paul <PGosselin@buttecounty.net>; Boston, Shelby <sboston@buttecounty.net>; Henderson, Abigale <ahenderson@buttecounty.net>; Raevsky, Cathy <CRaevsky@buttecounty.net>; Hinkle, Michele <MDHinkle@buttecounty.net>; Brown, Star <StarBrown@buttecounty.net>; Loughman, Anna <aloughman@buttecounty.net>; Miller, Andrew <AMiller@buttecounty.net>; Calarco, Pete <PCalarco@buttecounty.net>; Ott, Radley <ROtt@buttecounty.net>; Fossum, Tom <TFossum@buttecounty.net>; Grams, Cathi <CGrams@buttecounty.net>; Nuzum, Danielle <DNuzum@buttecounty.net>; Hahn, Paul <PHahn@buttecounty.net>; 'ron.quigley@caloes.ca.gov' <ron.quigley@caloes.ca.gov>; 'kevin.hannes@fema.dhs.gov' <kevin.hannes@fema.dhs.gov>; 'jhight@bcoe.org'

<jhight@bcoe.org>; 'prafirejb@comcast.net' <prafirejb@comcast.net>; 'tony.lindsey@chicoca.gov'

<tony.lindsey@chicoca.gov>; 'suuva.tai@caloes.ca.gov' <suuva.tai@caloes.ca.gov>

**Subject:** 12/6/18 Camp Fire Sit-Stat & Revised Ops Plan

All –

Attached are the December 6, 2018 Sit-Stat, as well as a revised Ops Plan. The revisions include changes to phone numbers and the addition of a small omission from the Steering Committee's objectives.

Let me know if you have any further Sit-Stat needs!

Sincerely,

*Ashley N. Snyder  
Assistant Clerk of the Board*

Butte County Administration

25 County Center Drive, Suite 200, Oroville, CA 95965

T: 530.552.3300 | F: 530.538.7120

[Twitter](#) | [Facebook](#) | [YouTube](#) | [Pinterest](#)

## **Volenski, Dina**

---

**From:** Ring, Brian <bring@buttecounty.net>  
**Sent:** Tuesday, December 18, 2018 4:56 PM  
**To:** McCracken, Shari;Gill, Lauren;mark.orme@chicoca.gov;'Tom Lando';eckert@gridley.ca.us;'Hannes, Kevin';Lamoureux, Eric@CalOES;ron.quigley@caloes.ca.gov'  
**Cc:** Mattox, Marc;'Erik Gustafson';Ring, Brian  
**Subject:** Steering Committee Agenda  
**Attachments:** Ops Period 4.docx

Good afternoon all –

Below are a handful of items for discussion tomorrow.

- Planning Period 4 review/approval (please find the attached final draft)
- Debris Site/FEMA Site – Coordination efforts
- Gridley Update – Housing Site
- Concrete/Metal Debris Use
- Rebuild planning resources (passed along to me):
  - ULI – Urban Land Institute
  - APA - American Planning Association
- Desire for a Mobile DRC in Paradise?
- Others??

Thanks...see you all at **8:00am** tomorrow.

Brian Ring  
Assistant Chief Administrative Officer  
Administration  
25 County Center Drive, Oroville, CA 95965  
T: 530.552.3311 | M: 530.570.7688 | F: 530.538.7120

# CAMP FIRE – DR-4407

## UNIFIED DISASTER RECOVERY OPERATIONS CENTER ACTIVATION PLAN

FOR OPERATIONAL PERIOD

FROM: DATE 12/19/2018 TO 01/17/2019  
TIME 0800 TO 0800



# PLAN OVERVIEW

As the Camp Fire response has progressed, leadership of the County of Butte, Town of Paradise, City of Chico, City of Oroville, and City of Gridley recognize the value of a coordinated/unified approach to recovery and support of ongoing recovery operations. Notably, the value of this coordinated/unified approach is to reduce duplication, assist in resource allocation, and minimize resource drain on the County, Town, and Cities as they address the myriad of recovery needs. This, in turn, maximizes potential cost recovery and reduces the financial burden on the County, Town, and Cities, ultimately ensuring mutual and individual jurisdictional interests are met.

## FRAMEWORK

Using FEMA's National Disaster Recovery Framework (NDRF) as a platform for how communities build, sustain, and organize recovery activities, this plan is designed to do more than restore the community's physical structures. Through coordinating resources and partnerships, it aims to address the needs of community members and businesses who have experienced emotional, financial and physical devastation resulting from this nationally declared disaster.

While the NDRF includes five pillars critical to any disaster response (natural and cultural resources; infrastructure systems; housing; health and social services; and economic recovery), this Unified Disaster Recovery Operation Center (UDROC) model has been modified into three core branches of varying durations to better fit the County's, Town's and Cities' needs.

The Organizational Chart in this document provides a visual representation and order for the following branch and division definitions:

**Steering Committee:** This executive oversite function provides top level direction to the Directors and Support Function areas in the UDROC.

**Directors:** Staffed at the highest managerial level of each jurisdiction, the Directors oversee and guide the Branch Coordinators. The Directors report up to the Steering Committee, and coordinate as needed with support functions including; FEMA/CalOES, Finance / Cost Recovery, the JIC, Law Enforcement, Legal, Legislative, Liaison, Logistics, and GIS.

**FEMA and CalOES:** Provides Federal and State resources as needed to support local agency efforts on the UDROC.

**Finance/Cost Recovery:** Responsible for cost and revenue tracking and accountability by jurisdiction; guide and monitor the fiscal solvency of the jurisdiction of responsibility; ensure maximum cost recovery from State and federal resources.

**GIS:** Provide mapping and geographic data for all participating agencies.

**Joint Information Center (JIC):** Provides timely and accurate information to the public in a cross-jurisdictional and unified manner.

**Law Enforcement:** Participate as needed for the committee needs. Oversees and manages the re-entry and repopulation process. Lead by Law Enforcement with assistance from CalFIRE, the Health Department, Legal, water district, utilities, the JIC, and other directly relevant function areas regarding the re-entry and ultimately repopulation of affected areas. **Re-entry** is defined as allowing residents temporary access to their property, for example to examine their property, search for valuables, etc., but does not allow for overnight or extended stays. **Repopulation** is the opening of affected areas for residents and businesses to re-inhabit their property whether in an existing green-tagged building, or in temporary units once the site is deemed safe, or for debris removal/rebuild purposes.

**Legal:** Responsible for providing legal support in drafting regulations, policies, and answering legal questions. Anticipated participants include County Counsel, and Town and City Attorneys.

**Legislative:** Pursues legislation related to response and recovery needs. Example: legislation for temporary backfill from State of lost property tax, sales tax, and other revenue sources.

**Liaison:** Provides continuity and communication assistance among Divisions and Branches as needed.

**Logistics:** Responsible for ensuring all procurement, contracting, and facilities needs are addressed for all participating agencies and tracking of applicable paperwork.

**Health & Human Services Coordinator:** The focus of this recovery support branch includes the assessment and recovery of community health, social services, and health care facilities. The support of social services programs for at-risk and vulnerable children, individuals, and families affected by the disaster fall under this category. This person must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level.

**Animal Care & Shelter:** Refers to the short-term, temporary emergency housing and care needs established during and as a direct result of the fire event for small and large animals.

**Behavioral Health:** Focus on the mental health needs of shelters, evacuees, and survivors.

**Disaster Recovery Center:** Coordination of services for survivors needing information about disaster assistance programs, as well as replacement of essential documents lost in the fire.

**Family Support Center / Mass Casualty:** Assistance center for providing services to those who lost loved ones.

**Human Care & Shelter:** Refers to the short-term, temporary emergency housing and care needs established during and as a direct result of the fire event.

**Medical:** Focus includes the assessment and recovery of community health, and health care facilities; informs other relevant divisions as needed.

**Schools:** Plans for and coordinates all issues related to school facilities and students displaced and/or affected by the incident.

**Volunteers/Donation Management:** Coordination of volunteers needs and acquisition, as well as both physical and monetary donations.

**Environment & Land Use Coordinator:** This position must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level. The Environment and Land Use Division includes the natural, built, and economic environment.

**Build & Rebuild:** Creates the process to assist residents with property issues related to destroyed and damaged properties from permitting to occupancy.

**Debris:** Oversite, direction, and advocacy related to the debris removal process and potential for a bevy of subset issues (e.g. over-scraping, soil testing).

**Economic Development:** AKA Business Recovery, this division addresses the urgency of restoring revenue generating activity, and swiftly addressing the needs of impacted organizations and businesses. In tandem, the branch should be aware of, if not involved in activities that affect workforce retention.

**Infrastructure (Public):** Supports natural and built resource needs such as water systems, storm water, streets and right of way, signals, signs, communication facilities, municipal facilities, etc.

**Interim Housing:** Focuses on the post-shelter, interim housing needs through the recovery progression. This committee works directly with FEMA and CalOES for federal and state resources and assistance.

**Timber & Biomass (Public):** Addresses short term impacts of dead and dying trees, and develop a timber and biomass mitigation plan, and long-term needs assessment.

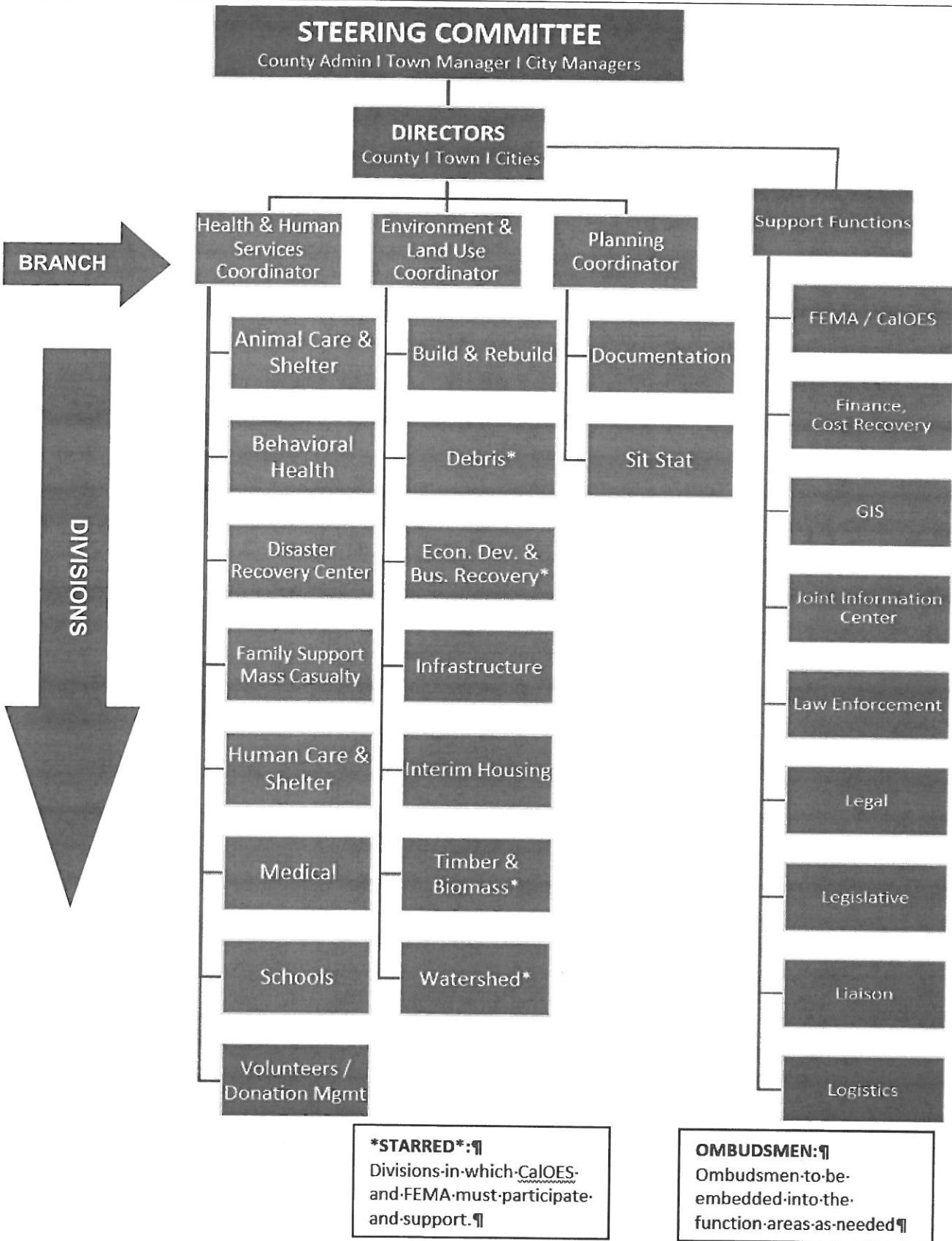
**Watershed:** The purpose of the Watershed Division is to assist the pertinent jurisdiction in taking timely action to protect life and property from critical watershed risks caused by the Camp Fire, the rain event(s), and the potential for debris flows and other risks.

**Planning Coordinator:** Leads planning team, facilitates meeting, acts as Planning conduit to the Recovery Directors, advises branch and unit leads on potential needs.

**Documentation:** Collects all agency specific documents, creates sign in roster, archives all documents, creates and populates action plan content, prints and distributes plan.

**Situation Status Report:** Maintains all real-time dynamic data, determines data needs, generates specific data reports, assists in document generation.

## MAPS / DRAWINGS: Organizational Chart



## **STEERING COMMITTEE**

The Steering Committee sets the priorities for the Branches and Divisions in support of the Directors. The priorities for this period include the following:

- Animal Care & Shelter
  - Reunification & Adoptions
- Debris Removal
  - Phase II Alternative Plan
- Disaster Recovery Center
  - Continue to monitor the number of disaster survivors who visit the DRC
- JIC / Community Meetings
  - Coordinate Meetings & Information
- Interim Housing
  - Identify interim housing sites

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## **UDROC OBJECTIVES**

### **DIRECTOR OBJECTIVES**

1. Ensure that all goals and objectives from branches and support divisions are being met.
2. Implement plan developed by the Animal Care & Shelter Division and the Human Care & Shelter Division to close the human and animal shelters in January 2019.
3. Provide information to the Steering Committee, and elected members of the Board of Supervisors and City and Town Councils, as needed.
4. Monitor current UDROC structure and make suggested changes if necessary to ensure recovery operations are proceeding organizationally as necessary.
5. Begin transition/integration of UDROC functions into existing County/Town/City departments and functions.
6. Work with the Steering Committee to develop priorities and timelines for debris removal.
7. Provide overall guidance to Branch Coordinators and Division leads within the UDROC structure.

## **SUPPORT FUNCTIONS**

The broad category of “Support” focuses on the guidance needs of the Branches and Divisions in support of the Directors. Support functions include:

- FEMA / CalOES
- Finance / Cost Recovery
- GIS
- JIC
- Law Enforcement
- Legal
- Legislative
- Liaison
- Logistics

## **FINANCE / COST RECOVERY OBJECTIVES**

1. Prepare and provide tools and guidance to agencies for cost recovery.
2. Prepare and provide tools and guidance to other branches for cost recovery.
3. Refine initial projections regarding the effects on tax revenues by jurisdiction.
4. Reach out to other agencies to provide coordination and support.
5. Facilitate cost recovery.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **GIS**

1. Fulfill data, mapping, and reporting requests.
2. Maintain ArcGIS online County Organization site now at over 200 users.
3. Maintain associated web mapping applications.
4. Provide mobile mapping applications for varying teams of field workers.
5. Coordinate with Division Leads on GIS needs for their projects.
6. Coordinate with Outside Agencies and consultants regarding data and online sharing and integration.
7. Manage outside GIS support from multiple public agencies, private agencies, and volunteer groups.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **JOINT INFORMATION CENTER OBJECTIVES**

1. Continue operating a Joint Information Center (JIC) with representatives from local, state, and federal agencies, as well as community-based partners.
2. Maintain JIC hours
  - a. Monday – Friday 0800 to 1900
  - b. Saturday 0800-1300
  - c. Closed Sunday
  - d. Closed 12/23, 12/24, 12/25, 12/31, and 1/1
3. Hire two additional extra-help Community Relations Coordinators to assist with public information functions in the JIC.
4. Support public information for shelters, animal care, and changing weather conditions.

5. Support public information for DROC branches and divisions.
6. Promote the Consolidated Debris Removal Program to all property owners with properties damaged or destroyed by the Camp Fire to encourage participation. This includes direct property owner outreach (numerous large community meetings, resource fairs, and small community-based workshops), media relations, and social media campaigns.
7. Establish additional print materials for fire survivors without access to email or internet.
8. Respond to public inquiries received by email at [ButteCountyRecovers@buttecounty.net](mailto:ButteCountyRecovers@buttecounty.net) on a daily basis.
9. Continue to coordinate information with 2-1-1 to provide a call center resource for fire survivors.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, SBA, EPA, DTSC, Red Cross

## LAW ENFORCEMENT OBJECTIVES

1. Provide law enforcement support in burned areas as requested.

**Participating Agencies:** Butte County, Paradise Police Department, California Highway Patrol, Town of Paradise, City of Chico, City of Oroville, National Guard

## LEGAL OBJECTIVES

1. Assist in preparation of urgency ordinance for approval by the Board of Supervisors to temporarily modify or suspend various zoning regulations to allow for the transition of residents made homeless or displaced by the Camp Fire to interim and long-term shelter in the Camp Fire-impacted area.
2. Continue to support Debris Removal Division regarding Right of Entry and Alternative Program documentation.
3. Support various departments as legal questions arise as a result of the Camp Fire and recovery.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley

## LEGISLATIVE OBJECTIVES

1. Research legislative opportunities associated with reimbursement for response and recovery activities, backfilling local revenue sources, forgiveness of State contract costs, and possible changes to building-specific State and federal codes and regulations to streamline rebuilding.
2. Work with Directors and the Steering Committee to refine and prioritize legislative requests.
3. Request legislative assistance in identifying funding and disposal solutions for the timber and biomass debris associated with the Camp Fire.
4. Set up regular meetings/communication with legislative delegation or staff to facilitate better communication on required needs and requests.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, State and federal representatives and staff

## **LIAISON OBJECTIVES**

1. Respond to inquiries from divisions, cooperators, elected officials and others, and direct issues to the UDROC division(s) as appropriate.
2. Participate in the reentry (repopulation) process and assure coordination with UDROC.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, other cooperating agencies

## **LOGISTICAL OBJECTIVES**

1. Support any and all procurement needs associated with human shelter.
2. Support any and all procurement/facility needs associated with the operation and/or consolidation of animal shelters.
3. Support procurement needs for the JIC and the UDROC.
4. Begin gathering information for preparation of Post Event MOU's for all out of county resources that responded to activation.
5. Provide assistance to Cal OES, and any other agencies requiring logistical assistance while in county.
6. Identify and maintain staffing needs of the DROC and General Services DOC.
7. Continue to work with Donations Management to procure needed supplies through donations when available.
8. Continue demobilization efforts of equipment no longer needed at shelters/facilities.

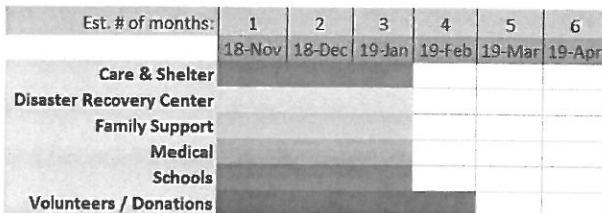
**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## HEALTH & HUMAN SERVICES BRANCH

The broad category of Health & Human Services focuses on functional areas and resources directly related to and affecting the immediate needs of residents (human and animal). Division areas include:

- Animal Care & Shelter
- Behavioral Health
- Disaster Recovery Center
- Family Support/Mass casualty
- Human Care & Shelter
- Medical
- Schools
- Volunteers and Donation Management

### Estimated Timeline:



### ANIMAL CARE & SHELTER OBJECTIVES

1. Protect the health and safety of the public, responders and support staff.
2. By December 20, 2018, Microchip, band or tag all unowned large and small animals and update photos for database entry and initiate animal transfers to long-term brick and mortar shelters.
3. By December 20, 2018, identify capacities of available brick and mortar shelters that can receive animals for longer-term sheltering and reunification.
4. Complete interviews of all human shelter fire survivors who acknowledge having animals to ensure those with sheltered animals are paired with a reunification team member and make sure shelter residents with lost animals can review the "stray database".
5. By December 21, 2018, all owned large animals will be relocated to Camelot Equestrian Park and all stray large animals are in foster placement.
6. Re-contact owners of all owned sheltered animals to encourage and assist with reunification by January 4, 2019.
7. Target January 4, 2019, as a tentative emergency shelter closure date and message accordingly, with the anticipation that this objective may last until January 15, 2019.
8. Work with other community shelters to assist with animal care.
9. Continue reunification efforts to support a January 4, 2019, emergency shelter closure date, with the anticipation that this objective may last until January 15, 2019.
10. Work with other community shelters to assist with the adoption of stray animals.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **BEHAVIORAL HEALTH OBJECTIVES**

1. Provide staffing (County Operated and Volunteer) for ongoing behavioral health support to the Disaster Recovery Center for survivors 6 days a week during operating hours.
2. Provide ongoing emergency crisis response (5150 assessment) and Medication Assisted Treatment (for substance use withdrawal) to Red Cross Shelters upon request for assistance with survivors in BH distress.
3. Continue to search and locate current open clients (youth and adult) of BH who have been displaced and provide needed mental health health/SUD supports and services.
4. Coordinate with Butte County Office of Education for BH needs of students identified as needing intensive services.
5. Assist with re-entry emotional support for survivors returning to homes.

**Participating Agencies:** Butte County, Butte County Office of Education

## **DISASTER RECOVERY CENTER OBJECTIVES**

1. Provide critical Federal, State, County, Town and Non-Profit assistance to survivors so they can continue the recovery process from the Camp Fire.
2. Provide a safe accessible one-stop location where survivors can have direct access to government agencies for document replacement, services and/or assistance.
3. Maintain flexibility in the organization of the DRC to adjust to changing needs and resources of the survivors and providers. As providers leave the DRC, assess and expand existing resources and add new ones. And as the recovery timeline changes, provide the necessary services to support the recovery efforts.
4. Maintain the staffing the DRC to process visitors in a timely and orderly fashion.
5. Monitor traffic flow of the DRC to expand and contract service areas as their services are used and new services are created.
6. Support the agencies and organizations in the DRC by providing assistance with seating, line management and information.

**Participating Agencies:** Reference the Butte County Unified Disaster Recovery Operations Participating Agencies list on page 22.

## **FAMILY SUPPORT / MASS CASUALTY OBJECTIVES**

1. Continue to contact and provide services to the remaining families who have lost a loved one in the Camp Fire.
2. Begin transitioning facility closure as the need decreases since many families have received services or referred to their local chapter. Date of facility closure scheduled for January 12, 2019.
3. Create a short-term resource for those families who may need additional time or management of service/referral.

**Participating Agencies:** American Red Cross, Butte County Department of Employment & Social Services, Public Guardian/Public Administrator, Butte County Office of Education, Butte County Sheriff-Coroner's Office, California Funeral Directors Association, California Office of Emergency Services, California Department of Social Services-Disaster Services, Cal Northern School of Law, Church of the Brethren, FEMA



## **HUMAN CARE & SHELTER OBJECTIVES**

1. Support shelter functions and ensure survivors have physical and facility needs met until SDFG shelter closure on January 31, 2019.
2. Assist in providing transportation through the B-line bus system long-term to access the DRC and community resources for transition purposes through January 31, 2019.
3. Assist the MASTT Team in the transition of survivors from the shelter through case management and access to community resources.
4. Prepare daily reports for UDROC Sit/Stat data collection

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **MEDICAL OBJECTIVES**

The core organization of the medical objectives are the MHOAC 17 essential functions. These objectives will not include those MHOAC functions whose primary responsibility fall to Behavioral Health or Environmental Health.

1. Assessment of Immediate Medical Needs / Coordination of Disaster Medical Resources
  - a. Continue to provide low level medical support to the Silver Dollar shelter.
  - b. Continue to provide low level medical supplies to the Silver Dollar shelter.
  - c. Assist Ampla to operate shelter on-site medical clinic.
2. Monitor and prevent Infectious Disease
  - a. Monitor for infectious disease
    - i. Provide isolation case definitions for respiratory and GI illness
    - ii. When possible, provide vaccination for influenza, Tdap and Hep A.
    - iii. Collect and report on isolation data
  - b. Support isolation facilities at each shelter site
3. Assist in coordinating outpatient community medical capacity
  - a. Work with state agencies and local organizations to expedite re-opening of outpatient facilities
  - b. Work with state agencies, local organizations and local medical providers to maximize capacity in alternate facilities.
4. Monitor inpatient medical capacity
  - a. Monitor daily hospital status (Open versus Advisory versus closed) and the number of Emergency Room visits.
5. Contribute to discharge planning efforts provided by other agencies (DESS, FEMA) when medical assessment is needed.
6. Messaging to the public as needed to support the above objectives.
7. Health Surveillance and epidemiological analyses of community health status.

**Participating Agencies:** Butte County, California Department of Public Health, CalOES, local medical providers

## **SCHOOLS OBJECTIVES**

1. The Schools Trauma Response and Recovery Team will be developing the supports and services for remaining weeks of December and January.
2. BCOE will continue to support instruction and achievement for ALL county students and schools in operation during this upcoming operational period.
3. Seeking funding to support our coordinated mental health programming in the area of counseling/training and supports for students and staff.
4. Identifying the enrollment numbers for all Butte County Schools by January 9<sup>th</sup>.
5. Providing effective and clear communication to students and staff, as well as the families and community constituents we serve.
6. Continue to provide logistical support in facilitating temporary school site situations.
7. Continue to provide long-range and strategic planning with respect to school rebuilding scenarios.

**Participating Agencies:** BCOE, Butte County School Districts, other school districts as appropriate.

## **VOLUNTEERS / DONATION MANAGEMENT OBJECTIVES**

1. Continue administration of donation management software to capture in-kind donation offers.
2. Continue to leverage offers of in-kind donations to support the needs of those affected by the Camp Fire.
3. Continue to capture and catalog volunteer hours and value of donated goods to document credit toward Federal Assistance.
4. Work with the PIO to continue volunteer and donation messaging through all media outlets.
5. Continue to support (i.e., personnel, equipment, materials) donations management facilities (warehouses and distribution centers) in Chico and Oroville.
6. Continue administration of volunteer management software to offer volunteer opportunities to the public.
7. Continue engagement of public, private, nonprofit organizations to expand volunteer opportunities that meet recovery needs
8. Increase AmeriCorps program support through mid-March 2019 for volunteer efforts.
9. Continue to refine the efficiency of processing volunteers into the Disaster Service Worker Volunteer Program.
10. Expand the engagement of organized or affiliated groups to meet critical unmet volunteer needs.
11. Develop demobilization plan by December 17, 2018 transition DROC Donation and Volunteer Division activities to a local non-profit by January 31, 2019.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, Adventist Health, AmeriCorps St. Louis, California Volunteers

## ENVIRONMENT & LAND USE BRANCH

The broad category of Environment & Land Use focuses on natural, built, and economic resource needs (e.g. watershed, civic infrastructure, housing). Internal committee areas include:

- Build & Rebuild
- Debris
- Economic Development & Business Recovery
- Interim Housing
- Infrastructure
- Timber & Biomass
- Watershed

### Estimated Timeline:

Est. # of months:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
Build & Rebuild	18-Nov	18-Dec	19-Jan	19-Feb	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul
Business Recovery																					Ongoing W/I Jurisdictional Departments
Debris Removal																					Ongoing W/I Jurisdictional Departments
Infrastructure																					Longer as needed
Interim Housing																					Ongoing W/I Jurisdictional Departments
Timber/Biomass																					Ongoing W/I Jurisdictional Departments
Watershed																					Ongoing W/I Jurisdictional Departments

## BUILD & REBUILD OBJECTIVES

1. Coordinate with Debris, Housing, and Economic Development & Business Recovery Divisions on requirements for application or programs.
2. Identify needs for ordinances, resolutions and policies regarding the rebuild process
  - a. County to consider age restriction on manufactured home units.
3. Create web page to centralize rebuild information by jurisdiction
  - a. Update Town of Paradise and County webpages and link info to [Buttecountyrecovers.org](http://Buttecountyrecovers.org).
4. Draft handouts, flow charts and other documentation for the public and agencies on the permit process.
5. Draft situation status categories for division.
6. Coordinate with FEMA on MHU installation requirements.
7. Identify data needs and outputs/reports.
  - a. Refine Damage Assessment numbers and coordinate by jurisdiction.
  - b. Prepare estimates by incorporated and unincorporated community.
  - c. Import applicable data into TRAKiT or other Town of Paradise database.

**Participating Agencies:** Butte County, Town of Paradise, Building Divisions, Environmental Health, Planning, Public Works, Fire, Utilities

## DEBRIS OBJECTIVES

1. Continue to coordinate information across individuals from each jurisdiction.
2. Continue Household Hazardous Waste- (HHW) Phase 1.
3. County to continue liaison efforts with EH staff and US EPA, Department of Toxic Substances Control (DTSC).
4. Coordinate with DTSC regarding new mission task specific to commercial.

5. Right of Entry (ROE) Center, DRC & drop off locations:
  - a. Identify, collect and report situations status of ROEs from all drop-off locations.
  - b. Train staff of database/data capture for movement across County departments.
  - c. Scale up to fully staffed, all operational.
6. Town Halls for Debris Communication:
  - a. Coordinate with JIC
  - b. Calendar and staff
7. Data coordination:
  - a. Continue efforts with GIS system in place with EPA/DTSC
    - i. Identify reconciliation process for parcels (Calfire/GIS)
  - b. Develop agenda and action plan for data capture for county software
  - c. Continue collaborate with other divisions/Departments
8. Alternative Program (opt out):
  - a. Complete vetting process and set timeline
  - b. Coordinate messaging with JIC (to include ordinance)
  - c. Release to public
  - d. Develop work flow for processing
  - e. Train staff on information and Q & A scripts
9. Debris/Site Clean:
  - a. Identify In Command (IC) role for CalOES Debris Recovery Operations Center
  - b. Share sit stats across agencies and adjust as needed (US EPA, DTSC, CalOES, County, Town)
  - c. Coordinate flow of information communication across ROE/other divisions

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, CalRecycle

## ECONOMIC DEVELOPMENT/BUSINESS RECOVERY OBJECTIVES

1. Host a business recovery forum to provide information and begin connecting businesses with resources for recovery.
2. Contact each business in the fire perimeter that is undamaged to understand what they need to open.
3. Train Town and County staff along with business partners on Sales Force as the central database for tracking contact with affected businesses.
4. Expand the presence for business assistance resources at the Disaster Recovery Center in Chico.
5. Begin planning for a physical location in Paradise for a Business Resource Center.
6. Staff a public phone line and email for business inquiries about email. (staffing provided by Alliance for Workforce Development Business Services Representatives)
7. Promote community events and workshops hosted by local, state, and federal business recovery partners.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, EDA, Go-Biz, Homeland Security and FEMA Economic Recovery Units

## **INTERIM HOUSING OBJECTIVES**

1. Serve as the single point of contact for referrals of housing solutions and/or available land.
2. Identify interim housing options.
3. Refer possible sites to FEMA for review and assessment.
4. Review and submit additional FEMA proposed sites to the Steering Committee for next steps.
5. Collaborate with other housing efforts and groups in the community.
6. Develop relationships and obtain information from counties who have experienced recent and similar disaster events.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, FEMA, CalOES, HUD, HCD

## **INFRASTRUCTURE OBJECTIVES**

1. Continued coordination with Recovery Funding Agencies.
2. Coordination and support of infrastructure needs for the FEMA Housing sites being evaluated, mainly information sharing with Jurisdictions that are working with FEMA on this effort.
3. Perform pre and post roadway analysis and distribute it to FEMA for reimbursement and discussion.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, Paradise Irrigation District, Del Oro Water Co., Utilities (PG&E, AT&T, others)

## **TIMBER & BIOMASS OBJECTIVES**

1. Determine the scope of the damage to trees
  - a. Hire Arborists and Registered Professional Foresters (RPF's) to assess the damage and develop an estimate the number of dead and damaged trees that pose a hazard.
2. Determine legal & regulatory authority for removal and utilization of timber and vegetative waste
  - a. Determine timber harvest requirements for merchantable trees
  - b. Consider an emergency ordinance declaring hazard trees a public nuisance
  - c. Board of Forestry: Emergency Exemption for Forest Practice Rules
  - d. Research establishing a Joint Powers Authority (between Town & County) to administer funding.
3. Determine funding sources at federal, state, local and private level to assist in the removal of timber and vegetative waste.
  - a. Use of Disaster Category A funding for Town and County Right of Way
  - b. Request change in scope for the California Climate Investment grant currently under management by the Butte County Fire Safe Council from fuel reduction to hazard tree assessment.
  - c. Request legislative support for emergency allocation of funds allocated to the California Forest Management Task Force and the California Air Resource Board's Cap and Trade Program.
  - d. Determine the scope of tree removal that will be funded as part of the Debris Removal process using Federal funding.

4. Seek legislative assistance in identifying funds and disposal solutions for timber and biomass debris associated with the Camp Fire.
5. Determine sourcing for timber and bio mass utilization
  - a. Develop a list of organizations who can utilize the timber and biomass including but not limited to saw logs, Bio-Char, Mulch, firewood and cogeneration of power.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **WATERSHED OBJECTIVES**

1. Develop Public Information.
2. Coordinate debris flow mitigation.
3. Coordinate flood mitigation.
4. Develop/refine grant-funding opportunities.
5. Develop/execute staffing Plan.
6. Develop groundwater monitoring.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, CalOES, DWR, FEMA

## **PLANNING COORDINATOR OBJECTIVES**

The interim Planning Section consists of a team of local experts to assist in the build out of the UDROC and lay a foundation for successful recovery for the County, Cities and Town. The Planning team will consist of:

- Planning Coordinator
- Documentation Unit
- Situation Status

## **PLANNING OBJECTIVES:**

1. Assist and support core DROC Directors, Branch Coordinators and Division Leaders in short term objective setting.
2. Work with branches and support division to prepare operation plan for the period effective January 17, 2019 through February 14, 2019.
3. Ensure regular Sit-Stat reports.
4. Establish long-term staffing needs for branch if necessary.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## UDROC STAFFING

### STEERING COMMITTEE

Shari McCracken	<a href="mailto:smccracken@buttecounty.net">smccracken@buttecounty.net</a>	530.990.5029
Mark Orme	<a href="mailto:mark.orme@chicoca.gov">mark.orme@chicoca.gov</a>	
Lauren Gill	<a href="mailto:lgill@townofparadise.com">lgill@townofparadise.com</a>	530.228.9200
Tom Lando	<a href="mailto:tlando@cityoforoville.org">tlando@cityoforoville.org</a>	
Paul Eckert	<a href="mailto:eckert@gridley.ca.us">eckert@gridley.ca.us</a>	530.846.3631

### DIRECTORS

Brian Ring	<a href="mailto:bring@buttecounty.net">bring@buttecounty.net</a>	530.570.7688
Erik Gustafson	<a href="mailto:erik.gustafson@chicoca.gov">erik.gustafson@chicoca.gov</a>	
Marc Mattox	<a href="mailto:mmattox@townofparadise.com">mmattox@townofparadise.com</a>	

### SUPPORT FUNCTIONS

#### FEMA/CALOES

Ron Quigley	<a href="mailto:ron.quigley@caloes.ca.gov">ron.quigley@caloes.ca.gov</a>
Kevin Hannes	<a href="mailto:kevin.hannes@fema.dhs.gov">kevin.hannes@fema.dhs.gov</a>

#### FINANCE/COST RECOVERY

Meegan Jessee**	<a href="mailto:mjessee@buttecounty.net">mjessee@buttecounty.net</a>	530.588.4304
Kevin Taggart	<a href="mailto:ktaggart@buttecounty.net">ktaggart@buttecounty.net</a>	
Gina Will	<a href="mailto:gwill@townofparadise.com">gwill@townofparadise.com</a>	
Scott Dowell	<a href="mailto:scott.dowell@chicoca.gov">scott.dowell@chicoca.gov</a>	
Debbie Heath	<a href="mailto:dheath@buttecounty.net">dheath@buttecounty.net</a>	530.552.4070
Ruth Wright	<a href="mailto:rwright@cityoforoville.org">rwright@cityoforoville.org</a>	530.538.2413
Cindy Dunsmoor	<a href="mailto:cdunsmoor@buttecounty.net">cdunsmoor@buttecounty.net</a>	530.552.3333
Graciela Gutierrez	<a href="mailto:gutierrez@buttecounty.net">gutierrez@buttecounty.net</a>	530.552.3599

#### GIS

Jim Aranguren	<a href="mailto:jaranguren@buttecounty.net">jaranguren@buttecounty.net</a>	530.552.3291
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#### JOINT INFORMATION CENTER

Casey Hatcher**	<a href="mailto:chatcher@buttecounty.net">chatcher@buttecounty.net</a>	530.518.3508
Callie Lutz	<a href="mailto:clutz@buttecounty.net">clutz@buttecounty.net</a>	
Lisa Almagure	<a href="mailto:lalmagure@buttecounty.net">lalmagure@buttecounty.net</a>	
Mary Ann Aldrich	<a href="mailto:maryannaldrich@buttecounty.net">maryannaldrich@buttecounty.net</a>	
Matt Gates	<a href="mailto:mgates@townofparadise.com">mgates@townofparadise.com</a>	

#### LEGAL

Vincent Ewing	<a href="mailto:vincent.ewing@chicoca.gov">vincent.ewing@chicoca.gov</a>	
Bruce Alpert	<a href="mailto:balpert@buttecounty.net">balpert@buttecounty.net</a>	530.552.4070
Dwight Moore	<a href="mailto:dmoore@townofparadise.com">dmoore@townofparadise.com</a>	530.872.6291 X118
Kathleen Greeson	<a href="mailto:kgreson@buttecounty.net">kgreson@buttecounty.net</a>	530.552.4070;

#### LEGISLATIVE

Meegan Jessee**	<a href="mailto:mjessee@buttecounty.net">mjessee@buttecounty.net</a>	
Kevin Taggart	<a href="mailto:ktaggart@buttecounty.net">ktaggart@buttecounty.net</a>	530.552.3312

#### LIAISON

Paul Gosselin	<a href="mailto:pgosselin@buttecounty.net">pgosselin@buttecounty.net</a>
---------------	--

#### LOGISTICS

Debbie Heath	<a href="mailto:dheath@buttecounty.net">dheath@buttecounty.net</a>
--------------	--

## **HEALTH & HUMAN SERVICES BRANCH**

### **BRANCH COORDINATOR**

Shelby Boston [sboston@buttecounty.net](mailto:sboston@buttecounty.net)

### **Animal Care & Shelter**

Aaron Quin [aquin@buttecounty.net](mailto:aquin@buttecounty.net) 530.552.4012

### **Behavioral Health**

Dorian Kittrell [dkittrell@buttecounty.net](mailto:dkittrell@buttecounty.net) 530.891.2850

### **Disaster Recovery Center**

Anna Loughman [aloughman@buttecounty.net](mailto:aloughman@buttecounty.net)

Joe Hothan [jhothan@buttecounty.net](mailto:jhothan@buttecounty.net)

### **Family Support / Mass Casualty**

Michele Hinkle [mhinkle@buttecounty.net](mailto:mhinkle@buttecounty.net) 530.538.7042

### **Human Care & Shelter**

Abigale Henderson [ahenderson@buttecounty.net](mailto:ahenderson@buttecounty.net) 530.538.7574

### **Medical**

Andy Miller [amiller@buttecounty.net](mailto:amiller@buttecounty.net) 530.552.3826

### **Schools**

Jerry Hight [jhight@bcoe.org](mailto:jhight@bcoe.org)

### **Volunteers / Donation Management**

DROC Donations [DROCDonations@buttecounty.net](mailto:DROCDonations@buttecounty.net)

Emily Upton\*\* [eupton@buttecounty.net](mailto:eupton@buttecounty.net)

Charlene Sargent

Kasey Reynolds

Randy Ross

Grant Hunsicker

Patti Morelli

Sharron Leaon

Erik Gustafson

Kasey Reynolds

Mike McLaughlin

Amy Bergstrand

Linda Dahlmeier

Luke Beckman

[rlross@buttecounty.net](mailto:rlross@buttecounty.net) 530.552.2910  
[ghunsicker@buttecounty.net](mailto:ghunsicker@buttecounty.net)

[pmorelli@buttecounty.net](mailto:pmorelli@buttecounty.net)  
[sharron.leaon@cv.ca.gov](mailto:sharron.leaon@cv.ca.gov)  
[erik.gustafson@chicoca.gov](mailto:erik.gustafson@chicoca.gov)

[mikemclaughlin@csdfire.com](mailto:mikemclaughlin@csdfire.com)  
[abergstrand@cityoforoville.com](mailto:abergstrand@cityoforoville.com)

[luke.beckman@rdcross.org](mailto:luke.beckman@rdcross.org)

## **PLANNING**

### **PLANNING COORDINATOR**

Ashley Snyder [ansnyder@buttecounty.net](mailto:ansnyder@buttecounty.net) 530.552.3307

### **Documentation & Situation Status Reports**

Ashley Snyder [ansnyder@buttecounty.net](mailto:ansnyder@buttecounty.net) 530.552.3307

**ENVIRONMENT & LAND USE BRANCH****BRANCH COORDINATOR**Pete Calarco [pcalarco@buttecounty.net](mailto:pcalarco@buttecounty.net)**Build & Rebuild**

Curtis Johnson**	<a href="mailto:cjohnson@buttecounty.net">cjohnson@buttecounty.net</a>	530.552.3644
Tony Lindsey	<a href="mailto:tony.lindsey@chicoca.gov">tony.lindsey@chicoca.gov</a>	--
Amy Bergstrand	<a href="mailto:abergstrand@cityoforoville.org">abergstrand@cityoforoville.org</a>	--
Rick Trent	<a href="mailto:rtrent@townofparadise.com">rtrent@townofparadise.com</a>	--
Anne Vierra	<a href="mailto:avierra@townofparadise.com">avierra@townofparadise.com</a>	--
Bob Larson	<a href="mailto:blarson@townofparadise.com">blarson@townofparadise.com</a>	--

**Debris Removal**

Danielle Nuzum**	<a href="mailto:dnuzum@buttecounty.net">dnuzum@buttecounty.net</a>	530.552.3963
Tom Parker	<a href="mailto:tparker@buttecounty.net">tparker@buttecounty.net</a>	--
Skyler Lipski	<a href="mailto:skyler.lipski@chicoca.gov">skyler.lipski@chicoca.gov</a>	--
Charlie Shoemaker	<a href="mailto:cshoemaker@townofparadise.com">cshoemaker@townofparadise.com</a>	--
Susan Hartman	<a href="mailto:shartman@townofparadise.com">shartman@townofparadise.com</a>	--
<b>Partners:</b>		
Elise Arata	<a href="mailto:elise.arata@caloes.ca.gov">elise.arata@caloes.ca.gov</a>	
Sean Smith	<a href="mailto:sean.smith@caloes.com">sean.smith@caloes.com</a>	

**Economic Development/Business Recovery**

Casey Hatcher**	<a href="mailto:chatcher@buttecounty.net">chatcher@buttecounty.net</a>	530.518.3508
Chris Constantin	<a href="mailto:chris.constantin@chicoca.gov">chris.constantin@chicoca.gov</a>	--
Lauren Gill	<a href="mailto:lgill@townofparadise.com">lgill@townofparadise.com</a>	530.228.9200

**Infrastructure**

Tom Fossum**	<a href="mailto:tfossum@buttecounty.net">tfossum@buttecounty.net</a>	--
Marc Mattox	<a href="mailto:mmattox@townofparadise.com">mmattox@townofparadise.com</a>	--
Brendan Ottoboni	<a href="mailto:brendan.ottoboni@chicoca.gov">brendan.ottoboni@chicoca.gov</a>	530.894.4202
Kevin Peppas	<a href="mailto:kpeppas@townofparadise.com">kpeppas@townofparadise.com</a>	--

**Interim Housing**

Cathi Grams**	<a href="mailto:cgrams@buttecounty.net">cgrams@buttecounty.net</a>	--
Amy Bergstrand	<a href="mailto:abergstrand@cityoforoville.org">abergstrand@cityoforoville.org</a>	--
Brendan Ottoboni	<a href="mailto:brendan.ottoboni@chicoca.gov">brendan.ottoboni@chicoca.gov</a>	530.894.4202
Marc Mattox	<a href="mailto:mmattox@townofparadise.com">mmattox@townofparadise.com</a>	--
Paul Eckert	<a href="mailto:eckert@gridley.ca.us">eckert@gridley.ca.us</a>	530.846.3631
Susan Hartman	<a href="mailto:shartman@townofparadise.com">shartman@townofparadise.com</a>	--

**Timber & Biomass**

Jim Broshears**		
Keegan Goff	<a href="mailto:kgoff@buttecounty.net">kgoff@buttecounty.net</a>	
Chris Rainey	<a href="mailto:crainey@townofparadise.com">crainey@townofparadise.com</a>	

**Watershed**

Radley Ott**	<a href="mailto:rott@buttecounty.net">rott@buttecounty.net</a>	--
Marc Mattox	<a href="mailto:mmattox@townofparadise.com">mmattox@townofparadise.com</a>	--
Matt Thompson	<a href="mailto:matt.thompson@chicoca.gov">matt.thompson@chicoca.gov</a>	530.879.6959
Jen Hogan	<a href="mailto:jen.hogan@caloes.com">jen.hogan@caloes.com</a>	--
Kevin Peppas	<a href="mailto:kpeppas@townofparadise.com">kpeppas@townofparadise.com</a>	--
Kelly Peterson	<a href="mailto:kpetserson@buttecounty.net">kpetserson@buttecounty.net</a>	530.552.3588
Christina Buck	<a href="mailto:cbuck@buttecounty.net">cbuck@buttecounty.net</a>	530.552.3593
Doug Danz	<a href="mailto:ddanz@buttecounty.net">ddanz@buttecounty.net</a>	530.538.5328
Jim DeAngelo	<a href="mailto:jim.deangelo@caloes.ca.gov">jim.deangelo@caloes.ca.gov</a>	--
Scott Wagner	<a href="mailto:scott.wagner@caloes.ca.gov">scott.wagner@caloes.ca.gov</a>	--

## Butte County Unified Disaster Recovery Center Participating Agencies

### Federal Agencies

- FEMA
- Housing and Urban Development\*
- IRS
- SBA
- Social Security
- State Department (Passport Agency)
- US Postal Service
- USDA

### Town of Paradise

### County Agencies

- Assessor's Office
- Behavioral Health
- Butte County Office of Education
- Child Support Services
- Clerk Recorder
- Development Services
- Employment and Social Services
- Environmental Health
- Library
- Sheriff's Office (DNA)
- Tax Collector
- Veterans Service Office

### State Agencies

- CalOES
- CalPERS
- CalVet
- CDSS Disaster Relief
- CDTFA California Department of Tax and Fee Administration
- Contractor's Board
- DMV
- EDD
- FTB
- Housing & Community Development
- Insurance
- Public Health

### Non-Government Organizations

- Adventist Health Feather River Hospital
- AFWD – Alliance for Workforce Development
- American Institute of Architects
- American Red Cross
- Anthem Blue Cross
- BC Office of Education
- Billy Graham Rapid Response Team
- Butte 2-1-1
- California Fire Foundation
- Comfort Dogs
- Disability Action Center
- Far Northern Regional Center
- Legal Services of Northern California
- North Valley Property Owners Assn.
- NVCSS Northern Valley Catholic Social Services
- Paradise Adopt-A-Family
- Roads Home
- Salvation Army
- Samaritans Purse Disaster Relief
- Society of St. Vincent de Paul
- Southern Baptist Convention Disaster Relief – California
- Team Rubicon Disaster Response
- Tzu Chi Foundation
- United Methodist Committee on Relief
- United Policy Holders
- United Way
- Valley Oak Children Services
- Valley Contractors Exchange
- Veteran Resource Centers of America
- Work for Warriors
- World Central Kitchen
- XFinity Wifi

\*Requested - Pending

## Volenski, Dina

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**From:** Snyder, Ashley <ansnyder@buttecounty.net>  
**Sent:** Thursday, December 20, 2018 8:41 AM  
**To:** McCracken, Shari;'mark.orme@chicoca.gov';Gill, Lauren;"tlando@cityoforoville.org";Ring, Brian;'erik.gustafson@chicoca.gov';Mattox, Marc;Jessee, Meegan;Alpert, Bruce;Greeson, Kathleen;Hatcher, Casey;Gosselin, Paul;Boston, Shelby;Henderson, Abigale;Raevsky, Cathy;Hinkle, Michele;Loughman, Anna;Miller, Andrew;Calarco, Pete;Ott, Radley;Fossum, Tom;Grams, Cathi;Nuzum, Danielle;Hahn, Paul;'ron.quigley@caloes.ca.gov';'kevin.hannes@fema.dhs.gov';'jhight@bcoe.org';'prafirejb@comcast.net';'tony.lindsey@chicoca.gov';suuva.tai@caloes.ca.gov;Upton, Emily;Quin, Aaron  
**Subject:** Ops Period 4  
**Attachments:** Ops Period 4.pdf

All –

Attached is the Ops Period 4 Activation Plan from December 19, 2018 to January 17, 2019.

Take care,

Ashley N. Snyder  
Assistant Clerk of the Board

Butte County Administration  
25 County Center Drive, Suite 200, Oroville, CA 95965  
T: 530.538.2867 | F: 530.538.7120

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**CAMP FIRE – DR-4407  
UNIFIED DISASTER RECOVERY  
OPERATIONS CENTER  
ACTIVATION PLAN**

FOR OPERATIONAL PERIOD

FROM: DATE 12/19/2018 TO 01/17/2019  
TIME 0800 TO 0800



## PLAN OVERVIEW

As the Camp Fire response has progressed, leadership of the County of Butte, Town of Paradise, City of Chico, City of Oroville, and City of Gridley recognize the value of a coordinated/unified approach to recovery and support of ongoing recovery operations. Notably, the value of this coordinated/unified approach is to reduce duplication, assist in resource allocation, and minimize resource drain on the County, Town, and Cities as they address the myriad of recovery needs. This, in turn, maximizes potential cost recovery and reduces the financial burden on the County, Town, and Cities, ultimately ensuring mutual and individual jurisdictional interests are met.

## FRAMEWORK

Using FEMA's National Disaster Recovery Framework (NDRF) as a platform for how communities build, sustain, and organize recovery activities, this plan is designed to do more than restore the community's physical structures. Through coordinating resources and partnerships, it aims to address the needs of community members and businesses who have experienced emotional, financial and physical devastation resulting from this nationally declared disaster.

While the NDRF includes five pillars critical to any disaster response (natural and cultural resources; infrastructure systems; housing; health and social services; and economic recovery), this Unified Disaster Recovery Operation Center (UDROC) model has been modified into three core branches of varying durations to better fit the County's, Town's and Cities' needs.

The Organizational Chart in this document provides a visual representation and order for the following branch and division definitions:

**Steering Committee:** This executive oversite function provides top level direction to the Directors and Support Function areas in the UDROC.

**Directors:** Staffed at the highest managerial level of each jurisdiction, the Directors oversee and guide the Branch Coordinators. The Directors report up to the Steering Committee, and coordinate as needed with support functions including; FEMA/CalOES, Finance / Cost Recovery, the JIC, Law Enforcement, Legal, Legislative, Liaison, Logistics, and GIS.

**FEMA and CalOES:** Provides Federal and State resources as needed to support local agency efforts on the UDROC.

**Finance/Cost Recovery:** Responsible for cost and revenue tracking and accountability by jurisdiction; guide and monitor the fiscal solvency of the jurisdiction of responsibility; ensure maximum cost recovery from State and federal resources.

**GIS:** Provide mapping and geographic data for all participating agencies.

**Joint Information Center (JIC):** Provides timely and accurate information to the public in a cross-jurisdictional and unified manner.

**Law Enforcement:** Participate as needed for the committee needs. Oversees and manages the re-entry and repopulation process. Lead by Law Enforcement with assistance from CALFIRE, the Health Department, Legal, water district, utilities, the JIC, and other directly relevant function areas regarding the re-entry and ultimately repopulation of affected areas. **Re-entry** is defined as allowing residents temporary access to their property, for example to examine their property, search for valuables, etc., but does not allow for overnight or extended stays. **Repopulation** is the opening of affected areas for residents and businesses to re-inhabit their property whether in an existing green-tagged building, or in temporary units once the site is deemed safe, or for debris removal/rebuild purposes.

**Legal:** Responsible for providing legal support in drafting regulations, policies, and answering legal questions. Anticipated participants include County Counsel, and Town and City Attorneys.

**Legislative:** Pursues legislation related to response and recovery needs. Example: legislation for temporary backfill from State of lost property tax, sales tax, and other revenue sources.

**Liaison:** Provides continuity and communication assistance among Divisions and Branches as needed.

**Logistics:** Responsible for ensuring all procurement, contracting, and facilities needs are addressed for all participating agencies and tracking of applicable paperwork.

**Health & Human Services Coordinator:** The focus of this recovery support branch includes the assessment and recovery of community health, social services, and health care facilities. The support of social services programs for at-risk and vulnerable children, individuals, and families affected by the disaster fall under this category. This person must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level.

**Animal Care & Shelter:** Refers to the short-term, temporary emergency housing and care needs established during and as a direct result of the fire event for small and large animals.

**Behavioral Health:** Focus on the mental health needs of shelters, evacuees, and survivors.

**Disaster Recovery Center:** Coordination of services for survivors needing information about disaster assistance programs, as well as replacement of essential documents lost in the fire.

**Family Support Center / Mass Casualty:** Assistance center for providing services to those who lost loved ones.

**Human Care & Shelter:** Refers to the short-term, temporary emergency housing and care needs established during and as a direct result of the fire event.

**Medical:** Focus includes the assessment and recovery of community health, and health care facilities; informs other relevant divisions as needed.

**Schools:** Plans for and coordinates all issues related to school facilities and students displaced and/or affected by the incident.

**Volunteers/Donation Management:** Coordination of volunteers needs and acquisition, as well as both physical and monetary donations.

**Environment & Land Use Coordinator:** This position must neutrally consider the implications and/or benefits to all jurisdictions, and reports up to the Director level. The Environment and Land Use Division includes the natural, built, and economic environment.

**Build & Rebuild:** Creates the process to assist residents with property issues related to destroyed and damaged properties from permitting to occupancy.

**Debris:** Oversite, direction, and advocacy related to the debris removal process and potential for a bevy of subset issues (e.g. over-scraping, soil testing).

**Economic Development:** AKA Business Recovery, this division addresses the urgency of restoring revenue generating activity, and swiftly addressing the needs of impacted organizations and businesses. In tandem, the branch should be aware of, if not involved in activities that affect workforce retention.

**Infrastructure (Public):** Supports natural and built resource needs such as water systems, storm water, streets and right of way, signals, signs, communication facilities, municipal facilities, etc.

**Interim Housing:** Focuses on the post-shelter, interim housing needs through the recovery progression. This committee works directly with FEMA and CalOES for federal and state resources and assistance.

**Timber & Biomass (Public):** Addresses short term impacts of dead and dying trees, and develop a timber and biomass mitigation plan, and long-term needs assessment.

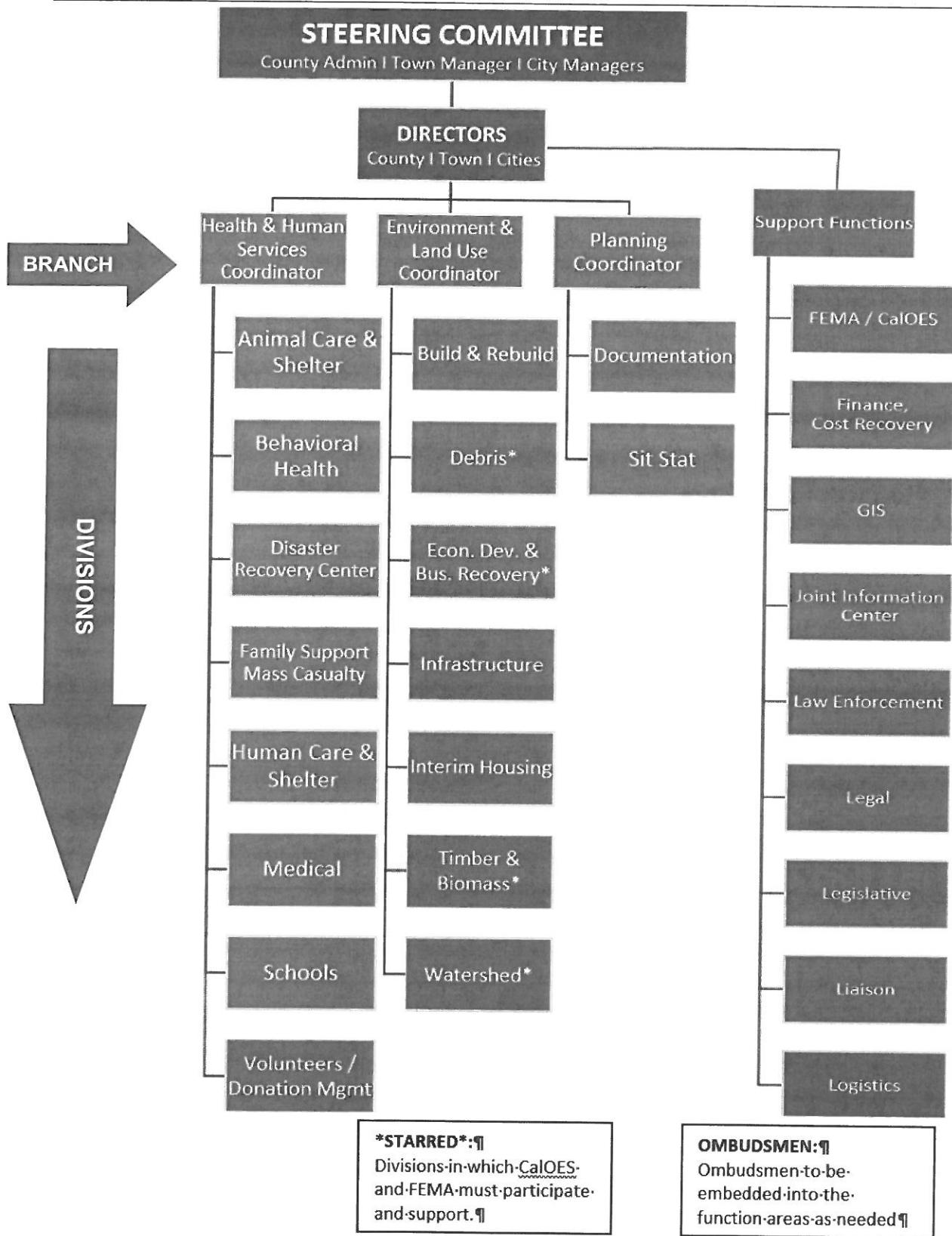
**Watershed:** The purpose of the Watershed Division is to assist the pertinent jurisdiction in taking timely action to protect life and property from critical watershed risks caused by the Camp Fire, the rain event(s), and the potential for debris flows and other risks.

**Planning Coordinator:** Leads planning team, facilitates meeting, acts as Planning conduit to the Recovery Directors, advises branch and unit leads on potential needs.

**Documentation:** Collects all agency specific documents, creates sign in roster, archives all documents, creates and populates action plan content, prints and distributes plan.

**Situation Status Report:** Maintains all real-time dynamic data, determines data needs, generates specific data reports, assists in document generation.

## MAPS / DRAWINGS: Organizational Chart



## **STEERING COMMITTEE**

The Steering Committee sets the priorities for the Branches and Divisions in support of the Directors. The priorities for this period include the following:

- Animal Care & Shelter
  - Reunification & Adoptions
- Debris Removal
  - Phase II Alternative Plan
- Disaster Recovery Center
  - Continue to monitor the number of disaster survivors who visit the DRC
- JIC / Community Meetings
  - Coordinate Meetings & Information
- Interim Housing
  - Identify interim housing sites

## **UDROC OBJECTIVES**

### **DIRECTOR OBJECTIVES**

1. Ensure that all goals and objectives from branches and support divisions are being met.
2. Implement plan developed by the Animal Care & Shelter Division and the Human Care & Shelter Division to close the human and animal shelters in January 2019.
3. Provide information to the Steering Committee, and elected members of the Board of Supervisors and City and Town Councils, as needed.
4. Monitor current UDROC structure and make suggested changes if necessary to ensure recovery operations are proceeding organizationally as necessary.
5. Begin transition/integration of UDROC functions into existing County/Town/City departments and functions.
6. Work with the Steering Committee to develop priorities and timelines for debris removal.
7. Provide overall guidance to Branch Coordinators and Division leads within the UDROC structure.

## SUPPORT FUNCTIONS

The broad category of "Support" focuses on the guidance needs of the Branches and Divisions in support of the Directors. Support functions include:

- FEMA / CalOES
- Finance / Cost Recovery
- GIS
- JIC
- Law Enforcement
- Legal
- Legislative
- Liaison
- Logistics

## FINANCE / COST RECOVERY OBJECTIVES

1. Prepare and provide tools and guidance to agencies for cost recovery.
2. Prepare and provide tools and guidance to other branches for cost recovery.
3. Refine initial projections regarding the effects on tax revenues by jurisdiction.
4. Reach out to other agencies to provide coordination and support.
5. Facilitate cost recovery.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## GIS

1. Fulfill data, mapping, and reporting requests.
2. Maintain ArcGIS online County Organization site now at over 200 users.
3. Maintain associated web mapping applications.
4. Provide mobile mapping applications for varying teams of field workers.
5. Coordinate with Division Leads on GIS needs for their projects.
6. Coordinate with Outside Agencies and consultants regarding data and online sharing and integration.
7. Manage outside GIS support from multiple public agencies, private agencies, and volunteer groups.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## JOINT INFORMATION CENTER OBJECTIVES

1. Continue operating a Joint Information Center (JIC) with representatives from local, state, and federal agencies, as well as community-based partners.
2. Maintain JIC hours
  - a. Monday – Friday 0800 to 1900
  - b. Saturday 0800-1300
  - c. Closed Sunday
  - d. Closed 12/23, 12/24, 12/25, 12/31, and 1/1
3. Hire two additional extra-help Community Relations Coordinators to assist with public information functions in the JIC.
4. Support public information for shelters, animal care, and changing weather conditions.

5. Support public information for DROC branches and divisions.
6. Promote the Consolidated Debris Removal Program to all property owners with properties damaged or destroyed by the Camp Fire to encourage participation. This includes direct property owner outreach (numerous large community meetings, resource fairs, and small community-based workshops), media relations, and social media campaigns.
7. Establish additional print materials for fire survivors without access to email or internet.
8. Respond to public inquiries received by email at [ButteCountyRecovers@buttecounty.net](mailto:ButteCountyRecovers@buttecounty.net) on a daily basis.
9. Continue to coordinate information with 2-1-1 to provide a call center resource for fire survivors.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, SBA, EPA, DTSC, Red Cross

## LAW ENFORCEMENT OBJECTIVES

1. Provide law enforcement support in burned areas as requested.

**Participating Agencies:** Butte County, Paradise Police Department, California Highway Patrol, Town of Paradise, City of Chico, City of Oroville, National Guard

## LEGAL OBJECTIVES

1. Assist in preparation of urgency ordinance for approval by the Board of Supervisors to temporarily modify or suspend various zoning regulations to allow for the transition of residents made homeless or displaced by the Camp Fire to interim and long-term shelter in the Camp Fire-impacted area.
2. Continue to support Debris Removal Division regarding Right of Entry and Alternative Program documentation.
3. Support various departments as legal questions arise as a result of the Camp Fire and recovery.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley

## LEGISLATIVE OBJECTIVES

1. Research legislative opportunities associated with reimbursement for response and recovery activities, backfilling local revenue sources, forgiveness of State contract costs, and possible changes to building-specific State and federal codes and regulations to streamline rebuilding.
2. Work with Directors and the Steering Committee to refine and prioritize legislative requests.
3. Request legislative assistance in identifying funding and disposal solutions for the timber and biomass debris associated with the Camp Fire.
4. Set up regular meetings/communication with legislative delegation or staff to facilitate better communication on required needs and requests.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, State and federal representatives and staff

## **LIAISON OBJECTIVES**

1. Respond to inquiries from divisions, cooperators, elected officials and others, and direct issues to the UDROC division(s) as appropriate.
2. Participate in the reentry (repopulation) process and assure coordination with UDROC.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, other cooperating agencies

## **LOGISTICAL OBJECTIVES**

1. Support any and all procurement needs associated with human shelter.
2. Support any and all procurement/facility needs associated with the operation and/or consolidation of animal shelters.
3. Support procurement needs for the JIC and the UDROC.
4. Begin gathering information for preparation of Post Event MOU's for all out of county resources that responded to activation.
5. Provide assistance to Cal OES, and any other agencies requiring logistical assistance while in county.
6. Identify and maintain staffing needs of the DROC and General Services DOC.
7. Continue to work with Donations Management to procure needed supplies through donations when available.
8. Continue demobilization efforts of equipment no longer needed at shelters/facilities.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## HEALTH & HUMAN SERVICES BRANCH

The broad category of Health & Human Services focuses on functional areas and resources directly related to and affecting the immediate needs of residents (human and animal). Division areas include:

- Animal Care & Shelter
- Behavioral Health
- Disaster Recovery Center
- Family Support/Mass casualty
- Human Care & Shelter
- Medical
- Schools
- Volunteers and Donation Management

### Estimated Timeline:

Est. # of months:	1 18-Nov	2 18-Dec	3 19-Jan	4 19-Feb	5 19-Mar	6 19-Apr
Care & Shelter						
Disaster Recovery Center						
Family Support						
Medical						
Schools						
Volunteers / Donations						

### ANIMAL CARE & SHELTER OBJECTIVES

1. Protect the health and safety of the public, responders and support staff.
2. By December 20, 2018, Microchip, band or tag all unowned large and small animals and update photos for database entry and initiate animal transfers to long-term brick and mortar shelters.
3. By December 20, 2018, identify capacities of available brick and mortar shelters that can receive animals for longer-term sheltering and reunification.
4. Complete interviews of all human shelter fire survivors who acknowledge having animals to ensure those with sheltered animals are paired with a reunification team member and make sure shelter residents with lost animals can review the "stray database".
5. By December 21, 2018, all owned large animals will be relocated to Camelot Equestrian Park and all stray large animals are in foster placement.
6. Re-contact owners of all owned sheltered animals to encourage and assist with reunification by January 4, 2019.
7. Target January 4, 2019, as a tentative emergency shelter closure date and message accordingly, with the anticipation that this objective may last until January 15, 2019.
8. Work with other community shelters to assist with animal care.
9. Continue reunification efforts to support a January 4, 2019, emergency shelter closure date, with the anticipation that this objective may last until January 15, 2019.
10. Work with other community shelters to assist with the adoption of stray animals.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **BEHAVIORAL HEALTH OBJECTIVES**

1. Provide staffing (County Operated and Volunteer) for ongoing behavioral health support to the Disaster Recovery Center for survivors 6 days a week during operating hours.
2. Provide ongoing emergency crisis response (5150 assessment) and Medication Assisted Treatment (for substance use withdrawal) to Red Cross Shelters upon request for assistance with survivors in BH distress.
3. Continue to search and locate current open clients (youth and adult) of BH who have been displaced and provide needed mental health health/SUD supports and services.
4. Coordinate with Butte County Office of Education for BH needs of students identified as needing intensive services.
5. Assist with re-entry emotional support for survivors returning to homes.

**Participating Agencies:** Butte County, Butte County Office of Education

## **DISASTER RECOVERY CENTER OBJECTIVES**

1. Provide critical Federal, State, County, Town and Non-Profit assistance to survivors so they can continue the recovery process from the Camp Fire.
2. Provide a safe accessible one-stop location where survivors can have direct access to government agencies for document replacement, services and/or assistance.
3. Maintain flexibility in the organization of the DRC to adjust to changing needs and resources of the survivors and providers. As providers leave the DRC, assess and expand existing resources and add new ones. And as the recovery timeline changes, provide the necessary services to support the recovery efforts.
4. Maintain the staffing the DRC to process visitors in a timely and orderly fashion.
5. Monitor traffic flow of the DRC to expand and contract service areas as their services are used and new services are created.
6. Support the agencies and organizations in the DRC by providing assistance with seating, line management and information.

**Participating Agencies:** Reference the Butte County Unified Disaster Recovery Operations Participating Agencies list on page 22.

## **FAMILY SUPPORT / MASS CASUALTY OBJECTIVES**

1. Continue to contact and provide services to the remaining families who have lost a loved one in the Camp Fire.
2. Begin transitioning facility closure as the need decreases since many families have received services or referred to their local chapter. Date of facility closure scheduled for January 12, 2019.
3. Create a short-term resource for those families who may need additional time or management of service/referral.

**Participating Agencies:** American Red Cross, Butte County Department of Employment & Social Services, Public Guardian/Public Administrator, Butte County Office of Education, Butte County Sheriff-Coroner's Office, California Funeral Directors Association, California Office of Emergency Services, California Department of Social Services-Disaster Services, Cal Northern School of Law, Church of the Brethren, FEMA



## **HUMAN CARE & SHELTER OBJECTIVES**

1. Support shelter functions and ensure survivors have physical and facility needs met until SDFG shelter closure on January 31, 2019.
2. Assist in providing transportation through the B-line bus system long-term to access the DRC and community resources for transition purposes through January 31, 2019.
3. Assist the MASTT Team in the transition of survivors from the shelter through case management and access to community resources.
4. Prepare daily reports for UDROC Sit/Stat data collection

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **MEDICAL OBJECTIVES**

The core organization of the medical objectives are the MHOAC 17 essential functions. These objectives will not include those MHOAC functions whose primary responsibility fall to Behavioral Health or Environmental Health.

1. Assessment of Immediate Medical Needs / Coordination of Disaster Medical Resources
  - a. Continue to provide low level medical support to the Silver Dollar shelter.
  - b. Continue to provide low level medical supplies to the Silver Dollar shelter.
  - c. Assist Ampla to operate shelter on-site medical clinic.
2. Monitor and prevent Infectious Disease
  - a. Monitor for infectious disease
    - i. Provide isolation case definitions for respiratory and GI illness
    - ii. When possible, provide vaccination for influenza, Tdap and Hep A.
    - iii. Collect and report on isolation data
  - b. Support isolation facilities at each shelter site
3. Assist in coordinating outpatient community medical capacity
  - a. Work with state agencies and local organizations to expedite re-opening of outpatient facilities
  - b. Work with state agencies, local organizations and local medical providers to maximize capacity in alternate facilities.
4. Monitor inpatient medical capacity
  - a. Monitor daily hospital status (Open versus Advisory versus closed) and the number of Emergency Room visits.
5. Contribute to discharge planning efforts provided by other agencies (DESS, FEMA) when medical assessment is needed.
6. Messaging to the public as needed to support the above objectives.
7. Health Surveillance and epidemiological analyses of community health status.

**Participating Agencies:** Butte County, California Department of Public Health, CalOES, local medical providers

## SCHOOLS OBJECTIVES

1. The Schools Trauma Response and Recovery Team will be developing the supports and services for remaining weeks of December and January.
2. BCOE will continue to support instruction and achievement for ALL county students and schools in operation during this upcoming operational period.
3. Seeking funding to support our coordinated mental health programming in the area of counseling/training and supports for students and staff.
4. Identifying the enrollment numbers for all Butte County Schools by January 9<sup>th</sup>.
5. Providing effective and clear communication to students and staff, as well as the families and community constituents we serve.
6. Continue to provide logistical support in facilitating temporary school site situations.
7. Continue to provide long-range and strategic planning with respect to school rebuilding scenarios.

**Participating Agencies:** BCOE, Butte County School Districts, other school districts as appropriate.

## VOLUNTEERS / DONATION MANAGEMENT OBJECTIVES

1. Continue administration of donation management software to capture in-kind donation offers.
2. Continue to leverage offers of in-kind donations to support the needs of those affected by the Camp Fire.
3. Continue to capture and catalog volunteer hours and value of donated goods to document credit toward Federal Assistance.
4. Work with the PIO to continue volunteer and donation messaging through all media outlets.
5. Continue to support (i.e., personnel, equipment, materials) donations management facilities (warehouses and distribution centers) in Chico and Oroville.
6. Continue administration of volunteer management software to offer volunteer opportunities to the public.
7. Continue engagement of public, private, nonprofit organizations to expand volunteer opportunities that meet recovery needs
8. Increase AmeriCorps program support through mid-March 2019 for volunteer efforts.
9. Continue to refine the efficiency of processing volunteers into the Disaster Service Worker Volunteer Program.
10. Expand the engagement of organized or affiliated groups to meet critical unmet volunteer needs.
11. Develop demobilization plan by December 17, 2018 transition DROC Donation and Volunteer Division activities to a local non-profit by January 31, 2019.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, Adventist Health, AmeriCorps St. Louis, California Volunteers

## ENVIRONMENT & LAND USE BRANCH

The broad category of Environment & Land Use focuses on natural, built, and economic resource needs (e.g. watershed, civic infrastructure, housing). Internal committee areas include:

- Build & Rebuild
- Debris
- Economic Development & Business Recovery
- Interim Housing
- Infrastructure
- Timber & Biomass
- Watershed

### Estimated Timeline:

Est. # of months:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
Build & Rebuild	18-Nov	18-Dec	19-Jan	19-Feb	19-Mar	19-Apr	19-May	19-Jun	19-Jul	19-Aug	19-Sep	19-Oct	19-Nov	19-Dec	20-Jan	20-Feb	20-Mar	20-Apr	20-May	20-Jun	20-Jul
Business Recovery																					Ongoing W/I Jurisdictional Departments
Debris Removal																					Ongoing W/I Jurisdictional Departments
Infrastructure																					Longer as needed
Interim Housing																					Ongoing W/I Jurisdictional Departments
Timber/Biomass																					Ongoing W/I Jurisdictional Departments
Watershed																					Ongoing W/I Jurisdictional Departments

### BUILD & REBUILD OBJECTIVES

1. Coordinate with Debris, Housing, and Economic Development & Business Recovery Divisions on requirements for application or programs.
2. Identify needs for ordinances, resolutions and policies regarding the rebuild process
  - a. County to consider age restriction on manufactured home units.
3. Create web page to centralize rebuild information by jurisdiction
  - a. Update Town of Paradise and County webpages and link info to [Buttecountyrecovers.org](http://Buttecountyrecovers.org).
4. Draft handouts, flow charts and other documentation for the public and agencies on the permit process.
5. Draft situation status categories for division.
6. Coordinate with FEMA on MHU installation requirements.
7. Identify data needs and outputs/reports.
  - a. Refine Damage Assessment numbers and coordinate by jurisdiction.
  - b. Prepare estimates by incorporated and unincorporated community.
  - c. Import applicable data into TRAKiT or other Town of Paradise database.

**Participating Agencies:** Butte County, Town of Paradise, Building Divisions, Environmental Health, Planning, Public Works, Fire, Utilities

### DEBRIS OBJECTIVES

1. Continue to coordinate information across individuals from each jurisdiction.
2. Continue Household Hazardous Waste- (HHW) Phase 1.
3. County to continue liaison efforts with EH staff and US EPA, Department of Toxic Substances Control (DTSC).
4. Coordinate with DTSC regarding new mission task specific to commercial.

5. Right of Entry (ROE) Center, DRC & drop off locations:
  - a. Identify, collect and report situations status of ROEs from all drop-off locations.
  - b. Train staff of database/data capture for movement across County departments.
  - c. Scale up to fully staffed, all operational.
6. Town Halls for Debris Communication:
  - a. Coordinate with JIC
  - b. Calendar and staff
7. Data coordination:
  - a. Continue efforts with GIS system in place with EPA/DTSC
    - i. Identify reconciliation process for parcels (Calfire/GIS)
  - b. Develop agenda and action plan for data capture for county software
  - c. Continue collaborate with other divisions/Departments
8. Alternative Program (opt out):
  - a. Complete vetting process and set timeline
  - b. Coordinate messaging with JIC (to include ordinance)
  - c. Release to public
  - d. Develop work flow for processing
  - e. Train staff on information and Q & A scripts
9. Debris/Site Clean:
  - a. Identify In Command (IC) role for CalOES Debris Recovery Operations Center
  - b. Share sit stats across agencies and adjust as needed (US EPA, DTSC, CalOES, County, Town)
  - c. Coordinate flow of information communication across ROE/other divisions

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, FEMA, CalOES, CalRecycle

## ECONOMIC DEVELOPMENT/BUSINESS RECOVERY OBJECTIVES

1. Host a business recovery forum to provide information and begin connecting businesses with resources for recovery.
2. Contact each business in the fire perimeter that is undamaged to understand what they need to open.
3. Train Town and County staff along with business partners on Sales Force as the central database for tracking contact with affected businesses.
4. Expand the presence for business assistance resources at the Disaster Recovery Center in Chico.
5. Begin planning for a physical location in Paradise for a Business Resource Center.
6. Staff a public phone line and email for business inquiries about email. (staffing provided by Alliance for Workforce Development Business Services Representatives)
7. Promote community events and workshops hosted by local, state, and federal business recovery partners.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, EDA, Go-Biz, Homeland Security and FEMA Economic Recovery Units

## **INTERIM HOUSING OBJECTIVES**

1. Serve as the single point of contact for referrals of housing solutions and/or available land.
2. Identify interim housing options.
3. Refer possible sites to FEMA for review and assessment.
4. Review and submit additional FEMA proposed sites to the Steering Committee for next steps.
5. Collaborate with other housing efforts and groups in the community.
6. Develop relationships and obtain information from counties who have experienced recent and similar disaster events.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, City of Gridley, FEMA, CalOES, HUD, HCD

## **INFRASTRUCTURE OBJECTIVES**

1. Continued coordination with Recovery Funding Agencies.
2. Coordination and support of infrastructure needs for the FEMA Housing sites being evaluated, mainly information sharing with Jurisdictions that are working with FEMA on this effort.
3. Perform pre and post roadway analysis and distribute it to FEMA for reimbursement and discussion.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, Paradise Irrigation District, Del Oro Water Co., Utilities (PG&E, AT&T, others)

## **TIMBER & BIOMASS OBJECTIVES**

1. Determine the scope of the damage to trees
  - a. Hire Arborists and Registered Professional Foresters (RPF's) to assess the damage and develop an estimate the number of dead and damaged trees that pose a hazard.
2. Determine legal & regulatory authority for removal and utilization of timber and vegetative waste
  - a. Determine timber harvest requirements for merchantable trees
  - b. Consider an emergency ordinance declaring hazard trees a public nuisance
  - c. Board of Forestry: Emergency Exemption for Forest Practice Rules
  - d. Research establishing a Joint Powers Authority (between Town & County) to administer funding.
3. Determine funding sources at federal, state, local and private level to assist in the removal of timber and vegetative waste.
  - a. Use of Disaster Category A funding for Town and County Right of Way
  - b. Request change in scope for the California Climate Investment grant currently under management by the Butte County Fire Safe Council from fuel reduction to hazard tree assessment.
  - c. Request legislative support for emergency allocation of funds allocated to the California Forest Management Task Force and the California Air Resource Board's Cap and Trade Program.
  - d. Determine the scope of tree removal that will be funded as part of the Debris Removal process using Federal funding.

4. Seek legislative assistance in identifying funds and disposal solutions for timber and biomass debris associated with the Camp Fire.
5. Determine sourcing for timber and bio mass utilization
  - a. Develop a list of organizations who can utilize the timber and biomass including but not limited to saw logs, Bio-Char, Mulch, firewood and cogeneration of power.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## **WATERSHED OBJECTIVES**

1. Develop Public Information.
2. Coordinate debris flow mitigation.
3. Coordinate flood mitigation.
4. Develop/refine grant-funding opportunities.
5. Develop/execute staffing Plan.
6. Develop groundwater monitoring.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville, CalOES, DWR, FEMA

## **PLANNING COORDINATOR OBJECTIVES**

The interim Planning Section consists of a team of local experts to assist in the build out of the UDROC and lay a foundation for successful recovery for the County, Cities and Town. The Planning team will consist of:

- Planning Coordinator
- Documentation Unit
- Situation Status

## **PLANNING OBJECTIVES:**

1. Assist and support core DROC Directors, Branch Coordinators and Division Leaders in short term objective setting.
2. Work with branches and support division to prepare operation plan for the period effective January 17, 2019 through February 14, 2019.
3. Ensure regular Sit-Stat reports.
4. Establish long-term staffing needs for branch if necessary.

**Participating Agencies:** Butte County, Town of Paradise, City of Chico, City of Oroville

## UDROC STAFFING

### STEERING COMMITTEE

Shari McCracken	<a href="mailto:smccracken@buttecounty.net">smccracken@buttecounty.net</a>	530.990.5029
Mark Orme	<a href="mailto:mark.orme@chicoca.gov">mark.orme@chicoca.gov</a>	
Lauren Gill	<a href="mailto:lgill@townofparadise.com">lgill@townofparadise.com</a>	530.228.9200
Tom Lando	<a href="mailto:tlando@cityoforoville.org">tlando@cityoforoville.org</a>	
Paul Eckert	<a href="mailto:eckert@gridley.ca.us">eckert@gridley.ca.us</a>	530.846.3631

### DIRECTORS

Brian Ring	<a href="mailto:bring@buttecounty.net">bring@buttecounty.net</a>	530.570.7688
Erik Gustafson	<a href="mailto:erik.gustafson@chicoca.gov">erik.gustafson@chicoca.gov</a>	
Marc Mattox	<a href="mailto:mmattox@townofparadise.com">mmattox@townofparadise.com</a>	

### SUPPORT FUNCTIONS

#### FEMA/CALOES

Ron Quigley	<a href="mailto:ron.quigley@caloes.ca.gov">ron.quigley@caloes.ca.gov</a>
Kevin Hannes	<a href="mailto:kevin.hannes@fema.dhs.gov">kevin.hannes@fema.dhs.gov</a>

#### FINANCE/COST RECOVERY

Meegan Jessee**	<a href="mailto:mjessee@buttecounty.net">mjessee@buttecounty.net</a>	530.588.4304
Kevin Taggart	<a href="mailto:ktaqqart@buttecounty.net">ktaqqart@buttecounty.net</a>	
Gina Will	<a href="mailto:gwill@townofparadise.com">gwill@townofparadise.com</a>	
Scott Dowell	<a href="mailto:scott.dowell@chicoca.gov">scott.dowell@chicoca.gov</a>	
Debbie Heath	<a href="mailto:dheath@buttecounty.net">dheath@buttecounty.net</a>	530.552.4070
Ruth Wright	<a href="mailto:rwright@cityoforoville.org">rwright@cityoforoville.org</a>	530.538.2413
Cindy Dunsmoor	<a href="mailto:cdunsmoor@buttecounty.net">cdunsmoor@buttecounty.net</a>	530.552.3333
Graciela Gutierrez	<a href="mailto:gutierrez@buttecounty.net">gutierrez@buttecounty.net</a>	530.552.3599

#### GIS

Jim Aranguren	<a href="mailto:jaranguren@buttecounty.net">jaranguren@buttecounty.net</a>	530.552.3291
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#### JOINT INFORMATION CENTER

Casey Hatcher**	<a href="mailto:chatcher@buttecounty.net">chatcher@buttecounty.net</a>	530.518.3508
Callie Lutz	<a href="mailto:clutz@buttecounty.net">clutz@buttecounty.net</a>	
Lisa Almagure	<a href="mailto:lalmagure@buttecounty.net">lalmagure@buttecounty.net</a>	
Mary Ann Aldrich	<a href="mailto:maryannaldrich@buttecounty.net">maryannaldrich@buttecounty.net</a>	
Matt Gates	<a href="mailto:mgates@townofparadise.com">mgates@townofparadise.com</a>	

#### LEGAL

Vincent Ewing	<a href="mailto:vincent.ewing@chicoca.gov">vincent.ewing@chicoca.gov</a>	
Bruce Alpert	<a href="mailto:balpert@buttecounty.net">balpert@buttecounty.net</a>	530.552.4070
Dwight Moore	<a href="mailto:dmoore@townofparadise.com">dmoore@townofparadise.com</a>	530.872.6291 X118
Kathleen Greeson	<a href="mailto:kgreeson@buttecounty.net">kgreeson@buttecounty.net</a>	530.552.4070;

#### LEGISLATIVE

Meegan Jessee**	<a href="mailto:mjessee@buttecounty.net">mjessee@buttecounty.net</a>	530.552.3312
Kevin Taggart	<a href="mailto:ktaqqart@buttecounty.net">ktaqqart@buttecounty.net</a>	

#### LIAISON

Paul Gosselin	<a href="mailto:pgosselin@buttecounty.net">pgosselin@buttecounty.net</a>
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#### LOGISTICS

Debbie Heath	<a href="mailto:dheath@buttecounty.net">dheath@buttecounty.net</a>
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**HEALTH & HUMAN SERVICES BRANCH****BRANCH COORDINATOR**Shelby Boston [sboston@buttecounty.net](mailto:sboston@buttecounty.net)**Animal Care & Shelter**Aaron Quin [aquin@buttecounty.net](mailto:aquin@buttecounty.net) 530.552.4012**Behavioral Health**Dorian Kittrell [dkittrell@buttecounty.net](mailto:dkittrell@buttecounty.net) 530.891.2850**Disaster Recovery Center**Anna Loughman [aloughman@buttecounty.net](mailto:aloughman@buttecounty.net)Joe Hothan [jhohan@buttecounty.net](mailto:jhohan@buttecounty.net)**Family Support / Mass Casualty**Michele Hinkle [mhinkle@buttecounty.net](mailto:mhinkle@buttecounty.net) 530.538.7042**Human Care & Shelter**Abigale Henderson [ahenderson@buttecounty.net](mailto:ahenderson@buttecounty.net) 530.538.7574**Medical**Andy Miller [amiller@buttecounty.net](mailto:amiller@buttecounty.net) 530.552.3826**Schools**Jerry Hight [jhight@bcoe.org](mailto:jhight@bcoe.org)**Volunteers / Donation Management**DROC Donations [DROCDonations@buttecounty.net](mailto:DROCDonations@buttecounty.net)Emily Upton\*\* [eupton@buttecounty.net](mailto:eupton@buttecounty.net)

Charlene Sargent

Kasey Reynolds

Randy Ross

Grant Hunsicker

Patti Morelli

Sharron Leaon

Erik Gustafson

Kasey Reynolds

Mike McLaughlin

Amy Bergstrand

Linda Dahlmeier

Luke Beckman

[rross@buttecounty.net](mailto:rross@buttecounty.net) 530.552.2910[ghunsicker@buttecounty.net](mailto:ghunsicker@buttecounty.net)[pmorelli@buttecounty.net](mailto:pmorelli@buttecounty.net)[sharron.leaon@cv.ca.gov](mailto:sharron.leaon@cv.ca.gov)[erik.gustafson@chicoca.gov](mailto:erik.gustafson@chicoca.gov) 530.894.4202[mikemclaughlin@csdfire.com](mailto:mikemclaughlin@csdfire.com)[abergstrand@cityoforoville.com](mailto:abergstrand@cityoforoville.com)[luke.beckman@rdcross.org](mailto:luke.beckman@rdcross.org)**PLANNING****PLANNING COORDINATOR**Ashley Snyder [ansnyder@buttecounty.net](mailto:ansnyder@buttecounty.net) 530.552.3307**Documentation & Situation Status Reports**Ashley Snyder [ansnyder@buttecounty.net](mailto:ansnyder@buttecounty.net) 530.552.3307

## ENVIRONMENT & LAND USE BRANCH

### BRANCH COORDINATOR

Pete Calarco [pcalarco@buttecounty.net](mailto:pcalarco@buttecounty.net)

### Build & Rebuild

Curtis Johnson**	<a href="mailto:cjohnson@buttecounty.net">cjohnson@buttecounty.net</a>	530.552.3644
Tony Lindsey	<a href="mailto:tony.lindsey@chicoca.gov">tony.lindsey@chicoca.gov</a>	
Amy Bergstrand	<a href="mailto:abergstrand@cityoforoville.org">abergstrand@cityoforoville.org</a>	
Rick Trent	<a href="mailto:rtrent@townofparadise.com">rtrent@townofparadise.com</a>	
Anne Vierra	<a href="mailto:avierra@townofparadise.com">avierra@townofparadise.com</a>	
Bob Larson	<a href="mailto:blarson@townofparadise.com">blarson@townofparadise.com</a>	

### Debris Removal

Danielle Nuzum**	<a href="mailto:dnuzum@buttecounty.net">dnuzum@buttecounty.net</a>	530.552.3963
Tom Parker	<a href="mailto:tparker@buttecounty.net">tparker@buttecounty.net</a>	
Skyler Lipski	<a href="mailto:skyler.lipski@chicoca.gov">skyler.lipski@chicoca.gov</a>	
Charlie Shoemaker	<a href="mailto:cshoemaker@townofparadise.com">cshoemaker@townofparadise.com</a>	
Susan Hartman	<a href="mailto:shartman@townofparadise.com">shartman@townofparadise.com</a>	

### Partners:

Elise Arata	<a href="mailto:elise.arata@caloes.ca.gov">elise.arata@caloes.ca.gov</a>
Sean Smith	<a href="mailto:sean.smith@caloes.com">sean.smith@caloes.com</a>

### Economic Development/Business Recovery

Casey Hatcher**	<a href="mailto:chatcher@buttecounty.net">chatcher@buttecounty.net</a>	530.518.3508
Chris Constantin	<a href="mailto:chris.constantin@chicoca.gov">chris.constantin@chicoca.gov</a>	
Lauren Gill	<a href="mailto:lgill@townofparadise.com">lgill@townofparadise.com</a>	530.228.9200

### Infrastructure

Tom Fossum**	<a href="mailto:tfossum@buttecounty.net">tfossum@buttecounty.net</a>
Marc Mattox	<a href="mailto:mmattox@townofparadise.com">mmattox@townofparadise.com</a>
Brendan Ottoboni	<a href="mailto:brendan.ottoboni@chicoca.gov">brendan.ottoboni@chicoca.gov</a>
Kevin Peppas	<a href="mailto:kpeppas@townofparadise.com">kpeppas@townofparadise.com</a>

### Interim Housing

Cathi Grams**	<a href="mailto:cgrams@buttecounty.net">cgrams@buttecounty.net</a>
Amy Bergstrand	<a href="mailto:abergstrand@cityoforoville.org">abergstrand@cityoforoville.org</a>
Brendan Ottoboni	<a href="mailto:brendan.ottoboni@chicoca.gov">brendan.ottoboni@chicoca.gov</a>
Marc Mattox	<a href="mailto:mmattox@townofparadise.com">mmattox@townofparadise.com</a>
Paul Eckert	<a href="mailto:eckert@gridley.ca.us">eckert@gridley.ca.us</a>
Susan Hartman	<a href="mailto:shartman@townofparadise.com">shartman@townofparadise.com</a>

### Timber & Biomass

Jim Broshears**	
Keegan Goff	<a href="mailto:kgoff@buttecounty.net">kgoff@buttecounty.net</a>
Chris Rainey	<a href="mailto:crainey@townofparadise.com">crainey@townofparadise.com</a>

### Watershed

Radley Ott**	<a href="mailto:rott@buttecounty.net">rott@buttecounty.net</a>
Marc Mattox	<a href="mailto:mmattox@townofparadise.com">mmattox@townofparadise.com</a>
Matt Thompson	<a href="mailto:matt.thompson@chicoca.gov">matt.thompson@chicoca.gov</a>
Jen Hogan	<a href="mailto:jen.hogan@caloes.com">jen.hogan@caloes.com</a>
Kevin Peppas	<a href="mailto:kpeppas@townofparadise.com">kpeppas@townofparadise.com</a>
Kelly Peterson	<a href="mailto:kpetserson@buttecounty.net">kpetserson@buttecounty.net</a>
Christina Buck	<a href="mailto:cbuck@buttecounty.net">cbuck@buttecounty.net</a>
Doug Danz	<a href="mailto:ddanz@buttecounty.net">ddanz@buttecounty.net</a>
Jim DeAngelo	<a href="mailto:jim.deangelo@caloes.ca.gov">jim.deangelo@caloes.ca.gov</a>
Scott Wagner	<a href="mailto:scott.wagner@caloes.ca.gov">scott.wagner@caloes.ca.gov</a>

## **Butte County Unified Disaster Recovery Center Participating Agencies**

### **Federal Agencies**

- FEMA
- Housing and Urban Development\*
- IRS
- SBA
- Social Security
- State Department (Passport Agency)
- US Postal Service
- USDA

### **Town of Paradise**

### **County Agencies**

- Assessor's Office
- Behavioral Health
- Butte County Office of Education
- Child Support Services
- Clerk Recorder
- Development Services
- Employment and Social Services
- Environmental Health
- Library
- Sheriff's Office (DNA)
- Tax Collector
- Veterans Service Office

### **State Agencies**

- CalOES
- CalPERS
- CalVet
- CDSS Disaster Relief
- CDTFA California Department of Tax and Fee Administration
- Contractor's Board
- DMV
- EDD
- FTB
- Housing & Community Development
- Insurance
- Public Health

### **Non-Government Organizations**

- Adventist Health Feather River Hospital
- AFWD – Alliance for Workforce Development
- American Institute of Architects
- American Red Cross
- Anthem Blue Cross
- BC Office of Education
- Billy Graham Rapid Response Team
- Butte 2-1-1
- California Fire Foundation
- Comfort Dogs
- Disability Action Center
- Far Northern Regional Center
- Legal Services of Northern California
- North Valley Property Owners Assn.
- NVCSS Northern Valley Catholic Social Services
- Paradise Adopt-A-Family
- Roads Home
- Salvation Army
- Samaritans Purse Disaster Relief
- Society of St. Vincent de Paul
- Southern Baptist Convention Disaster Relief – California
- Team Rubicon Disaster Response
- Tzu Chi Foundation
- United Methodist Committee on Relief
- United Policy Holders
- United Way
- Valley Oak Children Services
- Valley Contractors Exchange
- Veteran Resource Centers of America
- Work for Warriors
- World Central Kitchen
- XFinity Wifi

\*Requested - Pending

## **Volenski, Dina**

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**From:** Ring, Brian <bring@buttecounty.net>  
**Sent:** Monday, January 07, 2019 8:13 AM  
**To:** Snyder, Ashley;McCracken, Shari;'mark.orme@chicoca.gov';Gill, Lauren;'tlando@cityoforoville.org';'erik.gustafson@chicoca.gov';Mattox, Marc;Jessee, Meegan;Alpert, Bruce;Greeson, Kathleen;Hatcher, Casey;Gosselin, Paul;Boston, Shelby;Henderson, Abigale;Raevsky, Cathy;Hinkle, Michele;Loughman, Anna;Miller, Andrew;Calarco, Pete;Ott, Radley;Fossum, Tom;Grams, Cathi;Nuzum, Danielle;Hahn, Paul;'ron.quigley@caloes.ca.gov';'kevin.hannes@fema.dhs.gov';'jhight@bcoe.org';'prafirejb@comcast.net';'tony.lindsey@chicoca.gov';Upton, Emily;Quin, Aaron  
**Subject:** RE: Ops Period 5 Due Dates  
**Attachments:** Ops Period 4.pdf

Thank you Ashley!

Quick reminder everyone – please look at your current goals/objectives (current plan is attached), and submit your new objectives for review to your branch coordinator (Shelby or Pete) by 5:00pm Wednesday this week. The next period is slated to go from 1/17 through 2/14. Some items to consider – transitioning some of the divisions out from the DROC structure (possibly to normal jurisdictional department operations).

I'll keep everyone up to date on the status of the DROC this morning. Thanks!

Brian Ring  
Assistant Chief Administrative Officer  
Administration  
25 County Center Drive, Oroville, CA 95965  
T: 530.552.3311 | M: 530.570.7688 | F: 530.538.7120

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**From:** Snyder, Ashley <ansnyder@buttecounty.net>  
**Sent:** Thursday, January 3, 2019 4:55 PM  
**To:** McCracken, Shari <SMcCracken@buttecounty.net>; 'mark.orme@chicoca.gov' <mark.orme@chicoca.gov>; 'lgill@townofparadise.com' <lgill@townofparadise.com>; 'tlando@cityoforoville.org' <tlando@cityoforoville.org>; Ring, Brian <bring@buttecounty.net>; 'erik.gustafson@chicoca.gov' <erik.gustafson@chicoca.gov>; 'mmattox@townofparadise.com' <mmattox@townofparadise.com>; Jessee, Meegan <Mjessee@buttecounty.net>; Alpert, Bruce <BAalpert@buttecounty.net>; Greeson, Kathleen <KGreeson@buttecounty.net>; Hatcher, Casey <CHatcher@buttecounty.net>; Gosselin, Paul <PGosselin@buttecounty.net>; Boston, Shelby <sboston@buttecounty.net>; Henderson, Abigale <ahenderson@buttecounty.net>; Raevsky, Cathy <CRaevsky@buttecounty.net>; Hinkle, Michele <MDHinkle@buttecounty.net>; Loughman, Anna <aloughman@buttecounty.net>; Miller, Andrew <AMiller@buttecounty.net>; Calarco, Pete <PCalarco@buttecounty.net>; Ott, Radley <ROtt@buttecounty.net>; Fossum, Tom <TFossum@buttecounty.net>; Grams, Cathi <CGrams@buttecounty.net>; Nuzum, Danielle <DNuzum@buttecounty.net>; Hahn, Paul <PHahn@buttecounty.net>; 'ron.quigley@caloes.ca.gov' <ron.quigley@caloes.ca.gov>; 'kevin.hannes@fema.dhs.gov' <kevin.hannes@fema.dhs.gov>; 'jhight@bcoe.org' <jhight@bcoe.org>; 'prafirejb@comcast.net' <prafirejb@comcast.net>; 'tony.lindsey@chicoca.gov' <tony.lindsey@chicoca.gov>; Upton, Emily <EUpton@buttecounty.net>; Quin, Aaron <AQuin@buttecounty.net>  
**Subject:** Ops Period 5 Due Dates

All –

As promised during today's debrief, below are the following upcoming dates for the next Operational Plan Period (1/17/19 – 2/14/2019

- **Wednesday, Jan 9** – Draft Goals and Objectives due to Branch Coordinator or Planning Coordinator by 5pm
- **Thursday, Jan 10** – Branch Coordinates to get objectives to Ashley Snyder by 5pm
- **Friday, Jan 11** – Draft Operational Plan distributed to Branch Coordinators, Support Divisions, and Directors by 5pm
- **Monday, Jan 14** – Planning Meeting in EOC Conference Room at 1pm to finalize Operational Plan
- **Tuesday, Jan 15** – Final Operation Plan Distributed
- **Wednesday Jan 16** – Steering Committee review
- **Thursday, Jan 17** – Operational Plan Period 5 effective at 0800

If you have any questions, please don't hesitate to contact me!

Sincerely,

*Ashley N. Snyder  
Assistant Clerk of the Board*

Butte County Administration  
25 County Center Drive, Suite 200, Oroville, CA 95965  
T: 530.538.2867 | F: 530.538.7120

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